

**TOWN OF LUMSDEN**  
**MINUTES OF THE REGULAR MEETING HELD ON**  
**SEPTEMBER 8, 2015**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, September 8, 2015 at 6:30p.m. with Mayor Bryan Matheson presiding.

**Present:** Mayor: Bryan Matheson  
 Councillors: Jane Cogger, Reggie Newkirk, Rhonda Phillips,  
 Randy Bogdan, Trevor Grohs

Chief Administrative  
 Officer: Darcie Cooper  
 Financial Officer: Sheena Carrick  
 Assistant Administrator: Krystal Strong

Utilities Foreman: Dave Cherney (Left at 6:58pm)

**Absent:** Councillor: Wes Holobetz

**UTILITIES/PUBLIC WORKS REPORT:**

Utilities Foreman, Dave Cherney provided a verbal report on various utilities and public works matters.

**SWWA Conference November 3-6 2015 - Saskatoon:**

244-15 Phillips/Bogdan: "That we authorize Dave Cherney, Jeff Carey, Brock Eadie and Gerry Beaurivage to attend the Saskatchewan Water & Wastewater Association's Annual Conference November 3 – 6, 2015 in Saskatoon." **CARRIED**

245-15 Newkirk/Bogdan: "That the Utilities & Public Works report be accepted as presented." **CARRIED**

**MINUTES:**

246-15 Newkirk/Cogger: "That the minutes of the August 11, 2015 regular meeting be approved, as circulated." **CARRIED**

**COMMITTEE REPORTS & MINUTES:**

Councillor Rhonda Phillips provided a verbal report on the Wascana Upper Qu'Appelle Watersheds Association Taking Responsibility (WUQWATR) meeting she attended on August 12, 2015 in Kronau, SK.

**FINANCIAL REPORTS:**

**Bank Reconciliation & Financial Statement:**

247-15 Cogger/Grohs: "That the Bank Reconciliation & Financial Statement for the period ending July 31, 2015 be accepted as presented by Finance Officer, Sheena Carrick." **CARRIED**

**2014 Audited Financial Statement:**

248-15 Newkirk/Cogger: "That we accept the 2014 Audited Financial Statements, as prepared by Dudley & Co. LLP and presented by Finance Officer, Sheena Carrick." **CARRIED**

**Landfill Decommissioning:**

249-15 Phillips/Grohs: "That, as a result of audit requirements to determine a liability cost for the eventual decommissioning of the Landfill, we authorize administration to contact Associated Engineering to provide a price quote for the required engineering investigation." **CARRIED**

**DELEGATION:**

David Klug appeared before council on behalf of TransCanada to provide additional information on the Energy East Pipeline Project and request council to consider providing a letter of support for the project.

**CORRESPONDENCE:**

250-15 Newkirk/Cogger: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Service Canada – Ltr re: New Horizons for Seniors Program grant application received – Skate park Project
- B. City of Regina – Update – Bypass from City Pumping Station
- C. RM of Lumsden No 189 – Ltr re: Qu'Appelle South Weed Mgmt Strategy Area – Grant Refund
- D. RCMP Lumsden Detachment – Community Policing Report May 1 – July 31, 2015
- E. Sask Justice – Fine Distribution Reports
- F. NDP Moose Jaw-Lake Centre-Lanigan – D. Hlady – Ltr re: Upcoming Election and Building Canada Fund
- G. Water Security Agency – Response to Concerns re: Qu'Appelle River Channel through Lumsden
- H. Lumsden & District Heritage Home – Regular Meeting Minutes June 22, 2015

- I. Trans Canada Trail – 2014-15 Annual Report and Ltr re: Trail Progress to 2017  
 J. Swansburg – Proposal for Community Safety Officer (Special Constable Program)  
 K. Miscellaneous.”

**CARRIED**

**Mayor Bryan Matheson declared a pecuniary interest and left the council chambers at 9:18pm.  
 Deputy Mayor Randy Bogdan presided.**

**ACCOUNTS TO BE APPROVED:**

251-15 Cogger/Phillips: “That the list of accounts attached hereto and forming a part of these minutes and totalling \$292,248.39, is hereby approved for payment by the Mayor and the Chief Administrative Officer.”

**CARRIED**

**Mayor Bryan Matheson resumed his council chair at 9:19pm.**

**STAFF REPORTS:****Administrative Report:**

Chief Administrative Officer, Darcie Cooper provided a verbal report on various administrative matters.

**Office Services Clerk Part-time Position:**

252-15 Newkirk/Grohs: “That we authorize the Chief Administrative Officer, Darcie Cooper to act as the hiring committee for the part time permanent office services clerk position and conduct the interviews and hire for the position.”

**CARRIED****Municipal Financial & Yearend Accounting Information Workshop:**

253-15 Cogger/Grohs: “That we authorize Chief Administrative Officer, Darcie Cooper and Financial Officer, Sheena Carrick to attend the Municipal Financial & Yearend Accounting Information Workshop on October 28<sup>th</sup>, 2015 in Regina with expenses to be reimbursed by the municipality.”

