

**TOWN OF LUMSDEN**  
**MINUTES OF THE REGULAR MEETING HELD ON**  
**FEBRUARY 9, 2016**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, February 9, 2016 at 6:30p.m. with Mayor Bryan Matheson presiding.

**Present:** Mayor: Bryan Matheson  
 Councillors: Trevor Grohs (arrived at 7:33pm), Jane Cogger, Reggie Newkirk  
 Chief Administrative Officer: Darcie Cooper  
 Public Works Foreman: Jeff Carey (left at 6:43pm)  
 Assistant Administrator: Krystal Strong

**Absent:** Councillor: Randy Bogdan, Wes Holobetz

**ADOPTION OF AGENDA:**

49-16 Newkirk/Cogger: "That we agree to adopt the agenda as presented." **CARRIED**

**UTILITIES/PUBLIC WORKS REPORT:**

Public Works Foreman, Jeff Carey provided a verbal report on various utilities and public works matters.

50-16 Phillips/Cogger: "That the Utilities & Public Works report be accepted as presented." **CARRIED**

*Public Works Foreman, Jeff Carey, left the meeting at 6:43pm.*

**MINUTES:**

51-16 Newkirk/Phillips: "That the minutes of the January 26, 2016 regular meeting be approved, as circulated." **CARRIED**

**COMMUNICATIONS:**

52-16 Cogger/Newkirk: "That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Lumsden Valley Community Association (LuVCA) – Email re: Planner's comments on recent RM of Lumsden OCP hearing
- B. Ombudsman Saskatchewan – Sharing of Information to Municipalities
- C. Lumsden & District Heritage Home – Regular Meeting Minutes – December 21, 2015
- D. Sask Justice – Fine Disbursement Report
- E. Sask Waste Reduction Council – 2015 Sask Waste Minimization Awards Call for Nominations
- F. Communities in Bloom – 2016 Program and Conference Announcement
- G. RM of Lumsden No. 189 – Notification of Discretionary Use Application to Subd. – NW 12-20-22-W2
- H. BlueBox Media – Promotional Town Video Package
- I. SAMA – 2015 Assessment Roll Confirmed
- J. Water Security Agency – Wastewater Systems Effluent Regulations
- K. Miscellaneous Publications."

**CARRIED**

**REPORTS OF COMMITTEES:**

Councillor, Reggie Newkirk provided a written report on the Saskatchewan Urban Municipalities Association (SUMA) Convention he attended in Regina January 31<sup>st</sup> to February 3<sup>rd</sup>, 2016.

53-16 Newkirk/Phillips: "That Councillor Newkirk's report be accepted as presented." **CARRIED**

**REPORTS OF ADMINISTRATION:**

**Accounts to be Approved:**

54-16 Cogger/Newkirk: "That the list of accounts attached hereto and forming a part of these minutes and totalling \$218,477.29 is hereby approved for payment by the Mayor and the Chief Administrative Officer." **CARRIED**

**Administrative Report:**

Chief Administrative Officer, Darcie Cooper provided a written report on various administrative matters, including a written report on the SUMA Convention she attended.

**Recess – Public Hearing:**

55-16 Phillips/Cogger: "That we agree to recess the meeting at 7:30 p.m. for the purpose of holding a public hearing for Bylaw No. 12-2015, being an amendment for the Zoning Bylaw No. 15-2002." **CARRIED**

M-11

**Reconvene:**

56-16 Phillips/Newkirk: "That we agree to reconvene the meeting at 7:36 p.m." **CARRIED**

**Bylaw No. 12-2015 – A Bylaw to amend the Zoning Bylaw – 2<sup>nd</sup> Reading:**

57-16 Newkirk/Cogger: "That Bylaw No. 12-2015, being a bylaw to amend the Zoning Bylaw No. 15-2002, be read a second time." **CARRIED**

**Bylaw No. 12-2015 – A Bylaw to amend the Zoning Bylaw – Adoption:**

58-16 Phillips/Grohs: "That Bylaw No. 12-2015, being a bylaw to amend the Zoning Bylaw No. 15-2002, be adopted, signed and sealed." **CARRIED**

59-16 Newkirk/Phillips: "That the administrative report be accepted as presented." **CARRIED**

**Bylaw No. 02-2016 – A Bylaw to amend the Zoning Bylaw – 1<sup>st</sup> Reading:**

60-16 Grohs/Phillips: "That Bylaw No. 02-2016, being a bylaw to amend the Zoning Bylaw No. 15-2002, be read a first time." **CARRIED**

**Bylaw 02-2016 – Amend Business Sign Maximum Size:**

61-16 Cogger/Phillips: "That we authorize administration to amend the maximum face area in Bylaw No. 02-2016 to be more consistent with existing signs in the community as we feel that a maximum size area of 18 sq. m. is too large for signage in the Commercial Districts." **CARRIED**

**Zoning Bylaw Amendment Public Hearing:**

62-16 Newkirk/Cogger: "That we agree to set a public hearing date of March 8, 2016 at 7:30 p.m. for the zoning bylaw amendment to provide for various text changes to Zoning Bylaw No. 15-2002." **CARRIED**

**UNFINISHED BUSINESS:**

**Age Friendly Communities:**

63-16 Newkirk/Grohs: "WHEREAS, all community residents, including older persons, persons with disabilities, children and youth deserve to fully and meaningfully participate in and contribute to the social and economic fabric of our community; and WHEREAS, Saskatchewan's population is aging and this will have significant implications for society and sustainability of Saskatchewan communities; and WHEREAS, there are numerous social and economic benefits to building a community that is inclusive and meets the changing needs of residents as they age: BE IT RESOLVED THAT the Town of Lumsden actively participates, supports, promotes and works to assess and improve accessibility and inclusion of older persons, persons with disabilities, children and youth and for the community as a whole." **CARRIED**

**Lumsden Library – Proposed Hours of Operation:**

64-16 Cogger/Newkirk: "That we accept the Lumsden Library's proposed hours of operation, which include the additional five hours previously approved, as follows:  
• Monday & Wednesday 1:00 – 5:30pm and 6:00 – 8:00pm  
• Friday & Saturday 9:30am – 12:30pm and 1:00 – 4:00pm." **CARRIED**

**NEW BUSINESS:**

**Sask Waste Reduction Council – 2016 Waste Reform:**

65-16 Grohs/Newkirk: "That we authorize Public Works employee, Cory Danyliw and one councillor to attend the Sask. Waste Reduction Council 2016 Waste Reform on April 20-22, 2016 in Regina with expenses to be reimbursed by the municipality." **CARRIED**

**Royal Bank of Canada – Request for Refund:**

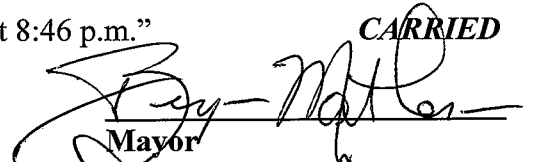

66-16 Grohs/Newkirk: "That we approve the request from the Royal Bank of Canada to refund overpaid utilities on account no. 07280.000 in the amount of \$178.32." **CARRIED**

**Saskatchewan Assessment Management Agency (SAMA) – 2016 Maintenance Service:**

67-16 Grohs/Phillips: "That we approve the payment of the SAMA Municipal Invoice in the amount of \$19,212.00 for 2016 operating costs and maintenance service fees." **CARRIED**

**Adjournment:**

68-16 Newkirk/Cogger: "That we adjourn the meeting at 8:46 p.m." **CARRIED**

  
Mayor  
  
Chief Administrative Officer

Rescinded  
Res #168-16

Rescinded  
Res #83-16