

**R.M. OF LUMSDEN NO. 189
MINUTES OF THE REGULAR MEETING
HELD ON OCTOBER 8, 2015**

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, October 8, 2015 at 1:01 p.m. with Deputy Reeve, Kent Farago presiding.

Present:	Deputy Reeve:	Kent Farago
	Councillors:	Cody Jordison, Ed Thorpe, Ian White, Al Szeles
	Chief Administrative Officer:	Darcie Cooper
	Asst. Administrator:	Krystal Strong
	Finance Officer:	Sheena Carrick
	Manager of Public Works:	Leighton Watts (left at 4:08pm)
Absent:	Reeve:	Jim Hipkin
	Councillor:	Dale Srochenski

Declaration of Elected Official:

Council member Cody Jordison, Division 6 declared his Oath of Office before Chief Administrative Officer, Darcie Cooper and Council prior to commencing his official duties.

PUBLIC WORKS REPORT:

Manager of Public Works, Leighton Watts provided a written and verbal report on various public works matters.

Grid 641 "Pense Grid" Road Rehabilitation:

383-15 White: "That we agree with the recommendations from Allnorth Engineering regarding rehabilitation of failed areas of Grid 641 known as the "Pense Grid" along the East side of sections 3, 10-19-22-W2; and

That we reallocate funds budgeted for the Grid 641 clay capping project to this rehabilitation project, funded through the Infrastructure Renewal Reserve."

CARRIED

Grid 641 "Pense Grid" Road Rehabilitation:

384-15 White: "That we authorize AMK Construction to proceed with the work outlined by Allnorth Engineering for the rehabilitation of failed areas of Grid 641 known as the "Pense Grid" along the East side of sections 3, 10-19-22-W2, at an estimated cost of \$119,000.00."

CARRIED

Foxleigh Grid Culvert Replacement:

385-15 Szeles: "That we agree to proceed with the replacement of the 3 foot culvert located through the Foxleigh Grid along the SSW ¼ 14-19-19-W2, at an estimated cost of \$2,100.00 plus installation costs."

CARRIED

Public Works Report:

386-15 White: "That the Manager of Public Works report be accepted as presented."

CARRIED

MINUTES:

387-15 White: "That the minutes of the September 15, 2015 Joint Growth Strategy Public Hearing meeting be approved, as presented."

CARRIED

388-15 White: "That the minutes of the September 10, 2015 regular meeting be approved, as presented."

CARRIED

COMMITTEE MINUTES:

389-15 Szeles: "That the notes of the August 25, 2015 Employee Committee meeting be accepted, as presented."


CARRIED

FINANCIAL REPORTS:

Bank Reconciliation:

390-15 Jordison: "That we accept the Bank Reconciliation for the period ending August 31, 2015, as presented by Finance Officer, Sheena Carrick."

CARRIED

JRH 

Monthly Financial Statement:

391-15 Jordison: "That we accept the Financial Statement for the period ending August 31, 2015, as presented by Finance Officer, Sheena Carrick." **CARRIED**

Recess:

392-15 Thorpe: "That we agree to recess the meeting at 2:00 pm for the Nuisance Order Appeal Hearing." **CARRIED**

Reconvene:

393-15 Szeles: "That we reconvene the meeting at 2:51 pm." **CARRIED**

DELEGATION:

3:00 p.m. Cal Nugent appeared before council to discuss his concerns with the Pumpkin Hollow business located on the SW 26-19-21-W2 and presented a written submission from Ryan Fitzsimmons. Concerns revolved around the impact on them relating to the traffic for the business being rerouted to travelling the road adjacent to their residences due to the bridge closure in the NW 23-19-21-W2.

Letter to Saskatchewan Municipal Board – Appeal Decision Content – Curtis Subdivision:

394-15 Szeles: "That we authorize the Chief Administrative Officer to send a letter to the Saskatchewan Municipal Board regarding the content of their decision on the Curtis Subdivision Appeal for the subdivision of Parcel C, NE 01-19-21-W2 in not including the municipality's requirement for the applicants to enter into a servicing agreement if the Committee found in favour of the subdivision." **CARRIED**

CORRESPONDENCE:

395-15 White: "That the attached list of correspondence and reports has been reviewed and the Chief Administrative Officer is authorized to file the same accordingly.

