

**R.M. OF LUMSDEN NO. 189  
MINUTES OF THE REGULAR MEETING  
HELD ON APRIL 14, 2016**

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, April 14, 2016 at 1:08 p.m.

**Present:** Deputy Reeve: Kent Farago  
Councillors: Ian White, Ed Thorpe, Dale Srochenski,  
Cody Jordison, Al Szeles  
Chief Administrative Officer: Darcie Cooper  
Finance Officer: Sheena Carrick (left at 1:49pm)  
Assistant Administrator: Krystal Strong  
Manager of Public Works: Leighton Watts

**Absent:** Reeve: Jim Hipkin

**AGENDA:**

**Addition to Agenda:**

144-16 White: "That we agree to add the item "2015 Financial Statement & Report ending December 31, 2015" to the agenda under the heading "Financial Reports."

***CARRIED UNANIMOUSLY***

**Approval of Agenda:**

145-16 White: "That we adopt the agenda as amended."

***CARRIED***

**PUBLIC WORKS REPORT:**

Manager of Public Works, Leighton Watts provided a verbal report on various public works matters.

**GFI Systems Inc. - GPS Services Agreement – GPS Units in Public Works Equipment:**

146-16 Thorpe: "That, in consideration of a cost savings on the monthly service billing, we agree with the recommendation of the Manager of Public Works and authorize signing of an agreement for the monthly use of the GPS Equipment for a period of 36 months."

***CARRIED***

**Culvert Purchase for Inventory Stock:**

147-16 Srochenski: "That, in consideration of the cost savings due to reduced price in culverts, we agree to purchase the following culverts and associated couplers for inventory purposes:

- Two bundles of 900 mm (36") culverts (9 Six meter long culverts/bundle), at an estimated cost of \$81.75/metre (\$4,414.50 plus tax per bundle);
- Four bundles of 600mm (24") culverts (16 Six meter long culverts/bundle) at an estimated cost of \$44.10/metre (4,233.60 plus tax per bundle)."

***CARRIED***

**Culvert Purchases - Graf Bridge Replacement and Lambert Culvert:**

148-16 Srochenski: "That we authorize the Manager of Public Works to order the culverts required for the bridge replacement project referred to as the "Graf Bridge" located in the SE 5-20-20-W2 at an estimated cost of \$15,000; and

That we authorize the purchase of one 2400mm (8') x 23m long culvert and one 1500mm(5') x 13m long culvert to be installed at WNW 35-19-20-W2, commonly referred to as "Lambert Bridge and wood culvert replacement" at an estimated cost of \$9,539.05 plus tax."

***CARRIED***

149-16 Thorpe: "That the Manager of Public Works report be accepted as presented."

***CARRIED***

**FINANCIAL REPORTS:**

Financial Officer, Sheena Carrick provided written reports regarding the 2015 Financial Statement and 2015 Taxation and Penalty cancellation for the Community Pasture.


150-16 Srochenski: "That we accept the Financial Statement for the period ending December 31, 2015, as presented by Finance Officer, Sheena Carrick."

***CARRIED***

**Crown lands - Regina Beach Community Pasture - Taxation & Penalty Cancellation:**

151-16 Srochenski: "That we agree to cancel the outstanding 2015 taxes and penalties on property under the ownership of the Ministry of Agriculture for Community Pasture land, pursuant to Clause 292(1)(a) of *The Municipalities Act*, and the fact that they pay a grant in lieu of taxes to the municipality, as described in the list attached to and forming a part of these minutes."

***CARRIED***

*JRH* 

Financial Officer Sheena Carrick left the meeting at 1:49pm.

**MINUTES:**

152-16 Jordison: "That the minutes of the March 22, 2016 Finance Committee meeting be approved, as circulated." **CARRIED**

153-16 Jordison: "That the minutes of the March 24, 2016 regular meeting be approved, as circulated." **CARRIED**

**RM of Sherwood No. 159 – Boundary Road Development Consultation:**

154-16 Szeles: "That we authorize the CAO to send a letter to the R.M. of Sherwood No. 159 regarding inter-municipal cooperation respecting development along the R.M. of Lumsden boundary roads respecting collecting off-site servicing fees through their servicing agreements with developers in the R.M. of Sherwood that will access roads under the RM of Lumsden jurisdictions as well as reciprocal development guidelines within their Zoning bylaw for developments that abut a road under the R.M. of Lumsden jurisdiction, particularly respecting development setbacks." **CARRIED**

**Saskatchewan Municipal Board - RM of Sherwood No. 159 Appeal – Access on Grid 734:**

155-16 Srochenski: "That we authorize the CAO to provide a submission to the Saskatchewan Municipal Board regarding the appeal PAC 2016-0009 launched by Lynda Galin for a subdivision refusal for tie code removal on land located in the NE 35-18-21-W2 within the R.M. of Sherwood No. 159 indicating our concern over access to Grid 734." **CARRIED**

**COMMUNICATIONS:**

156-16 Srochenski: "That the following list of communications have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly.

