

**R.M. OF LUMSDEN NO. 189  
MINUTES OF THE REGULAR MEETING  
HELD ON MARCH 19, 2015**

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, March 19, 2015 at 1:09 p.m. with Reeve, Jim Hipkin presiding.

**Present:** Reeve: Jim Hipkin  
Councillors: Kent Farago, Dale Srochenski, Tom Harrison (via conference call until 1:56pm, Arrived at 1:56pm, Left at 5:30pm), Ian White, Jim Atcheson  
Chief Administrative Officer: Darcie Cooper  
Assistant Administrator: Krystal Strong  
Mgr. of Public Works: Leighton Watts  
Financial Officer: Sheena Carrick (Arrived at 3:12, Left at 7:25)

**Absent:** Councillor: Al Szeles

**PUBLIC WORKS REPORT:**

Manager of Public Works, Leighton Watts provided a written report regarding various public works matters.

**DELEGATION:**

Tom Wiegand and Bob Peeke with Canadian Road Builders appeared before council to discuss their services, including costs for chip sealing and slurry sealing on Grid 734 and in Deer Valley.

**Wireless Internet Services:**

76-15 Srochenski: "That we agree to enter into a 3 year agreement with Your Link for wireless internet services at the Public Works Shop at a cost of \$60.00 per month which includes the cost of the equipment but not installation costs." **CARRIED**

77-15 Atcheson: "That the Manager of Public Works' report be accepted as presented." **CARRIED**

**MINUTES:**

78-15 Harrison: "That the minutes of the February 12, 2015 regular meeting be approved, as circulated." **CARRIED**

**COMMITTEE REPORTS & MINUTES:**

Councillor Jim Atcheson provided a verbal report on the Public Works Committee budget meeting he attended on March 6, 2015.

**Minutes:**

79-15 Atcheson: "That the minutes of the March 6, 2015 Public Works Committee meeting be approved, as circulated." **CARRIED**

**Minutes:**

80-15 Srochenski: "That the minutes of the March 5, 2015 Employee Committee meeting be approved, as circulated." **CARRIED**

**CORRESPONDENCE:**

81-15 Farago: "That the attached list of correspondence and reports has been reviewed and the Chief Administrative Officer is authorized to file the same accordingly.

- A. WSA – Ltr re: Rybchuk Compliance Order on hold for analysis & design modification by Walker Projects
- B. Tales from the Trail – February 2015 Newsletter
- C. FCM – 2015 Membership Survey
- D. APAS member Benefits & 2014: A Year in Review Newsletter
- E. Min of Agriculture – Livestock Operation and ILO Information
- F. Lumsden & District Heritage Home – Reg Meeting Minutes – December 15-2014
- G. AECOM Canada Ltd. – Rural Municipality Services Information
- H. Robb & Dowling Barristers – Ltr re: Colhoun Appointment for Assessment of Costs and Bills of Costs
- I. Sask Trails Association – AGM – April 18, 2015 – Blackstrap Provincial Park
- J. SGI – Approval of Bylaw 01-2015 – Golf Carts in Deer Valley
- K. Min of Labour Rel. & Workplace Safety – WHMIS Regulations – Proposed Changes
- L. Top Grade Construction – Expression of Interest – Road Construction, Repair & Maintenance
- M. SGI – Business Recognition Assessment – Effective May 1, 2015
- N. City of Regina – Regional Planning Survey notification
- O. Sask Hwys – 2015 Spring Road Ban Program
- P. RM of Edenwold – Invitation to Public Works Maintenance Shop Open House – March 27-15
- Q. Gerrand Rath Johnson Barristers & Solicitors – Teamsters Local 395 Grievance – December 5, 2014
- R. Miscellaneous Publications."

**CARRIED** JRH

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**Livestock Operations - Agricultural Operations Act:**

82-15 White: "That we authorize administration to forward a letter to the Ministry of Agriculture if instructed by council who become aware of a Livestock Operation that may not be compliant with the regulations of the Agricultural Operations Act, outlining the land location and operational concerns." **CARRIED**

**ACCOUNTS TO BE APPROVED:**

83-15 Srochenski: "That the list of accounts attached hereto and forming a part of these minutes and totalling \$182,447.68 is hereby approved for payment by the Reeve and the Chief Administrative Officer." **CARRIED**

**FINANCIAL REPORTS:**

**Bank Reconciliation and Monthly Financial Statement:**

84-15 Acheson: "That we accept the Bank Reconciliation and Monthly Financial Statement for the period ending December 31, 2014, as presented by Finance Officer, Sheena Carrick." **CARRIED**

**Audit Services – Request for Proposals:**

Financial Officer, Sheena Carrick provided a written report on the request for proposals for Audit Services. Sheena indicated that Ernst and Young had confirmed that their proposal was based on doing the RM of Lumsden and the Town of Lumsden and they were not interested in performing audit services for only the R.M. of Lumsden No. 189.