- A. Boos – Thank You Card – Staff Appreciation Gift
- B. Associated Engineering – Memo – Summary of Public Presentations – JGS Public Hearing Sept 15-2015
- C. SARM – Bridge Inspection Report – NW 18-19-21-W2
- D. Sask Municipal Board – Decision – Subdivision Appeal – Curtis – PAC 2015-0008 – Pcl C, NE 1-19-21-W2
- E. APAS – CleanFarms Obsolete Pesticides & Medication collection program
- F. Dev Appeals Board – Notice of Decision – Dev Application Refusal – Leach – Pcl 3, SW 21-19-22-W2
- G. Punga – Dust Control Application complaint
- H. Dudley & Company LLP – Letter and 2014 Audited Financial Statement
- I. Ministry of Justice – Community Safety Officer Program training schedule – January to March 2016
- J. Erhardt – Note re: Minimum tax complaint
- K. SARM – Midterm Convention deadline for Resolutions – October 8
- L. Miscellaneous Publications." **CARRIED**

DELEGATION:

3:30 p.m. Steve Croft appeared before council to present his concerns with the Joint Growth Strategy and the impact of it on the future development of his property as well as property owned by Fred Williams/Continental Developments.

ACCOUNTS TO BE APPROVED:

396-15 Thorpe: "That the list of accounts attached hereto and forming a part of these minutes and totalling \$1,161,773.19 plus council expenses for Al Szeles in the amount of \$1,797.50 are hereby approved for payment by the Reeve and the Chief Administrative Officer." **CARRIED**

STAFF REPORTS:**Administrative Report:**

Chief Administrative Officer, Darcie Cooper, provided a written report on various administrative matters.

Human Resource Policy Manual Update – Spark People Solutions:

397-15 Szeles: "That we agree to hire Spark People Solutions to update the municipality's Human Resources Policy Manual developed in 2007, with a budget of \$2,000.00 for the project." **CARRIED**

Office Services Clerk Position:

398-15 Jordison: "That we acknowledge the Chief Administrative Officer's hiring of Chris Lamontagne for the part-time Office Services Clerk position effective October 7, 2015, with a probationary period of (6) six months; and
That we approve the salary for Chris Lamontagne at Step 6 of the 2015 Joint Administration Office Services Clerk salary grid being \$20.44/hour (8 points)." **CARRIED**

SARM Resolution – Annual Convention:

399-15 White: "That we authorize administration to prepare a draft resolution for councils' consideration for the SARM Annual Convention regarding lobbying for change to Section 172 of The Planning and Development Act, 2007 particularly in the establishment of

JAH

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2015 Joint Council Christmas Party:

400-15 Szeles: “That we agree to attend the Medieval Feast, being a fundraiser put on by the Lumsden Skateboard Park Committee, on December 5th, 2015 with the RM to pay the cost of \$50.00 per ticket for council, staff and escorts, with the Joint Administration staff and escorts being cost shared with the Town of Lumsden 50/50.” **CARRIED**

RM Road Tour & Vehicle Rental:

401-15 White: “That we agree to set a date of Tuesday, November 2, 2015 for the RM Council Road Tour with the tour commencing at 8:00 a.m. at the Lumsden Municipal Office, and; That we authorize Councillor Al Szeles to make arrangements for transportation for the Road Tour.” **CARRIED**

Kennell Cemetery/Emmanuel Lutheran Church:

Financial Officer, Sheena Carrick provided a written report regarding the Kennell Cemetery Trust Fund and the Emmanuel Lutheran Church.

Employment Report - Vandeven:

CAO, Darcie Cooper and Finance Officer, Sheena Carrick provided a written report regarding employment information pertaining to Assistant Manager of Public Works, Adri Vandeven and Labour legislation requirements.

