

# TOWN OF LUMSDEN

## MINUTES OF THE GROUP I MEETING HELD ON December 17<sup>th</sup>, 2014

The Group I Committee convened their quarterly meeting in the Municipal Office in Lumsden, on Thursday, December 17<sup>th</sup>, 2014 at 4 pm.

- Present:** Mayor: Bryan Matheson  
 Community Coordinator: Chris Exner  
 Councillors: Reggie Newkirk, Jane Cogger  
 Asst. Administrator: Krystal Strong
- Absent:** Councillor: Wes Holobetz

**Open Discussion:**

- a) General Government - no report

## Parks, Recreation and Culture

### Community Coordinator's Report – Dec/2014

- **Campground**

- Campground is currently closed -- had our best season in 2014, camping revenue of \$81 339.00
- Expenditures at the Campground were \$ 34 108.78 **Review Campground Fees for next mtg.**
- Mary McKusker was our canteen contractor for the 2014 Season, May long weekend to September long weekend. Similar contract to our 2013 terms, 15% of gross income. Town's Revenue \$2 447.00. Mary will not be putting a Tender Bid for the 2015 season, she is interested in selling some of her commercial canteen equipment. Discussion. **We will put out a tender for the canteen contract in the New Year.**
- Portable Moneris machine was convenient and beneficial to the operations of the campground.
- Roads/trees were an issue in 2014, the wet weather along with the high water table created havoc with the roads and with trees/vegetation in the area. We contracted extra road/aggregate work and had a tree company do extensive trimming etc..
- Utilities Foreman has engineers getting an estimate for upgrading the waterline into the park. No quotes received yet. The new line would be 6 inches and be more than adequate for servicing the campground, RiverPark Centre, the SprayPad and any future expansion in the park.
- We started converting the single small washroom into a laundry facility. Plumbing is completed, some electrical work still to be done. The appliances will arrive in April, new facility should be operational for May 1, 2015.

**Upgrades for the future:**



1. Garbage/recycling station next to electrical building
2. Running a 6" water line into the park for hydrant, future irrigation and line to the RiverPark Centre
3. Permanent picnic tables in each site; 8 X 8 cement pad and 6 ft cement table
4. Campground Host Electric Golf Cart
5. Fire pits in each site
6. In ground site sewage tanks
7. Wood shed so we can sell packaged firewood
8. Add 3 more full service sites
9. Build 2 service centres in over-flow (power and water)



- Concession Revenue: \$2 447.00

- **Campground Revenue Review**

April 2011	0	April 2012	3824.11	April 2013	1500.00	April 2014	4440.00
May 2011	1837.56	May 2012	8860.00	May 2013	9730.00	May 2014	14637.00
June 2011	5130.00	June 2012	17355.00	June 2013	18258.33	June 2014	12837.00
July 2011	17 418.00	July 2012	18600.00	July 2013	15960.00	July 2014	22113.00
Aug 2011	11 211.00	Aug 2012	14 825.00	Aug 2013	15226.00	Aug 2014	15606.00
Sept 2011	4365.00	Sept 2012	5625.00	Sept 2013	6510.00	Sept 2014	5506.00
Oct 2011	430.00	Oct 2012	600.00	Oct 2013	4270.00	Oct 2014	6200.00
2011	\$40 391.56	2012	\$69 689.11	2013	\$71 454.33	2014	\$81 339.00

M-11

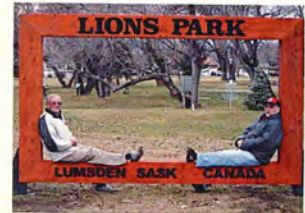
- Campground Expenditures Review

Wages/Benefits	702.36
Advertising	170.00
Bank Charges	1171.79
Insurance	92.00
Power	4150.02
Maint – buildings	735.36
Maint – contract	9700.00
Maint – supplies	647.19
Maint – repairs	6052.00
Maint – mat/supplies	8214.06
Maint – campground	2474.00
<b>TOTAL EXPENSES</b>	<b>\$34 108.78</b>



