

**TOWN OF LUMSDEN**  
**MINUTES OF THE REGULAR MEETING HELD ON**  
**JANUARY 26, 2016**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, January 26, 2016 at 6:30p.m. with Deputy Mayor Rhonda Phillips presiding.

**Present:** Deputy Mayor: Rhonda Phillips  
 Mayor: Bryan Matheson (Via electronic video)  
 Councillors: Trevor Grohs, Jane Cogger, Reggie Newkirk,  
 Wes Holobetz, Randy Bogdan  
 Chief Administrative  
 Officer: Darcie Cooper  
 Financial Officer: Sheena Carrick  
 Utilities Foreman: Dave Cherney (Arrived at 6:31, left at 6:56pm)  
 Assistant Administrator: Krystal Strong

*Mayor Bryan Matheson attended the meeting via electronic means.*

**ADOPTION OF AGENDA:**

31-16 Cogger/Holobetz: "That we agree to adopt the agenda as presented." **CARRIED**

**MINUTES:**

32-16 Newkirk/Holobetz: "That the minutes of the January 12, 2016 regular meeting be approved, as circulated." **CARRIED**

**MINUTES:**

33-16 Bogdan/Holobetz: "That the minutes of the January 19, 2016 Joint Council Supper meeting be approved, as circulated." **CARRIED**

**COMMUNICATIONS:**

34-16 Grohs/Bogdan: "That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:  
 A. RCMP, Lumsden Detachment – Community Policing Report – Aug 1 to Dec 31, 2015  
 B. Town of Regina Beach – Ltrs. Re: District Board of Revision Appointments – Romphf & Cobler  
 C. Water Security Agency – Notice of Intent to Renew Expiring Waterworks Permit  
 D. Sask Justice – Fine Disbursement Report  
 E. AON – Ltr re: Schnell damage claim  
 F. Associated Engineering – Landfill Financial Planning – Meeting Minutes – Dec 4/15 & Jan 15/16  
 G. Miscellaneous Publications." **CARRIED**

**UTILITIES/PUBLIC WORKS REPORT:**

Utilities Foreman, Dave Cherney provided a verbal report on various utilities and public works matters.

35-16 Cogger/Newkirk: "That the Utilities & Public Works report be accepted as presented." **CARRIED**

*Utilities Foreman, Dave Cherney, left the meeting at 6:56pm.*

**REPORTS OF COMMITTEES:**

Councillor, Reggie Newkirk provided a written report on the Age Friendly Workshop he attended in Southey on January 18, 2016.

36-16 Newkirk/Grohs: "That Councillor Newkirk's report be accepted as presented." **CARRIED**

**REPORTS OF ADMINISTRATION:**

**Accounts to be Approved:**

37-16 Cogger/Holobetz: "That the list of accounts attached hereto and forming a part of these minutes and totalling \$25,951.66 is hereby approved for payment by the Deputy Mayor and the Chief Administrative Officer." **CARRIED**

**Administrative Report:**

Chief Administrative Officer, Darcie Cooper provided a verbal report on various administrative matters.

**Federation of Canadian Municipalities – Optional Contribution for Sk. FCM Board**

**Members Travel:**

38-16 Newkirk/Grohs: "That we agree to pay the optional contribution of \$81.55 to the

Federation of Canadian Municipalities (FCM) in support of the travel fund for Saskatchewan elected officials on the FCM Board of Directors representing smaller municipalities, with the fund being administered by SUMA.”

**CARRIED****SUMA Convention Tickets – Cooper:**

39-16 Matheson/Cogger: “That we authorize the purchase of 2 tickets for CAO, Darcie Cooper for the SUMA Convention Sunday evening function at a cost of \$35.00 each.”

**CARRIED**

40-16 Holobetz/Bogdan: “That the administrative report be accepted as presented.”

**CARRIED****APPOINTMENTS:****Development Appeals Board Secretary Appointment:**

41-16 Grohs/Holobetz: “That we agree to appoint Judith Elaschuk as the Development Appeals Board Secretary for a three year term expiring December 31, 2018.”

**CARRIED****UNFINISHED BUSINESS:****Lumsden Library – Request for Additional Hours:**

42-16 Holobetz/Cogger: “That we agree with the request of the Lumsden Library Board to fund the operational expenses relating to 5 additional Library hours, to be cost shared 50/50 with the RM of Lumsden at an estimated cost of \$2,382.50 for each municipality per year; and That, due to this being a Joint Use facility and the municipalities need for meeting space, we recommend the board consider adding these additional hours to either Friday, Saturday, or Sunday or a combination of the three; and

That we agree to fund the Mother Goose Program for younger children, to be cost shared 50/50 with the RM of Lumsden No. 189 at an estimated annual cost of \$242.00 for each municipality.”

**CARRIED****NEW BUSINESS:****Hall Concession Request – Over the Hill Orchard:**

43-16 Cogger/Holobetz: “That we agree to a rental concession for the Centennial Hall, to Over the Hill Orchard, at a rate of \$120 (\$500 value) to cover the caretaker expenses, for the community event known as the “Great Lumsden Easter Egg Hunt” to be held on March 26, 2016.”

**CARRIED****Audit Planning and Engagement Letters:**

44-16 Newkirk/Bogdan: “That we acknowledge and authorize the signing of the planning and engagement letters from our auditors, Dudley and Company, for the 2016 audit.”

**CARRIED****Krystal Strong – SAMEO Membership:**

45-16 Newkirk/Cogger: “That we agree to pay the membership fee for the Saskatchewan Association of Municipal Enforcement Officers (SAMEO) for Bylaw Enforcement Officer, Krystal Strong, at a cost of \$50.00, to be cost shared 50/50 with the RM of Lumsden No. 189 in accordance with the Joint Administration Agreement.”

**CARRIED****SAMA Training Session – April 25, 2016:**

46-16 Matheson/Cogger: “That we authorize Finance Officer, Sheena Carrick to attend the annual meeting and ½ day assessment training session hosted by the Saskatchewan Assessment Management Agency (SAMA) to be held on April 25 & 26, 2016 in Saskatoon, with expenses to reimbursed by the municipality.”

**CARRIED****Subdivision Application in RM – SE 6-20-21-W2:**

47-16 Newkirk/Holobetz: “That we authorize administration to send a letter to the Director of the Community Planning Branch of the Ministry of Government Relations, advising that we have no concerns with the subdivision application in the SE ¼ 6-20-21-W2 of the RM of Lumsden No. 189; and

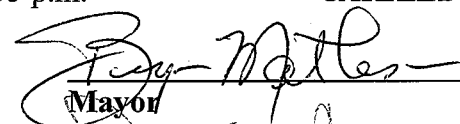

That we are not aware of any land use that would be incompatible or unsuitable for the intended use; and

That we are not aware of any facilities that could be affected by the proposed development.”

**CARRIED****Adjournment:**

48-16 Grohs/Holobetz: “That we adjourn the meeting at 7:55 p.m.”

**CARRIED**

  
 Mayor  
  
 Chief Administrative Officer