- A. Sask Municipal Board–Appeal Decision–Omoth Subd App.–Parcels B&C, NE 2-20-21-W2
- B. Sask Municipal Board–Appeal in RM of Sherwood–Adjacent to S ½ 01-19-21-W2– Div #2
- C. Sask Municipal Board – Ludwig Appeal – Extension Granted
- D. Theaker – Ltr re: Roadside litter on Highway #20
- E. SARM – March 2016 Policy Bulletin
- F. Municipal Potash Tax Sharing Admin Board – 2016 Payment Estimates
- G. Lumsden & District Heritage Home – Regular Meeting Minutes February 22, 2016
- H. Min of Gov Relations – Certificate of Approval – NE 23-19-20-W2 – Jorgenson – Div #1
- I. Min of Gov Relations – Certificate of Approval – NW 12-20-22-W2 - Horaska – Div #6
- J. Municipal Hail – 2015 Audited Consolidated Report
- K. Min of Parks, Culture & Sport – Gatenby Heritage Property on Sask Registry of Heritage Property
- L. Altus Geomatics – Ltr re: Colhoun Appeal to Sask Municipal Brd – Appellant’s Written Submission
- M. TransGas – 2016 Mitigation Payment
- N. Canadian Pacific Railway – Rail Safety Week – April 25-May 1, 2016 – Request for Proclamation
- O. Royal Canadian Legion – Cert of Appreciation and Military Service Recognition Book
- P. Miscellaneous Publications." **CARRIED**

**REPORTS OF COMMITTEES:**

Councillor Al Szeles reported on the Weed Inspector Clinic he attended on April 12, 2016.

157-16 Jordison: "That Councillor Szeles’ report be accepted as presented." **CARRIED**

**STAFF REPORTS:**

**Accounts to be Listed:**

158-16 Srochenski: "That the list of accounts attached hereto and forming a part of these minutes and totalling **\$255,744.75** plus payments in the amount of \$1,848.50 to Councillor Al Szeles for Division #1 Supervision expenses and \$1,555.50 to Councillor Ian White for Division #3 Supervision expenses, are hereby approved for payment by the Reeve and the Chief Administrative Officer." **CARRIED**

**Administrative Report:**

Chief Administrative Officer, Darcie Cooper, provided a written report on various administrative matters.

**Valleyview Community Club – Request for Support:**

159-16 Thorpe: "That we agree to support the Valleyview Community Club in their grant application to Farm Credit Canada (FCC) for the Valleyview Community Centre Revitalization Project under the Agri-Spirit Fund for upgrades to the Valleyview Community Centre located in Ptn. NW 32-20-19-W2, by receiving the grant funds from FCC and forwarding the funds to the Club." **CARRIED**

JAN [Signature]

**Delineation Lighting Request - Ministry of Highways and Infrastructure:**

160-16 Thorpe: "That we apply to the Ministry of Highways and Infrastructure for the installation of delineation lighting at the following intersections:

- Piapot Grid and Highway No. 6 (near NW 34-20-19-W2)
- Etaples Grid and Highway No. 6 (near NW 8-20-19-W2)
- Flying Creek Road and Highway No. 6 (near NW 32-19-19-W2)"

**CARRIED****Road and Bridge Projects – 2016 budget:**

161-16 Szeles: "That, in an effort to allow public works to proceed with the 2016 projects, prior to adoption of the budget for 2016, we authorize the Manager of Public Works to proceed with the following road and culvert/bridge projects as discussed by the Public Works Committee and the Finance Committee:

<b>Project Name</b>	<b>Location</b>	<b>Estimated Cost</b>
Graf Bridge Replacement	SE 5-20-20-W2	\$230,000
McEwen Bridge	NW 18-19-21-W2	\$95,000
7 Bridges Rd Build/ Land acquisition		\$60,000
Bridge Maintenance	Various	\$54,000
Repl. box culvert with Culvert	Pasqua Street ¾ mile North of 734	\$10,000
Culvert - Osbourne Road	Road 2501	\$1,500
East West Boundary Road (Culvert)	Road 117	\$1,500
Culvert Trestle Bridge	Road 2805	\$1,500
Culvert -Marquardt's	Road 300	\$1,500
Culvert (Winnipeg St & Piapot Grid)	Road 1312 & 704)	\$1,500
Culvert - Pattersons	NE 1-20-21-W2	\$1,500
Russell Hill Road Directional Bore 16"		\$28,000
Culvert	NW 34-20-22	\$1,500
Culvert	SE 5-21-22 Culvert	\$1,500
7 Bridges Road – Build up road		\$10,000
Winnipeg Street Slope Repair (dirt work) Rd 1310		\$2,000
Buffalo Jump – Berm @ top	NW 35-20-20-W2	\$3,000
Buffalo Jump – Berm @ bottom	NW 35-20-20-W2	\$1,500
Russell Hill Road – build up top 200m		\$10,000
Sod Farm Road – Buggy Widen bad spots – First Mile to 1 ½ miles		\$5,000
Soft Spot Repair	NE 34-20-22	\$10,000
Build up Road	Road 2912 – E ½ 27-20-22	\$10,000."

**CARRIED****DELEGATIONS:**

3:00 p.m. Bob Lesperence of Friesens History Books, at the request of council members, attended the meeting to discuss his company's services regarding developing history books for municipalities.

3:30 p.m. Amanda Brinda and Barry Braitman, with the Community Planning Branch of the Ministry of Government Relations appeared before council to discuss their letter dated March 23, 2016 regarding their return of Bylaw No. 17-2015 indicating that there is insufficient supporting documentation to support the proposed concept plan to approve the bylaw. Identified additional material needed that was noted in their letter is a plan for providing services to the proposed development as well as a general location of these services; a traffic impact assessment and plan for safe access to Highway 11 and a policy to address geotechnical constraints in this area.

*Municipal Planner, Jim Walters with Crosby Hanna attended this delegation, at the municipality's request, via conference call.*

**Reserve Policy for future capital costs for Multi-Lot Subdivisions:**

162-16 Jordison: "That we authorize administration to bring back policy options for council's consideration regarding establishing reserves for higher density subdivisions to cover future capital costs related to the particular subdivisions, through an allocation of taxation revenue to the reserve."

**CARRIED****Public Works Employees – Cell Phone Allowance:**

163-16 Srochenski: "That, due to a municipal cost savings and operator convenience, we agree to provide a \$30.00 per month cell phone allowance to the seasonal Public Works Employees for using their personal cell phones for municipal business purposes during working hours; and

That, as the current cell phones that the operators are using are fairly old, we agree with the recommendation of the Manager of Public Works to donate the old cellular phones to a charitable organization."

**CARRIED****Deer Valley – Organized Hamlet:**

164-16 Srochenski: "That, in consideration of the petition received to form an organized hamlet

for Deer Valley, we consent to the formation of the organized hamlet for the following reasons:

- The original intention of allowing the development to proceed back in 2001 was that it would become a hamlet one day
- Important to the community to be established as a hamlet to ensure the current and future needs of the community are met, through a working relationship with the municipality
- Service needs within the area are substantially different than other areas of the municipality as it is urban in nature.”

**CARRIED**

**Office Services Clerk – Lamontagne Probation:**

165-16 Jordison: “That, based on the probationary evaluation completed by Chief Administrative Officer Darcie Cooper, we agree to change Chris Lamontagne, Office Services Clerk, from probationary status to permanent status effective immediately, in accordance with the Human Resource Policy Manual.”

**CARRIED**

166-16 Szeles: “That the Administrative report be accepted as presented.”

**CARRIED**

**APPOINTMENTS:**

**Development Appeals Board Secretary:**

167-16 Szeles: “That, in consideration of the resignation submitted by Judith Elaszuk, we agree to appoint Jill Scriven as the Development Appeals Board Secretary, until we are able to find someone else to fill the position; and  
That we authorize administration to advertise on the website and social media to see if interest in the position can be found.”