• Promotion

- Preparing for all the summer print and web tourism promotions; Tourism Sask, Southeast Tourism, Explore Regina and the Leader Post Valley Promotion. Will also update info on database websites, ie. Tourism Sask and Sask Trails
- New Town Sign was added to the Sign Corridor, all other signs will be replaced in Spring 2015. **A policy and procedure manual for the sign corridor will be drafted for our next meeting.**
- 2015 ScareCrow Festival is scheduled for September 26<sup>th</sup>. Contact the office if interested in volunteering, individuals and/or groups.
- The Lion’s Park Sign was installed, we will use a picture of the sign to promote Lumsden in upcoming community promotions. The sign is a great addition to Lion’s Park.
- 2<sup>nd</sup> Edition of the Webster Playground Safety Children’s Coloring Book is underway, I have taken various photos in our parks, Artist Ward Schell is creating cartoon Drawings incorporating playground safety theme. I will seek various funding sources to cover printing costs.
- Currently working with Bill King preparing for the second printing of the Lumsden Walking Tour Guide. Want to add the Totem Pole and the RiverPark bridge to the Guide.
- Seasonal decorations are up; new snowflakes by James Street Bridge and Town Office lights.



• RiverPark Centre

- Audio/video equipment available (The system includes; Epson mounted projector, Da-Lite motorized screen 5 ft x 8 ft., Bose sound system and a Kramer room controller) for the RiverPark Centre.
- The facility current rates are; \$75/half day fee for birthdays/anniversaries etc.. \$150 fee for full day conferences.

Upgrades for the Future

1. Message boards in the washrooms
2. Dog station
3. Disposal and recycling centre near building
4. Commercial mirrors in the washrooms
5. Side walk
6. Building signage



• Centennial Hall

- The Hall is very busy. Revenue: 2014/\$26 395.00
- Review Centennial Hall user fees. **Raise damage deposit from \$150 to \$500 (Matheson/Newkirk).**
- Lumsden Lion’s have been very generous in 2014 providing funds to purchase custom chair dollies, carts for the tables, rectangular tables, food serving tables and most recently \$7000.00 towards main floor banquet chairs. We have ordered 192 banquet chairs and should receive the chairs in January 2015. Our inventory of banquet chairs will be 300.

Upgrades for the Future:

1. Basement entrance concrete pad
2. Main Floor Dimmable lights
3. Upgrade electric service to the building (3 phase)
4. Banquet stacking chairs
5. Upgrade the stairs on the stage (2 sets)
6. Upgrade the surface of the stage
7. Replace furnaces and add air conditioner
8. Hand dryers in the washrooms
9. Gas range in basement kitchen



M-11

- **SprayPark**

- SprayPad is officially closed for the season, the spraypad was open from mid-May to late September.
- No major issues in 2014. Was closed for a short time on two occasions. During the week of the Town water restrictions and once when a pump fastener came loose.
- Fundraising is complete, remaining funds will cover the costs of the benches, picnic tables, spare component, miscellaneous hardware and the recognition plaque
- The benches and picnic tables have arrived and will be installed in Spring 2015.



- **Ball Diamonds**

- Some fence/gate and dugout repairs have been completed on the RiverPark Diamonds.
- Lumsden minor ball has installed new dugouts on 7<sup>th</sup> east diamond and has purchased a new storage building. The new storage building on 7<sup>th</sup> east will be moved to a permanent location along the left field fence.
- Lumsden minor ball is also adding shale to the diamonds.
- New disposal bins will be installed at each of the five ball diamonds in Spring 2015.

