

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
OCTOBER 27, 2015

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, October 27, 2015 at 6:30p.m. with Mayor Bryan Matheson presiding.

Present: Mayor: Bryan Matheson
 Councillors: Wes Holobetz, Reggie Newkirk, Rhonda Phillips,
 Randy Bogdan, Jane Cogger, Trevor Grohs

Chief Administrative
 Officer: Darcie Cooper
 Financial Officer: Sheena Carrick
 Assistant Administrator: Krystal Strong

Utilities Foreman: Dave Cherney (Left at 6:40 pm)

UTILITIES/PUBLIC WORKS REPORT:

Utilities Foreman, Dave Cherney provided a verbal report on various utilities and public works matters.

301-15 Bogdan/Phillips: "That the Utilities & Public Works report be accepted as presented."

CARRIED

MINUTES:

302-15 Newkirk/Grohs: "That the minutes of the October 13, 2015 regular meeting be approved, as circulated."

CARRIED

FINANCIAL REPORTS:

Bank Reconciliation & Financial Statement:

303-15 Cogger/Grohs: "That the Bank Reconciliation and Financial Statement for the period ending September 30, 2015 be accepted as presented by Financial Officer, Sheena Carrick."

CARRIED

CORRESPONDENCE:

304-15 Holobetz/Cogger: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Lumsden & District Heritage Home – Regular Mtg Minutes August 24, 2015, AGM Minutes September 22, 2014, Administrators Annual Report, March 31, 2015 Audited Financial Statements
- B. Assiniboine River Basin Initiative Conference – November 12-13, 2015 – Brandon, MB
- C. SK Waste Reduction Council – October 2015 Wastewatch Newsletter
- D. SK Justice – Fine Disbursement Report
- E. TransCanada – Energy East Pipeline Safety & Emergency Management Engagement Program Launched
- F. Enbridge – Pamphlet on Line 3 Replacement Program – Healthy Soil – Sharing Responsibility
- G. Miscellaneous."

CARRIED

ACCOUNTS TO BE APPROVED:

305-15 Cogger/Newkirk: "That the list of accounts attached hereto and forming a part of these minutes and totalling **\$75,252.27** is hereby approved for payment by the Mayor and the Chief Administrative Officer."

CARRIED

STAFF REPORTS:

Administrative Report:

Chief Administrative Officer, Darcie Cooper provided a written report on various administrative matters.

Hazardous Waste Drop-Off:

306-15 Newkirk/Holobetz: "That, due to the high cost of \$10,000.00 for offering the Hazardous Waste Drop off, we agree to rescind resolution #147-15."

CARRIED

Human Resource in the Workplace – MLDP Workshop:

307-15 Grohs/Newkirk: "That we authorize the Chief Administrative Officer and Assistant Administrator to attend the Human Resources in the Workplace workshop hosted by the Municipal Leadership Development Program on November 18, 2015 in Jansen, SK, at a cost of \$135.00 each, with expenses to be reimbursed by the municipality and cost shared with the RM of Lumsden."

CARRIED

Cemetery Committee Roles & Bylaw:

Chief Administrative Officer, Darcie Cooper, provided a written report on the roles and responsibilities of the Cemetery Committee as well as a draft bylaw for the consolidation of cemetery bylaws with some points outlined for clarification and/or revision.



M-11

Memo - Parking on Boulevards:

Bylaw Enforcement Officer, Krystal Strong, provided a written report regarding parking on boulevards and enforcement of the Traffic Bylaw.

308-15 Grohs/Phillips: "That the administrative reports be accepted as presented." **CARRIED**

APPOINTMENTS:

Cemetery Committee Members:

309-15 Phillips/Holobetz: "That we agree to appoint Ron Elkin, Kelly Clay and Louise Holloway to the Cemetery Committee." **CARRIED**

Town Representative – Cemetery Committee:

310-15 Cogger/Holobetz: "That we agree to appoint Councillor Reggie Newkirk to represent the Town of Lumsden on the Cemetery Committee." **CARRIED**

NEW BUSINESS:

Letter of Final Completion – Sewer Main Service – Haryett Subdivision:

311-15 Phillips/Holobetz: "That, in accordance with section 8.6 of the servicing agreement with Ralph and Diane Haryett dated July 14, 2014, we authorize the issuance of the letter of final completion for the Sewer Main Services installed to service Lot 3, Block 7, Plan 102173699; and

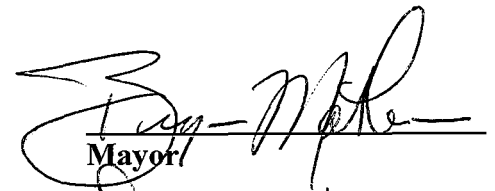
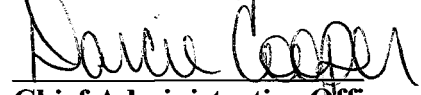
That we acknowledge a revised letter is expected to be received from Walker Projects, correcting errors that the Water Main pressure and leakage testing chlorination and bacterial sampling had been completed, as the Water Main is not in service and won't be unless future phases of development are done." **CARRIED**

Peterson – Reimbursement Request:

312-15 Newkirk/Grohs: "That we agree to reimburse Tim & Tanya Peterson for asphalt filler required to repair the end of their driveway after the Fawn Ridge Crescent paving project, at a cost of \$50.00." **CARRIED**

Adjournment:

313-15 Newkirk/Cogger: "That we adjourn this meeting at 8:47 p.m." **CARRIED**


Mayor

Chief Administrative Officer