**CARRIED**

**UNFINISHED BUSINESS:**

**Sod Farm Road – Traffic Impact Assessment:**

168-16 Jordison: “That we acknowledge receipt of the Traffic Impact Assessment of the road commonly known as the Sod Farm Road, conducted by MMM Group Limited on behalf of Cathy and Lyle Ludwig and the comments received from our engineer, Allnorth engineering on the findings of the report, demonstrating that there is development capacity along Sod Farm Road.”

**CARRIED**

**Dev. App. #2016-001 – Subdivision – McNiece – Parcel A Plan 101915951:**

169-16 Jordison: “That in consideration of the revised plan of proposed subdivision, we agree to rescind resolution #74-16; and  
That we authorize administration to forward the application and revised plan to the municipal planner, Jim Walters, for his review and comments.”

**CARRIED**

**NEW BUSINESS:**

**U.M.A.A.S Local Government Election Workshop:**

170-16 Srochenski: “That we authorize Chief Administrative Officer Darcie Cooper and Office Services Clerk Brenda Boos to attend the Local Government Election workshop presented by Urban Municipal Administrators Association on June 2, 2016 in Regina, with expenses to be reimbursed by the municipality.”

**CARRIED**

***Councillor Cody Jordison declared a conflict of interest due to his personal relationship with Krystal Strong and left the Council Chambers at 4:25 p.m.***

**SUMA Creating and Enforcing Effective Bylaws Workshop:**

171-16 Szeles: “That we authorize the Chief Administrative Officer Darcie Cooper and Assistant Administrator, Krystal Strong to attend the Creating and Enforcing Effective Bylaws workshop presented by the Saskatchewan Urban Municipalities Association on May 10, 2016 in Regina, with expenses to be reimbursed by the municipality.”

**CARRIED**

**Saskatchewan Polytechnic – Basic Investigation Training:**

172-16 Srochenski: “That we authorize Assistant Administrator, Krystal Strong to attend the Saskatchewan Polytechnic Basic Investigator Training on May 30 – June 3, 2016 in Prince Albert, with travel expenses to be cost shared with the Town of Lumsden and reimbursed by the municipalities; and  
That we acknowledge that the registration of \$900.00 has been waved due to her involvement with the Saskatchewan Association of Municipal Enforcement Officers (SAMEO).”

**CARRIED**

***Councillor Jordison resumed his council chair at 4:27 p.m.***

**Agricultural Health and Safety Network – 2016 Membership:**

173-16 Szeles: “That we agree to renew the membership with the Agricultural Health and Safety Network for the 2016 year, at a cost of \$843.75.”

**CARRIED**

JRH

**Dev. App. #2016-008 – Subdivision – Bews – SE 23-20-22-W2:**

174-16 Jordison: "That we recommend approval to the Director of the Community Planning Branch of the Ministry of Government Relations for the subdivision application submitted by Thomas Bews to subdivide a 5 acre residential parcel and a 6 acre residential parcel from land legally described as SE 23-20-22-W2, subject to the following:

- Signing of a servicing agreement, including the requirement to pay \$7,500 for each newly created parcel, in off-site servicing fees; and
- That we agree to accept cash in lieu of municipal reserve land dedication in the amount of \$2,000.00 as required by the Community Planning Branch; and
- Comments from the Water Security Agency on safe building elevations."

**CARRIED**

**Snow Plow Club Agreement:**

175-16 Szeles: "That we designate the following Snow Plow Club, their executive, operators, routes and miles as an active club for the 2015/2016 year; and That we hereby authorize the Reeve and Chief Administrative Officer to sign the agreements on behalf of the municipality with the effective date to be the date of receipt in the municipal office."

DIV #	SNOW PLOW CLUB	MILEAGE	OPERATORS
4	RAVENSWOOD SNOW PLOW CLUB	14.5	R. Hamann, B. Bedard

**CARRIED**

**Lumsden & District Heritage Home – Policy and Bylaw Review:**

176-16 White: "That we authorize administration to send a letter to the Lumsden & District Heritage Home recommending they contact all the stakeholders requesting a contribution to the hiring of a policy expert to review the policies and bylaws of the Heritage Home, rather than relying on board members for this work; and That we acknowledge that we are willing to financially contribute to this project, pending information on estimated costs and contributions from other stakeholders."

**CARRIED**

*Councillor Szeles requested a recorded vote.*

**Bylaw No. 05-2016 – Commercial Minimum Tax – 1st Reading:**

177-16 Srochenski: "That Bylaw No. 05-2016, the Commercial Minimum Tax Bylaw, be read a first time."