85-15 Farago: "That the Financial Officers report be accepted as presented." **CARRIED**

**Audit Representative Appointment:**

86-15 Harrison: "That we appoint Dudley & Company Chartered Accountants as our municipal auditor for the 2015 year." **CARRIED**

**STAFF REPORT:**

Chief Administrative Officer, Darcie Cooper, provided a written report on various administrative matters.

**Tiered Building Removal Deposit – Building Bylaw Amendment:**

87-15 Farago: "That we authorize administration to prepare a bylaw amendment to the Building Bylaw to incorporate a tiered building removal deposit requirement outlined as follows:  
• Buildings on land in a potentially unstable slope area where rebuilding is proposed  
• Buildings on land in a potentially unstable slope area where no rebuilding is proposed  
• Buildings not on potentially unstable slope areas." **CARRIED**

**Railway Emergency Response Information:**

88-15 White: "That we authorize administration to contact representatives from Canada Pacific Railway and Canada National Railway to see if they would be interested in making a presentation on Railway emergency response to the emergency control group of the Emergency Measures Organization; and  
That we extend an invitation to the Town of Lumsden to see if they may be interested in attending the presentation." **CARRIED**

**Administrative Report:**

89-15 Acheson: "That the Administrative report be accepted as presented." **CARRIED**

**In Camera Session:**

90-15 Acheson: "That we agree to go in-camera, excluding staff, at 4:36 p.m." **CARRIED**

*Assistant Administrator, Krystal Strong was requested to join the in-camera session at 5:10 p.m.*

**Reconvene:**

91-15 Harrison: "That we agree to reconvene the meeting at 5:21 p.m." **CARRIED**

**Assistant Manager of Public Works Position – Adri Vandeven:**

92-15 Srochenski: "That we agree to hire Adri Vandeven as Assistant Manager of Public Works commencing April 1, 2015 until the end of the 2015 work season; and  
That we authorize the Employee Committee to draft a job description and salary schedule for the Assistant Manager of Public Works position for council's consideration." **CARRIED**

*Amended Res.# 167-15*

**Seasonal Employee – Rod Glass:**

93-15 Srochenski: "That we authorize administration to issue a return to work letter to Rodney Glass for the position of seasonal Utility Operator commencing April 1, 2015." **CARRIED**

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**Manager of Public Works – Reporting Policy:**

- 94-15 Srochenski: “That we agree that the Manager of Public Works position will report to Council rather than the Chief Administrative Officer; and  
That we authorize administration to prepare the required amendments to current policies to reflect this change for council’s approval.”

**CARRIED****OLD BUSINESS:****Bylaw Amendment – Public Hearing – Terra Developments SE ¼ 6-19-20-W2M:**

- 95-15 Farago: “That we agree to set Thursday, April 23<sup>rd</sup> at 8:30 p.m. in the Council Chambers of the Lumsden Municipal Office as the date, time and place for the required public hearing for Bylaw No. 2-2015 being a Bylaw to amend Bylaw No. 7-2012, the Zoning Bylaw to change the zoning for part of land legally described as SE ¼ 06-19-20-W2M from A – Agriculture District to partially C1 – General Commercial District, partially CR2 – Medium Density Residential District and partially CR3 – Country Residential High Density District and the addition of a new section No. 4.24 to accommodate replacement of buildings that may not meet current setback requirements.”

**CARRIED****Tie Code Removal App. #2015-003 – Russell – SE 13-20-21-W2:**

- 96-15 Srochenski: “That we recommend approval of the subdivision application submitted by Gail Russell to remove tie codes on land legally described as SE 13-20-21-W2 to the Director of the Community Planning Branch of the Ministry of Government Relations based on the municipality’s agricultural subdivision policy as outlined in the Official Community Plan as the site is fragmented from the balance of the quarter section by the roadway, subject to the following:

- Registration of the “Agriculture Use Only” interest on the title of the parcel as recommended by the Water Security Agency as the proposed parcel is at risk of flooding by the Qu’Appelle River.”