402-15 Szeles: “That we authorize Chief Administrative Officer, Darcie Cooper, to issue a layoff notice to Assistant Manager of Public Works, Adri Vandeven effective October 31, 2015, with the last day of work to be October 30, 2015.” **CARRIED**

403-15 Szeles: “That the Administrative reports be accepted as presented.” **CARRIED**

APPOINTMENTS:

Agricultural Councillor:

404-15 Thorpe: “That we appoint Councillor Cody Jordison as the Agricultural Councillor for the remainder of the term ending December 31, 2015.” **CARRIED**

Public Works Committee Member:

405-15 White: “That we appoint Councillor Ed Thorpe as a member of the Public Works Committee for the remainder of the term ending December 31, 2015.” **CARRIED**

DELEGATION:

5:40 p.m. Linely Schafer appeared before council, at Deputy Reeve Farago’s request. Mr. Schafer discussed his efforts to mitigate traffic issues on the municipal road leading to his business known as Pumpkin Hollow located in the SW 26-19-21-W2.

NEW BUSINESS:

Supper Provision – Regular Meetings extending past 6:00 p.m.:

406-15 White: “That we agree to reimburse Council members for supper expense claims if afternoon regular council meetings extend beyond 6:00 p.m.” **CARRIED**

Lumsden Legion – 2015 Poppy Campaign:

407-15 Szeles: “That we authorize the purchase of a Remembrance Day wreath from the Lumsden Legion at a cost of \$50.00; and That we authorize Reeve Jim Hipkin to attend the Remembrance Day Ceremony to lay the wreath on behalf of the municipality.” **CARRIED**

Ministry of Highways & Infrastructure – Treaty Land Entitlement:

408-15 Jordison: “That we authorize administration to reply to the Ministry of Highways & Infrastructure that it is our intention to secure a 100’ right of way for future road widening for the following road allowances:

W 31 & W 30-20-22-W2

S30-20-22-W2, SSW 29-20-22-W2

ESE 9-21-22-W2, E 4-21-22-W2, E 33-21-22W2, ENE 28-20-22-W2; and

That we acknowledge this is in response to the Ministry of Government Relations initiating a review of Community Pasture lands within the R.M. of Lumsden No. 189 located South West of Regina Beach, as requested by George Gordon First Nation under the Saskatchewan Treaty Land Entitlement Framework Agreement; and

That we authorize administration to commence with the necessary steps to acquire the additional right of ways as indicated above; and

Amended
Res. # 522-15

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That we also convey our concern regarding the implication of the lease and access to the municipality's gravel pit legally located at SE 5-21-22-W2 should this Treaty Land Entitlement Selection be approved." **CARRIED**

Deer Valley Service Contract – Request for Proposal:

409-15 Szeles: "That, due to the service contract expiring October 15, 2015, we authorize administration to tender out the request for proposals for the service contract for Deer Valley, with a submission deadline of 5:00 p.m. October 21st, 2015." **CARRIED**

Dev. App. #2015-035 – Subdivision – Needham – NW 35-20-22-W2:

410-15 Jordison: "That we recommend approval to the Director of the Community Planning Branch of the Ministry of Government Relations for the subdivision application submitted by Jennifer Denise Needham to subdivide a second 10 acre residential parcel from land legally described as NW 35-20-22-W2, subject to the following:

Amd
Res # 131-16

- Signing of a servicing agreement, including the requirement to pay \$10,000 in off-site servicing fees; and
- Cash-in-lieu of Municipal Reserve dedication be accepted in the amount of \$2,000.00, if deemed applicable by Community Planning Branch of the Ministry of Government Relations; and

That we acknowledge that the municipality has registered on the title of NW 35-20-22-W2 the agreement agreeing to a lessor separation distance than outlined in Table 6-1 of the Official Community Plan Bylaw No. 6-2012 with the Intensive Livestock Operation located in the SW 35-20-22-W2 and the municipality, in accordance with Section 235 of The Planning and Development Act, 2007." **CARRIED**

Dev. App. #2015-050 – Subdivision – Colhoun – SE 36-19-21-W2:

411-15 White: "That we recommend approval to the Director of the Community Planning Branch of the Ministry of Government Relations for the subdivision application submitted by Jonathan Pradinuk of Altus Geomatics to subdivide a second 5 acre residential parcel from land legally described as SE ¼ 36-19-21-W2, subject to the following:

Amd
Res # 131-16

- Signing of a servicing agreement, including the requirement to pay \$10,000 in off-site servicing fees and the requirement to develop the necessary portion of roadway required to service the parcel in accordance with the road development standards policy; and
- Provide the applicant the opportunity to include a road improvement reimbursement provision into the servicing agreement in accordance with the policy for municipal servicing agreements and reimbursement of road servicing costs; and
- Cash-in-lieu of Municipal Reserve dedication be accepted in the amount of \$2,000.00, if deemed applicable by Community Services Branch of the Ministry of Government Relations." **CARRIED**

Dev. App. #2015-051 – Heritage Property Renovation – Schwann-Hodgins – SW 28-20-20-W2:

412-15 Szeles: "That, in accordance with Section 23 of the Heritage Property Act and Bylaw 1-83, we approve the development application No. 2015-51 submitted by Russell & Pamela Schwann-Hodgins to renovate a designated heritage property on land legally described as SW Ptn. 28-20-20-W2." **CARRIED**

Bylaw No. 17-2015 – Bylaw to Amend the Official Community Plan – Concept Plan – 1st

Reading:

413-15 White: "That Bylaw No. 17-2015, being a bylaw to amend the Official Community Plan Bylaw 6-2012, be read a first time." **CARRIED**

Bylaw No. 18-2015 – Bylaw to Amend the Official Community Plan – Joint Growth Strategy – 2nd Reading:

414-15 Szeles: "That Bylaw No. 18-2015, being a bylaw to amend the Official Community Plan Bylaw 6-2012, be read a second time." **CARRIED**

Bylaw No. 18-2015 – Bylaw to Amend the Official Community Plan – Joint Growth Strategy – Adoption:

415-15 White: "That Bylaw No. 18-2015, being a bylaw to amend the Official Community Plan Bylaw 6-2012, be adopted, signed and sealed." **CARRIED**

Bylaw No. 19-2015 – Bylaw to Amend the Zoning Bylaw – Joint Growth Strategy – 2nd Reading:

416-15 Jordison: "That Bylaw No. 19-2015, being a bylaw to amend Zoning Bylaw 7-2012, be read a second time." **CARRIED**

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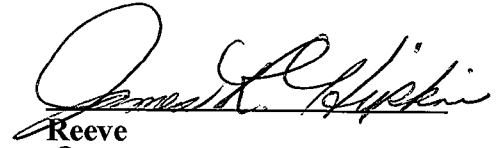
Bylaw No. 19-2015 – Bylaw to Amend the Zoning Bylaw – Joint Growth Strategy– Adoption:

417-15 Thorpe: "That Bylaw No. 19-2015, being a bylaw to amend Zoning Bylaw 7-2012, be adopted, signed and sealed."
CARRIED

Adjournment:

418-15 Thorpe: "That we adjourn the meeting at 6:38 p.m."

CARRIED


Reeve


Chief Administrative Officer

FORM A
[Section 3]

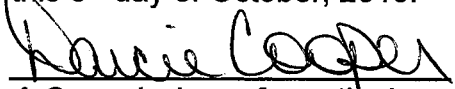
Oath—member of council

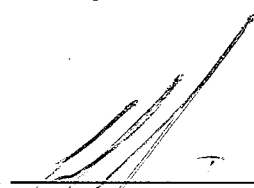
I, **CODY JORDISON**, having been elected to the office of **Division 6 Councillor**
in the **Rural Municipality of Lumsden No. 189**,

DO SOLEMNLY PROMISE AND DECLARE THAT:

- 1 I will truly, faithfully and impartially, to the best of my knowledge and ability,
perform the duties of this office;
- 2 I have not received and will not receive any payment or reward, or promise of
payment or reward, for the exercise of any corrupt practice or other undue
execution of this office;
- 3 I will disclose any pecuniary interest as required by and in accordance with
The Municipalities Act.

DECLARED before me at
Lumsden, Saskatchewan
this 8th day of October, 2015.


A Commissioner for oaths in and
for Saskatchewan



Signature of Declarant

My appointment expires May 31, 2019.