Upgrades for the Future:

- 1- Metal siding and roof put on 7<sup>th</sup> west storage building
- 2- Backstop Cubs Diamond
- 3- Bleachers (7<sup>th</sup> East and West), player's bench 7<sup>th</sup> west
- 4- Irrigation system RiverPark
- 5- Dugout covers (roof) on Jet's Diamond
- 6- Outfield signage on the diamonds

- **Swim Program**

- Tentative dates for 2015: Session 1 - July 6 to 17 Session 2 – August 17 to 28
- In 2015 I am considering taking students to Last Mountain Lake for a supervised lesson in a lake environment.
- We are very fortunate for the continued support from our local pool owners for letting us use their pools for public swim lessons. Close to 200 students participate in the program each summer.



- **Parks**

- 2014 is the 3<sup>rd</sup> year of the Town/Lion's Playground Project. The new dragonfly was installed replacing the broken spring toy. The landing area was upgraded with pea rock and recycled plastic border. The climbing bars and swings were upgraded with new aggregate and border. The in-ground picnic table still requires new timbers for the seats and table top.



- The skatepark committee has met on a number of occasions. A structure has been set up and a few events have been planned for 2015. An air band/cabaret on March 7<sup>th</sup>. A band/concert/cabaret on May 9<sup>th</sup>. A medieval feast on Dec 5<sup>th</sup>. NewLine Skatepark company will make up a few concept designs that can be used for fundraising.

RC  
DM

M-11

- Border was recently installed in Lion's park around the swings, new aggregate was used for the landing surface.

#### Upgrades for the Future:

- 1- Covered Shelter at Lion's Park
- 2- Skateboard/bike park
- 3- Rock Creek at Elgin Park
- 4- Central Park (Esso Land)
- 5- Greenspace development at Shandre
- 6- Dinosaur equipment at Broad Street Park
- 7- Walking bridge Pleasant Street to Broad Street
- 8- Removal of overhead lines at 7<sup>th</sup> Park



#### • Trails

- Our trail system is in poor to good condition. In Town the RiverPark loop had a few washouts this past year, the northeast section requires building up the base and solidifying a top walking surface. Construction of a board walk on the west side of RiverPark would be the best long term solution for that area. I am currently getting some quotes and timeline to see what would be involved. The surface on the dykes is acceptable, but could be a lot better with a little attention.
- The section of trail from Deer Valley to Lumsden was originally registered by the GPTCTA. That group is has sent us a letter transferring that section of the trail over to the Town of Lumsden and R.M of Lumsden. **The draft trail committee letter will be emailed to Group 1 members, they are to reply with comments.**
- The National and Provincial representatives held a TransCanada Trail meeting at RiverPark in November. Discussion centered on completing the national trail across Canada, more specifically the section in Saskatchewan from border to border. We made a presentation to the group discussing our trail from Lumsden to Deer Valley.

#### • Trees

- Several trees were planted in the Fall. 5 trees on the southeast side of the bridge on James Street. 3 other deciduous trees planted along the south side of 5<sup>th</sup> ave , on the first block west of James Street.
- A Lumsden Urban Forestry Policy has been drafted. **Group 1 members review draft policy and send comments to Chris by Thursday, December 18, 2014.**

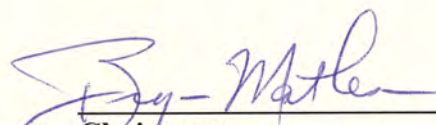
Chris Exner


#### New Business:

- Rec'd Sask Lotto Grant Application. **Chris will complete the application and submit**
- Rec'd request from Special Olympics Saskatchewan. "Town of Lumsden will support Special Olympics in Lumsden with regular programming" **Chris to meet with S.O.S**
- Rec'd letter from Dew Drop In, requesting financial assistance for exterior painting of the Dew Drop In building. **Chris will seek possible grants to assist with the project**

#### Adjournment:

The meeting was adjourned at 5:35 p.m. Cogger/Matheson Adjourn Mtg.

  
Chairperson

  
Chief Administrative Officer