

TOWN OF LUMSDEN
MINUTES OF THE GROUP II COMMITTEE MEETING
HELD ON MARCH 3, 2016

The Group II Committee convened their committee meeting in the Lumsden Municipal Office, on the afternoon of Thursday, March 3, 2016 at 3:46 p.m. with Chairperson Trevor Grohs presiding.

Present: Chairperson: Trevor Grohs
Mayor: Bryan Matheson
Councillors: Rhonda Phillips (Arrived at 4:00pm)
Randy Bogdan
Chief Administrative Officer: Darcie Cooper
Public Works Foreman: Jeff Carey
Utilities Foreman: Dave Cherney
Assistant Administrator: Krystal Strong
Finance Officer: Sheena Carrick (left at 4:32pm)

Approval of Agenda

Matheson/Bogdan: "That we agree to adopt the agenda as presented." **CARRIED**

PUBLIC WORKS REPORT

Public Works Foreman, Jeff Carey provided a verbal report on various public works matters, including the following:

Recycle Relocation Project Update

- Waiting for the recycle packer to be ready for pick up
- 3 local companies have been requested to provide a quote on the concrete work and construction of the recycle building
- Site is prepped and ready for construction

Lots between Conexus and Valley Restaurant

- Lot owner verbally agreed to allow the Town to use these lots for additional public parking space
- The committee recommend that Council enters into an agreement with the property owner.

Landfill Permit Update

- The landfill permit has been renewed until November 30, 2016
- Condition of the permit is that an Environmental Site Assessment is completed by November 30, 2016

Cost Estimate for Environmental Site Assessment:

Bogdan/Matheson: "That we request a cost estimate from Associated Engineering to complete the Environmental Site Assessment required for the landfill permit to operate." **CARRIED**

Minutes:

Matheson/Bogdan: "That we approve the Group II Committee meeting minutes of December 3, 2015, as presented." **CARRIED**

Minutes:

Phillips/Matheson: "That we approve the Group II Committee budget meeting minutes of February 24, 2016, as presented." **CARRIED**

Closed Session

Phillips/Matheson: "That we agree to move into closed session at 4:12 p.m. for the purpose of discussing strategic planning pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session." **CARRIED**

Rise from the Closed Session

Phillips/Bogdan: "That we agree to rise from the closed session and return to the open meeting at 4:19 p.m." **CARRIED**

UNFINISHED BUSINESS

Recycle Relocation Project – Solar Panels:

- Prior to the municipality considering purchase of solar panels, the committee recommends that the Qu'Appelle Valley Nordic (QVN) facility run for 1 year to better understand the level of consumption. Solar panels should be installed on the ground rather than on the building for ease of maintenance and access.

Solar Panel Grant Report:

Financial Officer Sheena Carrick provided a written report on solar power grant programs available through Sask Power.

5th Avenue Development – Lighting Plan Review:

- Upon further review of the current lighting plan for installation of street lights on 5th Avenue and Balfour Bay, the committee agreed that the lighting should be further reduced to the installation of only one more light for the development, located on Lot 14 (Lot 8 already has a light installed).
- Dave will speak with SaskPower to have a meter put on the existing street light to determine actual usage

Fifth Avenue Lighting Plan – Property Owner consultation:

Matheson/Phillips: “That we authorize administration to consult with lot owners on 5th Avenue Extension and Balfour Bay on council’s proposed revision to the lighting plan for the development to obtain their feedback, prior to making a final decision on the lighting requirements.”

CARRIED

List of Fees and Charges – Custom Work:

Bogdan/Matheson: “That we recommend council approve the list of fees and charges for custom work for the years 2016-2018 as attached hereto and forming a part of these minutes; and That we acknowledge the review of the current rates set by bylaw, as listed on the attached list of fees and charges.”

CARRIED

Administration is directed to begin preparation of an amendment to the Water Rates bylaw to be effective January 1, 2017, including a proposal for an implementation of a minimum water rate.

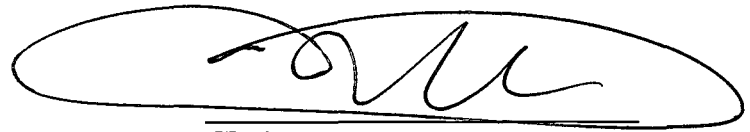
NEW BUSINESS

- The committee discussed charging a fee for bagged waste at the landfill
- The committee agreed that this matter should be put to the Joint Administration Committee for further discussion, as the RM residents would be impacted the most with the implementation of a fee for bagged waste.

Adjournment:

Phillips/Bogdan: “That we adjourn this meeting at 5:05 p.m.”