**CARRIED****NEW BUSINESS:****Engineering - Request for Proposals:**

- 97-15 Farago: “That we authorize administration to send out a request for proposal for general engineering services.”

**CARRIED****Trans Canada Trail – Trail and Blue Trail:**

- 98-15 Atcheson: “That the Rural Municipality of Lumsden approves the development and use of a trail and blue trail route as attached hereto and forming a part of these minutes, designated as Trans Canada Trail through the Rural Municipality; and  
That the R.M. further accepts that the liability insurance currently carried by the Rural Municipality of Lumsden is sufficient to cover this initiative.”

**CARRIED****Sod Farm Road – Subdivision Restriction:**

- 99-15 Srochenski: “That we recommend refusal of any subdivisions along the road commonly referred to as the Sod Farm Road, to the Director of Community Planning Branch of the Ministry of Government relations due to the quality and capacity of the road infrastructure.”

**CARRIED****Road Servicing Standards Policy:**

- 100-15 Atcheson: “That we agree to adopt the Road Servicing Standards Policy as attached hereto and forming a part of these minutes.”

**CARRIED****Agriculture in the Classroom:**

- 101-15 Srochenski: “That we agree to continue to support the Agriculture in the Classroom program, by renewing our organizational membership for the 2015 year in the amount of \$150.00.”

**CARRIED****Dev. App. #2014-072 – W.F. Botkin Construction Ltd. – NW 07-21-18-W2:**

- 102-15 Atcheson: “That we approve the discretionary use application submitted by W.F. Botkin Construction Ltd. for the development of a Gravel Operation on land legally described as NW 07-21-18-W2, subject to the following:
- The applicant enter into a Road Maintenance Agreement with the municipality which includes the application of dust control
  - Compliance with the reclamation guidelines for sand and gravel operations as outlined by the Ministry of Environment, and
  - Compliance with Bylaw 11-2014 respecting the licensing of the excavation of gravel from gravel pits.”

**CARRIED****Rezoning – Ziegler– SW 36-19-21-W2:**

- 103-15 Farago: “That we agree to commence rezoning procedures to rezone land from A-Agriculture District to C2 – Highway Commercial District for land legally described as SW 36-19-21-W2, subject to the receipt of a planning fee deposit in the amount of \$2,500.00 to be submitted by the applicant.”

**CARRIED**TRH  
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Rescinded  
Res #  
499-15

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**Snow Plow Club Agreements:**

104-15 Srochenski: "That we designate the following Snow Plow Club, their executive, operators, route and miles as an active club for the 2014/2015 year; and  
That we hereby authorize the Reeve and Chief Administrative Officer to sign the agreement on behalf of the municipality with the effective date to be the date of receipt in the municipal office."

DIV #	SNOW PLOW CLUB	MILEAGE	OPERATORS
1	HECKER SNOW PLOW CLUB	1.9	G. Hecker, L. Hecker, M. Hecker

**CARRIED**

**Bylaw No. 2-2015 – Amend Zoning Bylaw 7-2012 – 1<sup>st</sup> Reading – Terra Developments:**

105-15 Farago: "That Bylaw No. 2-2015, being a bylaw to amend Bylaw 7-2012, The Zoning Bylaw, be read a first time." **CARRIED**

**Bylaw No. 3-2015 – Amend Zoning Bylaw 7-2012 – 1<sup>st</sup> Reading – Dowalo Holdings:**

106-15 Acheson: "That Bylaw No. 3-2015, being a bylaw to amend Bylaw 7-2012, The Zoning Bylaw, be read a first time." **CARRIED**

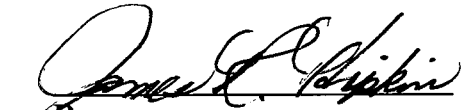
**Bylaw Amendment – Public Hearing – Dowalo Holdings:**


107-15 Srochenski: "That we agree to set Thursday, April 23<sup>rd</sup> at 8:00 p.m. in the Council Chambers of the Lumsden Municipal Office as the date, time and place for the required public hearing for Bylaw No. 3-2015 being a Bylaw to amend Bylaw No. 7-2012, the Zoning Bylaw to change the zoning of a portion of land legally described as NW ¼ 32-19-21-W2M from A – Agriculture District to C2 – Highway Commercial District." **CARRIED**

**ADJOURNMENT:**

108-15 White: "That we adjourn this meeting at 8:48 p.m."

**CARRIED**

  
Reeve

  
Chief Administrative Officer