

**TOWN OF LUMSDEN**  
**MINUTES OF THE GROUP II COMMITTEE MEETING**  
**HELD ON JUNE 9, 2015**

The Group II Committee convened their committee meeting in the Council Chambers of the Lumsden Municipal Office, on the afternoon of Tuesday, June 9, 2015 at 3:45 p.m. with Chairperson Randy Bogdan presiding.

<b>Present:</b> Chairperson:	Randy Bogdan
Mayor:	Bryan Matheson
Councillors:	Rhonda Phillips Trevor Grohs
Public Works Foreman:	Jeff Carey (arrived at 4:25pm)
Utilities Foreman:	Dave Cherney (arrived at 4:25pm)
Assistant Administrator:	Krystal Strong (arrived at 4:25pm)

**Site Visit – Fawn Ridge Estates**

3:45pm Committee members met at Fawn Ridge Crescent to view and discuss the tendered project for Overlay and Curb and Gutter.

*4:25pm – The Committee resumed their regular meeting in the council chambers.*

**Transportation:**

Jeff Carey provided a verbal update on the following transportation matters:

- Dust control, line painting, crack sealing, pavement patching and repairs to the Cemetery Road have been completed
- Additional pavement patching will be completed in the fall
- The lot to the north of the Valley Restaurant will be filled and levelled in July to create additional downtown parking, as agreed to by the lot owner
- The committee reviewed the letter submitted by Lorne Stockbrugger regarding his concerns over parking on the shoulder of Highway #20 across from the Lumsden Esso and discussed parking options
- The committee reviewed the draft Snow Removal Policy
- The committee discussed service requests, responses and request tracking

**No Parking on Highway #20:**

Matheson/Phillips: “That we recommend to council that a letter be written to the Department of Highways & Infrastructure requesting they post no parking signs 100 feet on either side of the entrance to the RiverPark Campground”.

**CARRIED**

**Commuter Parking in RiverPark:**

Phillips/Grohs: “That we recommend to council that small flyers be placed on passenger vehicles parking along Highway #20 opposite the Lumsden Esso indicating that commuters are welcome to use the RiverPark group parking lot between the hours of 6am and 6pm, due to parking restrictions on Highway #20”.

**CARRIED**

**Service Requests & Tracking:**

The committee instructed administration to create a service request form, to be completed and submitted by any ratepayer requesting service of any type from the Public Works or Utilities Departments. The process for the service request should be as follows:

- *Step 1:* the form should be emailed or delivered to the municipal office by the requester
- *Step 2:* the municipal office should acknowledge receipt and track the request
- *Step 3:* the municipal office will forward the request to the appropriate department and request a completion date for follow up
- *Step 4:* the municipal office will follow up with whom it’s been assigned to on the completion date and if the request has been fulfilled, the file can be closed

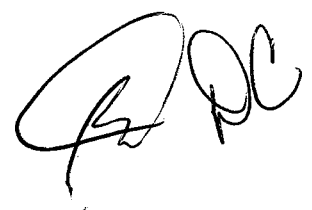
**Snow Removal Policy:**

Grohs/Matheson: “That we recommend that council adopt the snow removal policy prepared by the Group II Committee.”

**CARRIED**

**General Discussion:**

The committee discussed the need for a dust control policy, specifically dealing with Pleasant Avenue, Seventh Avenue and Miller Crescent



**Environmental Health and Welfare:****Landfill:**

- The landfill is currently in good shape
- The new security guard contractors are working out well
- The packer is an integral part of reducing the footprint of the landfill, separating recyclable and wood materials also makes a difference

**Landfill & Recycle Relocation:**

- The pad for the new building at the landfill is finished
- Sask Power has been requested to complete their work by the end of June
- The committee would like to advertise a grand opening of the facility
- The facility should be up and running this fall

**Water and Sewer:**

Dave Cherney provided a verbal update on the following utility matters:

- A water meter will be installed on the municipal building in September or October
- Lift Station #1's pump will be upgraded at the end of June
- The new aerator has been installed at the lagoon, all 4 aerators are running
- The half-ton truck has been purchased
- The fire hydrant replacement program will begin in July
- Sewer lines will be repaired in July/August
- KGS has said there may not be a need for self-declaring with Groundwater Under the Direct Influence of surface water (GUDI) for Well #5
- The Leak detection equipment has arrived. A new software program will help identify every curb stop, manhole, valves, hydrants etc. They will be located, listened to and mapped. Mapping using GIS would be ideal
- The sewer main line was jetted this spring
- Gerry Beurivage passed his Level 1 Wastewater Operator test
- Brock Eadie took the test for his Level 2 Wastewater Operator, results are pending
- The one-ton Ford F550 truck has been ordered, as well as the equipment for the truck. The truck came in under budget

**Deer Valley Water Supply:**

- Deer Valley is currently in arrears for 3 water billings, approx. \$15,000.00


**Town Water Usage:**


- May broke the record for the most amount of water ever used in a month, averaging 31,000m<sup>3</sup> per day
- Dave suggested that the City of Saskatoon's website page titled "Be Water Wise" would be useful to add to our utility bills

**Adjournment:**

Grohs/Matheson: "That we adjourn this meeting at 5:30 p.m."

**CARRIED**

  
Chairperson

  
Chief Administrative Officer