**CARRIED**

254-15 Phillips/Bogdan: “That the administrative report be accepted as presented.”

**CARRIED****APPOINTMENTS:****Qu’Appelle Valley Nordic Ski Club – Recreational Organization:**

255-15 Phillips/Bogdan: “That we recognize the Qu’Appelle Valley Nordic Ski Club as a recreational organization under the Town of Lumsden umbrella.”

**CARRIED****Appoint Representative - Qu’Appelle Valley Nordic Ski Club:**

256-15 Bogdan/Newkirk: “That we appoint Councillor Rhonda Phillips as the Town’s representative to the Board of Directors of the Qu’Appelle Valley Nordic Ski Club.”

**CARRIED****Lumsden & District Heritage Home Appointment:**

257-15 Cogger/Newkirk: “That we agree to appoint Julie Johnson as the municipal representative on the Board of Directors of the Lumsden & District Heritage Home, subject to her acceptance.”

**CARRIED****NEW BUSINESS:****Cemetery Plot Transfer back to the Town:**

258-15 Cogger/Newkirk: “That, in accordance with Cemetery Bylaw 3-1988, we accept the transfer back of cemetery plot C008(b) from Shirley Cary-Martin and refund Ms. Martin the purchase price of \$25.00 less the \$5.00 transfer fee outlined in Schedule A of the Bylaw for a total refund of \$20.00.”

**CARRIED****Saskatchewan Emergency Planners Association (SEPA) Conference:**

259-15 Cogger/Bogdan: “That we authorize Councillor Trevor Grohs, EMO Coordinator and Councillor Rhonda Phillips, Alternate EMO Coordinator to attend the SEPA Conference on November 3 – 5, 2015 in Saskatoon with expenses to be reimbursed by the municipality.”

**CARRIED****Ministry of Highways & Infrastructure – Sign Corridor License Renewal:**

260-15 Bogdan/Phillips: “That we authorize the Chief Administrative Officer and the Mayor to sign the Sign Corridor Lease Renewal with the Ministry of Highways and Infrastructure for the period September 1, 2015 – April 30, 2020.”

**CARRIED****Sign Corridor Policy – Fee Structure Amendment:**

261-15 Bogdan/Phillips: “That we agree to amend the sign corridor policy to better reflect the fee structure breakdown as follows:

- Remove “An annual fee of \$300.00 for (Priority 1 & 2) signs, \$600.00 for (Priority 3) signs”
- Add
  - “Priority 1 & 2 Sign Fees
  - \$25 Annual Permit Fee
  - \$275 Annual Capital and Maintenance Fee

**Priority 3 Sign Fees**

\$25 Annual Permit Fee

\$575 Annual Capital and Maintenance Fee”

**CARRIED****Watson Land Services – Survey LSD 8 SE 11-20-22-W2:**

262-15 Phillips/Cogger: “That we approve the request of Watson Land Services to survey and study property owned by the Town of Lumsden legally located at LSD 8 in the SE 11-20-22-W2 in order to conduct a pipeline feasibility study on behalf of SaskWater.”

**CARRIED****Water Supply – Borgmann – SE 28-19-21-W2:**

263-15 Grohs/Newkirk: “That we agree to enter into a Water Supply Agreement with Roy Borgmann for the supply of potable water from the Water Treatment Plant to his land legally described as SE 28-19-21-W2.”

**CARRIED****Town Pins:**

264-15 Cogger/Phillips: “That we authorize administration to re-order 1,000 Town of Lumsden Lapel Pins from supplier Laurie Artiss Ltd located in Regina, at an estimated cost of \$1,240.00.”

**CARRIED****Trans Canada Energy East Pipeline - Support:**

265-15 Grohs/Bogdan: “That we support the TransCanada Energy East Pipeline Project converting an existing natural gas pipeline into a crude oil pipeline, as well as construction of new pipeline; and

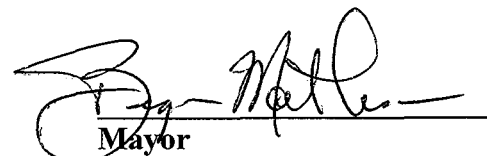
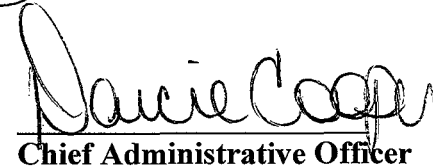
That we agree to send a letter of support for the project to the National Energy Board.”

**CARRIED****SUMA Regional Meeting:**

266-15 Phillips/Bogdan: “That we authorize Mayor Bryan Matheson to attend the SUMA Regional Meeting scheduled for Monday, September 28, 2015 in Balcarres, with expenses to be reimbursed by the municipality.”

**CARRIED****Adjournment:**

267-15 Phillips/Newkirk: “That we adjourn this meeting at 9:55 p.m.”

**CARRIED**  
Mayor  
Chief Administrative Officer