

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
NOVEMBER 10, 2015

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, November 10, 2015 at 6:35p.m. with Mayor Bryan Matheson presiding.

Present: Mayor: Bryan Matheson
 Councillors: Reggie Newkirk, Rhonda Phillips, Randy Bogdan,
 Jane Cogger,
 Chief Administrative
 Officer: Darcie Cooper
 Financial Officer: Sheena Carrick
 Assistant Administrator: Krystal Strong

Absent: Councillor: Trevor Grohs, Wes Holobetz

MINUTES:

314-15 Newkirk/Cogger: "That the minutes of the October 27, 2015 regular meeting be approved, as circulated." **CARRIED**

COMMITTEE REPORTS & MINUTES:

Councillor, Jane Cogger provided a verbal report on the Group I Committee meeting she attended on November 4, 2015.

315-15 Cogger/Bogdan: " That we agree with the recommendation of the Group I Committee and implement a policy to have systematic sales of plots in the new part of the cemetery for ease of maintenance and grave opening and closings, as follows:

- 1) Block D West to East
- 2) Block E West to East
- 3) Block F West to East
- 4) Block G West to East; and

That special provision be made to allow for sales of plots other than the manner outlined above, if there has already been a plot sold and another family member wishes to buy a plot close to them; and

That we restrict the sale of plots in Block A, B and C for cremation burials only." **CARRIED**

316-15 Bogdan/Newkirk: "That the minutes of the November 4, 2015 Group I Committee meeting be approved, as circulated." **CARRIED**

UTILITIES/PUBLIC WORKS REPORT:

Public Works Foreman, Jeff Carey provided a verbal report on various utilities and public works matters.

317-15 Bogdan/Newkirk: "That the Utilities & Public Works report be accepted as presented." **CARRIED**

In Camera Session:

318-15 Phillips/Newkirk: "That we agree to go in-camera at 7:01 p.m." **CARRIED**

Reconvene:

319-15 Phillips/Newkirk: "That we agree to reconvene the meeting at 7:06 p.m." **CARRIED**

FINANCIAL REPORTS:

Advertising 2014 Tax Arrears:

320-15 Cogger/Newkirk: "That the Chief Administrative Officer is authorized to proceed under the Tax Enforcement Act and advertise the list of lands in arrears that have no tax lien pursuant to *The Municipalities Act*, as attached hereto and forming a part of these minutes." **CARRIED**

Revenue Sharing Money from Province to Fund Capital Projects Report:

Financial Officer, Sheena Carrick, provided a written report regarding the municipality's use of the unconditional revenue sharing grant received from the Province.

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Tax Abatement - Johnston:

321-15 Newkirk/Phillips: "That we approve the application of the 5% municipal discount to the property tax roll No. 404317500-010 legally described as Lot B Block C Plan No. 101222424 (820 James St. N.) and owned by Will & Renee Johnston due to the fact that the payment for the taxes was initially received by the Town of Lumsden prior to June 30, 2015 and inadvertently returned to the Mortgage company by mistake." **CARRIED**

Multi Material Recycling Program Report:

Financial Officer, Sheena Carrick, provided a written report regarding the Multi Material Recycling Program, including information regarding the revenues that will be received by the municipality under the funding agreement.

Multi-Material Stewardship Western – Services Agreement:

322-15 Phillips/Cogger: "That we authorize the Mayor and the Chief Administrative Office to sign the services agreement with the Multi-Material Stewardship Western on behalf of the municipality to receive funding under the program for the collection and recycling of residential waste paper products." **CARRIED**

COMMITTEE REPORTS:

Councillor Reggie Newkirk provided a written report on the Southeast Regional Library Trustees Meeting he attended in Weyburn, SK on October 31, 2015.

323-15 Bogdan/Cogger: "That Councillor Newkirk's report be accepted as presented." **CARRIED**

CORRESPONDENCE:

324-15 Cogger/Newkirk: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Associated Engineering – Comments re: JGS effect on Croft Land
- B. Lumsden & District Heritage Home – Regular Meeting Minutes – September 28, 2015
- C. Sask Labour Law – 21st Annual Sask Labour Law Review – Nov 24 & 25, 2015 – Saskatoon
- D. Sask Justice – Fine Disbursement Report
- E. National Wall of Remembrance – Request to Advertise in Annual Publication "Remembrance"
- F. Miscellaneous."