**CARRIED**

*In favour: Dale Srochenski, Kent Farago, Ed Thorpe, Ian White, Cody Jordison*

*Opposed: Al Szeles*

**Bylaw No. 06-2016 – A Bylaw to Provide for an Assessment Roll Extension – 1st Reading:**

178-16 Szeles: "That Bylaw No. 06-2016, being a bylaw to extend the time required for the completion of the assessment roll, be read a first time."

**CARRIED**

**Bylaw No. 07-2016 – A Bylaw to Provide for a Financial Statement Extension – 1st Reading:**

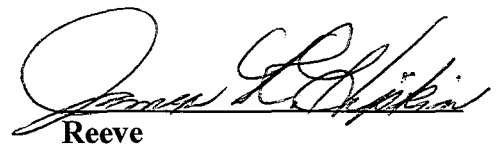
179-16 Srochenski: "That Bylaw No. 07-2016, being a bylaw to extend the time required for the completion of the financial statement, be read a first time."

**CARRIED**

**Adjournment:**

180-16 Thorpe: "That we adjourn the meeting at 5:00 p.m."

**CARRIED**

  
Reeve

  
Chief Administrative Officer

recommended  
ES # 276-16

Rescinded  
186-16

Roll #	Location	Total Amount Outstanding	2015 Municipal Discount (abatement requested)	Jan-Apr Penalty
001304100-010	NE 4-21-22 W2	21.97	16.38	5.59
001304200-010	NW 4-21-22 W2	21.97	16.38	5.59
001304300-010	SE 4-21-22 W2	15.23	11.35	3.88
001304400-010	SW 4-21-22 W2	21.97	16.38	5.59
001305100-010	NE 5-21-22 W2	19.15	14.29	4.86
001305200-010	NW 5-21-22 W2	19.15	14.29	4.86
001305300-010	SE 5-21-22 W2	16.35	12.19	4.16
001305400-010	SW 5-21-22 W2	19.74	14.72	5.02
001306100-010	NE 6-21-22 W2	19.15	14.29	4.86
001306200-010	NW 6-21-22 W2	15.3	11.41	3.89
001306300-010	SE 6-21-22 W2	20.56	15.33	5.23
001306400-010	SW 6-21-22 W2	19.15	14.29	4.86
001308300-010	SE 8-21-22 W2	11.02	8.2	2.82
001309300-010	SE 9-21-22 W2	19.15	14.29	4.86
001309400-010	SW 9-21-22 W2	19.36	14.47	4.89
000828100-010	NE 28-20-22 W2	19.15	14.29	4.86
000828200-010	NW 28-20-22 W2	23.09	17.22	5.87
000829100-010	NE 29-20-22 W2	18.4	13.73	4.67
000829200-010	NW 29-20-22 W2	12.09	9.01	3.08
000829301-010	SE W1/2 29-20-22 W2	10.33	7.68	2.65
000829400-010	SW 29-20-22 W2	20.05	14.93	5.12
000830100-010	NE 30-20-22 W2	16.94	12.62	4.32
000830200-010	NW 30-20-22 W2	16.94	12.62	4.32
000830300-010	SE 30-20-22 W2	20.52	15.3	5.22
000830400-010	SW 30-20-22 W2	18.83	14.04	4.79
000831100-010	NE 31-20-22 W2	20.21	15.06	5.15
000831200-010	NW 31-20-22 W2	20.74	15.46	5.28
000831300-010	SE 31-20-22 W2	19.1	14.25	4.85
000831400-010	SW 31-20-22 W2	20.05	14.93	5.12
000832100-010	NE 32-20-22 W2	19.71	14.69	5.02
000832200-010	NW 32-20-22 W2	18.04	13.45	4.59
000832300-010	SE 32-20-22 W2	20.81	15.52	5.29
000832400-010	SW 32-20-22 W2	18.17	13.54	4.63
000833100-010	NE 33-20-22 W2	17.42	12.99	4.43
000833200-010	NW 33-20-22 W2	21.97	16.38	5.59
000833300-010	SE 33-20-22 W2	19.87	14.81	5.06
000833400-010	SW 33-20-22 W2	20.56	15.33	5.23
	TOTAL	\$692.21	\$516.11	\$176.10

JRH