CARRIED



Chairperson



Chief Administrative Officer

Fees and Charges

Group II

		2015	3%	3%	3%			
		Fee/Rate	Fee/Rate	Fee/Rate	Fee/Rate	Equip	Operator	Total
						Rate	Rate	Rate
Transportation Services								
Equipment								
	Resolution							
1995 John Deere 310D (Backhoe)	<10 hrs. use	\$116.00	\$119.00	\$123.00	\$127.00	83.00	33.00	116.00
2002 John Deere 1445 (Rotary Mower)	<10 hrs. use	\$98.00	\$101.00	\$104.00	\$107.00	65.00	33.00	98.00
Bobcat (Skid Steer)	<10 hrs. use	\$126.00	\$130.00	\$134.00	\$138.00	93.00	33.00	126.00
with Post hole auger (add 10%)	<30 hrs. use	\$139.00	\$143.00	\$147.00	\$152.00			
Grader add 15%	>30 hrs. use	\$145.00	\$150.00	\$154.00	\$159.00			
Sweeprite R2200 (Street Sweeper)	<10 hrs. use	\$191.00	\$197.00	\$203.00	\$209.00	158.00	33.00	191.00
2000 Ford F550 + Curbster (Garbage Truck)	<10 hrs. use	\$119.00	\$123.00	\$127.00	\$131.00	86.00	33.00	119.00
1 Ton Truck (Utility Vehicle)	<10 hrs. use	\$67.00	\$69.00	\$71.00	\$73.00	34.00	33.00	67.00
(with hotsy add \$30.00)		\$97.00	\$99.00	\$101.00	\$103.00			
1998 Mac Midline (3 Ton Gravel Truck)	<10 hrs. use	\$93.00	\$96.00	\$99.00	\$102.00	60.00	33.00	93.00
816B Landfill Packer	<10 hrs. use		\$263.00	\$271.00	\$279.00	222.00	33.00	255.00
Kabota Tractor (57HP)		\$104.00	\$107.00	\$110.00	\$113.00	71.00	33.00	104.00
With Mower (add \$15)		\$119.00	\$122.00	\$126.00	\$130.00	86.00	33.00	119.00
Caterpillar 140G Grader	<10 hrs. use	\$255.00	\$263.00	\$271.00	\$279.00	222.00	33.00	255.00
Miscellaneous Rentals:								
1994 Ford F150 1/2 Ton	per hour	\$39.00	\$41.00	\$41.00	\$41.00	\$0.044 per kilometre or hourly charge		
1996 Hotsy Pressure Washer	per hour	\$40.00	\$42.00	\$42.00	\$42.00			
Chain Saw	per hour	\$15.00	\$17.00	\$17.00	\$17.00			
Whipper	per hour	\$15.00	\$17.00	\$17.00	\$17.00			
Manlift (harness not included)	per hour	\$15.00	\$17.00	\$17.00	\$17.00			
<i>The above rates are based on a 2000-2012 State of Ontario Council on Government Services and are subject to annual inflation. Fees are based on a minimum 1 hour charge.</i>								
Overweight Truck Permits - Yearly	Res- 243-98	\$1,000.00	\$1,030.00	\$1,061.00	\$1,093.00			
Overweight Truck Permits - Monthly	Res- 303-14	\$200.00	\$206.00	\$212.00	\$218.00			
Overweight Truck Permits - Daily	Res- 243-98	\$50.00	\$52.00	\$54.00	\$56.00			
Environmental Health								
Landfill Tipping Fees								
Mixed Loads								
Pick up Truck or Small Utility Trailer	Bylaw 01-2015	\$20.00						
1 Ton Commercial Truck or Lg Trailer	Bylaw 01-2015	\$40.00						
2 tons and over	Bylaw 01-2015	\$120.00						
Special Services Fee	Bylaw 01-2015	\$250.00						
Scrap Tires per tire								
Passenger Car & Smaller	Bylaw 01-2015	\$10.00						
Truck & Semi-Trailer	Bylaw 01-2015	\$15.00						
Ag Equipment	Bylaw 01-2015	\$15.00						
Tires with Rim	Bylaw 01-2015	\$15.00						
Mining Equipment/Equipment	Bylaw 01-2015	\$50.00						
Municipal Hauler Fees per load	Res- 28-13/9-20	\$276.00						
Canada Waste per load	Res- 28-13/9-20	\$938.00						
Special Service Fee	Bylaw 01-2015							
Public Health & Welfare								
Cemetery								
Grave Site	Bylaw 2013-02	\$1,000.00						
single grave opening/closing-winter	Bylaw 2013-02	\$890.00						
single grave opening/closing-summer	Bylaw 2013-02	\$890.00						
single grave opening/closing-weekends-Extra Fee	Bylaw 2013-02	\$150.00						
Opening & Closing - Urns (winter hours)	Bylaw 2013-02	\$285.00						
Opening & Closing - Urns (summer hours)	Bylaw 2013-02	\$285.00						
Opening & Closing - Urns (weekends/holidays)-E	Bylaw 2013-02	\$150.00						
Monument Foundation Fees								
Single Monument	Bylaw 2013-02	\$256.00						
Double Monument	Bylaw 2013-02	\$448.00						
Triple Monument	Bylaw 2013-02	\$512.00						
Child's Monument (under 10yrs)	Bylaw 2013-02	\$232.00						
Installing Marker	Bylaw 2013-02	\$192.00						
Water and Sewer								
Connection Fees - Water	Res. 215-10	\$2,000.00						
Connection Fees - Sewer	Res. 215-10	\$2,000.00						
<i>These fees are based on Tangible Capital Asset Reporting, Increased from \$1,500.00 in 2010</i>								
Monthly Sewer Service Charge	Bylaw 13-2011							
Water Rates	Bylaw 10-2014							
Sewer Infrastructure Charge	Bylaw 5-2014							