CARRIED**ACCOUNTS TO BE APPROVED:**

325-15 Cogger/Phillips: "That the list of accounts attached hereto and forming a part of these minutes and totalling **\$133,213.85**, is hereby approved for payment by the Mayor and the Chief Administrative Officer." **CARRIED**

STAFF REPORTS:**Administrative Report:**

Chief Administrative Officer, Darcie Cooper provided a written report on various administrative matters.

Hall Concession Request – Election Saskatchewan:

326-15 Newkirk/Phillips: "That we agree to a rental concession for the Centennial Hall, to Election Saskatchewan, at a rate of \$425 (\$500 value), for the purpose of the Saskatchewan Provincial Election to be held on April 4, 2016, in consideration of the maximum amount for payment of rental facilities that is allowed for the Saskatchewan Provincial Election." **CARRIED**

Ministry of Highways & Infrastructure – On-Ramp to Highway No. 11 South:

327-15 Phillips/Newkirk: "That we authorize administration to send a letter to the Ministry of Highways & Infrastructure with our concerns regarding the short length of the on-ramp to Highway No. 11 and the safety of vehicles merging onto the highway in this short a distance." **CARRIED**

328-15 Cogger/Newkirk: "That the administrative report be accepted as presented." **CARRIED**

OLD BUSINESS:**Skidmore – Stop Signs and Speed Sign Request:**

329-15 Bogdan/Phillips: "That, in consideration of the comments received from the R.C.M.P. Lumsden Detachment, we authorize the administration to respond to Larry Skidmore indicating that council will not be considering a bylaw amendment to implement a 3 way stop at the intersection of Qu'Appelle Drive West and Broad Street; and That the municipality's speed sign will be utilized on Qu'Appelle Drive West, at least two months of the year, which will assist with speed awareness." **CARRIED**

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NEW BUSINESS:**Canyon Creek Estates Phase II – Irrevocable Assignment of Sale Proceeds:**

330-15 Cogger/Bogdan: "That, in consideration of the fact that the mortgage interest was not registered in accordance with Section 10.1.2 of the Servicing Agreement with 268 Seabright Holdings Ltd (Canyon Creek Estates) for the off-site servicing fees for Phase 2 of the development consisting of Lots 1-7, Block 3, Plan No. 102168895; Lots 1-3, Block 4, Plan No. 102168895 and Lots 1-8, Block 5 Plan No. 102168895 in the amount of \$126,000.00, we agree with the recommendation from McKercher LLP Barristers & Solicitors acting on behalf of 268 Seabright Holdings Ltd. and Roy Hutchison, to accept an Irrevocable Assignment of Sale Proceeds for the aforementioned lots guaranteeing the municipality \$9,692.31 proceeds from each of the lot sales until the \$126,000.00 is paid in full."

CARRIED**Landfill Decommissioning Report – Associated Engineering:**

331-15 Phillips/Newkirk: "That we agree to hire Associated Engineering to prepare the landfill decommissioning report required by our auditor, at an estimated cost of \$17,300.00 excluding taxes."


CARRIED**SUMA Annual Convention:**

332-15 Newkirk/Cogger: "That we authorize any interested Councillors, the Chief Administrative Officer and the Assistant Administrator to attend the SUMA Annual Convention, January 31 – February 3, 2016 in Regina, with expenses to be reimbursed by the municipality; and
That we authorize the required registration fees to be paid on behalf of the individuals interested in attending this convention."


CARRIED**Adjournment:**

333-15 Newkirk/Cogger: "That we adjourn this meeting at 9:38 p.m."

CARRIED



Mayor



Chief Administrative Officer

TOWN OF LUMSDEN
PROVINCE OF SASKATCHEWAN

List of lands with arrears of taxes as at November 10, 2015

Date November 10, 2015 (Section 3(1) of *The Tax Enforcement Act.*)

	<i>Part of Lot</i>	<i>Lot</i>	<i>Blk.</i>	<i>Plan</i>	<i>Total Arrears</i>
<i>Assessment Number</i>	<i>Part of Section</i>	<i>Twp</i>	<i>Rge</i>	<i>Meridian</i>	
404001300-010		08		C1510	\$2,759.07
550072600-010		12	B	101953661	2,746.92
404104750-010		3-4	B	34192	2,551.63
404007250-010		08	A	N3045	1,088.49
413905200-010		02	02	101860523	4,229.44
404014400-010		01	Y	75R12775	3,320.40
404303000-010		10	02	C2386	5,192.89
				TOTAL	\$21,888.84



Submitted to the head of the council
this 10th day of November, 2015

Darcie Cooper
Darcie Cooper
Chief Administrative Officer