

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON MAY 10, 2016

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, May 10, 2016 at 6:30p.m. with Mayor Bryan Matheson presiding.

Present: Mayor: Bryan Matheson
 Councillors: Jane Cogger, Trevor Grohs, Reggie Newkirk,
 Rhonda Phillips, Randy Bogdan
 Chief Administrative Officer: Darcie Cooper
 Assistant Administrator: Krystal Strong
 Public Works Foreman: Jeff Carey (Left at 6:44pm)

Absent: Councillor: Wes Holobetz

ADOPTION OF AGENDA:

178-16 Newkirk/Bogdan: "That we adopt the agenda as presented." **CARRIED**

UTILITIES/PUBLIC WORKS REPORT:

Public Works Foreman, Jeff Carey provided a verbal report on various utilities and public works matters, including a verbal report on the process for education and orientation of new and returning employees including safety procedures for operating equipment.

179-16 Grohs/Bogdan: "That the Utilities & Public Works report be accepted as presented." **CARRIED**

Public Works Foreman, Jeff Carey, left the meeting at 6:44pm.

MINUTES:

180-16 Newkirk/Cogger: "That the minutes of the April 26, 2016 regular meeting be approved, as circulated." **CARRIED**

181-16 Phillips/Bogdan: "That the minutes of the May 3, 2016 Group II Committee meeting be approved, as circulated." **CARRIED**

COMMUNICATIONS:

Development Appeal Response - Kissel Cabbage Corporation:

182-16 Phillips/Grohs: "That we authorize the Development Officer to inform the Local Development Appeals Board that we are supportive of the development proposed by Kissel Cabbage Corporation for an addition to their existing building located at 115 River Street, Lots 2 and 3, Block 10, 86R54116 and that we have no issues with the Board granting a relaxation to the required side yard setbacks identified in the Zoning Bylaw as future growth around the development is extremely limited due to the location of the Oxbow to the North side of the development." **CARRIED**

R.C.M.P – Community Policing Report:

183-16 Cogger/Newkirk: "That we accept the Community Policing Report received from the R.C.M.P. Lumsden Detachment for the period January 1, 2016 to March 31, 2016." **CARRIED**

184-16 Grohs/Bogdan: "That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Village of Buena Vista – Draft Official Community Plan
- B. Development Appeals Board – Notice of Appeal Hearing – Kissel Cabbage Corp.– May 18, 2016
- C. RCMP Lumsden Detachment – Community Policing Report – January – March, 2016
- D. Minister of Environment – Response to Request for designated provincial landfill assessment engineers
- E. Lumsden & District Heritage Home – Regular Meeting Minutes – March 28, 2016
- F. Provincial Association of Resort Communities – Ltr re: Threat of Aquatic Invasive Species
- G. Saskatchewan Waste Reduction Council – Compost Field Day – May 25, 2016 - Saskatoon
- H. Miscellaneous Publications." **CARRIED**

REPORTS OF COMMITTEES:

Councillor Trevor Grohs provided a verbal report on the Group II Committee Meeting that he attended on May 3, 2016.

Recycle Relocation Project:

185-16 Grohs/Newkirk: "That we agree with the recommendations of the Group II Committee and proceed with the completion of the Recycle Relocation Project and approve the following:

- awarding the tender to the lowest bidder, Multi-Line Builders, for the construction of the recycling building at an estimated cost of \$120,359 plus tax; and
- approving the electrical and plumbing work to be completed at an estimated cost of \$23,000 and \$10,000 respectively; and
- That we lease the compactor for the 5 year lease agreement at an estimated cost of \$275/month plus installation cost of \$2,800.00, as opposed to purchasing; and
- That the compactor usage and performance be reviewed after the 5 year lease is over to determine if purchase of the compactor should be contemplated." **CARRIED**

Pavement Overlay Projects:

186-16 Grohs/Bogdan: "That we agree with the recommendation of the Group II Committee and agree to proceed with the pavement overlay projects for 7th Avenue from James Street to Pleasant Street as well as Canning Road from Fawn Ridge Crescent to Schandre Estates at an estimated cost of \$124,110 and 61,670 respectively; and

That if these two projects are completed and come in under budget with the base work and the manhole work we may proceed with an overlay portion for James Street South; and

That the expenditures for the above projects are not to exceed \$255,000, with financing to come from the Infrastructure Reserve; and

That we request Associated Engineering to complete the geotechnical report and the pre-design site drainage report for the 7th Avenue project within 30 days." **CARRIED**

Mayor Bryan Matheson provided a verbal report on the Joint Administration Committee meeting he attended on May 9, 2016.

Trans Canada Trail – Memorandum of Understanding:

187-16 Newkirk/Bogdan: "That we agree with the recommendation of the Joint Administration Committee and enter into the Memorandum of Understanding with the R.M. of Lumsden No. 189 regarding the Trans Canada Trail as prepared by the CAO and the Community Coordinator and attached hereto and forming a part of these minutes." **CARRIED**

All-Net Pro Meeting Software Purchase:

188-16 Cogger/Phillips: "That we agree with the recommendation of the Joint Administration Committee and purchase the All-Net Pro meeting software for the purpose of streamlining paperless meetings for council as well as assist the office staff with meeting management and task/project tracking; and

That the cost for the software is \$3,995.00/year which includes the setup and training." **CARRIED**

Post –Election Municipal Officers Training Session:

189-16 Newkirk/Grohs: "That we agree with the recommendation of the Joint Administration Committee and host an elected officials training session after the October 26, 2016 election; and

That we agree to invite surrounding municipalities' elected officials to participate." **CARRIED**

REPORTS OF ADMINISTRATION:

Chief Administrative Officer, Darcie Cooper provided a verbal report on various administrative matters.

List of Accounts to be Approved:

190-16 Cogger/Phillips: "That the list of accounts attached hereto and forming a part of these minutes and totalling \$66,824.78 is hereby approved for payment by the Mayor and the Chief Administrative Officer." **CARRIED**

Emergency Measures Organization (EMO) Meeting:

191-16 Grohs/Phillips: "That we agree to hold an EMO meeting on May 25, 2016 at 7:00 p.m. in the RiverPark Centre to bring Emergency Measures contacts together to review the EMO Manual, update information and discuss general emergency information." **CARRIED**

192-16 Newkirk/Bogdan: "That the administrative report be accepted as presented." **CARRIED**

DELEGATION:

193-16 Newkirk/Grohs: "That we accept Scott and Laurie Kistner to the meeting." **CARRIED**

Scott and Laurie Kistner appeared before council to discuss their development application to construct a swimming pool at 540 Broad Street and offer possible solutions to the issues preventing the approval of their application due to setback regulations.

Kistner Pool Development Application #2016-014 – 540 Broad Street:

194-16 Phillips/Newkirk: "That, as council is unable to grant concessions respecting Zoning Bylaw setbacks, we would agree to support the development should Scott and Laurie Kistner appeal a development permit refusal to the Local Development Appeals Board for the construction of an in-ground swimming pool that does not meet the setbacks outlined in the Zoning Bylaw No. 15-2002, as the lot located at 540 Broad Street legally described as Lot 1, Block EE, Plan 101838089, backs onto Municipal Reserve land and has the Dyke on the North side of the lot, therefore, the board allowing a setback concession should not have adverse effects on adjacent development." **CARRIED**

MAYOR AND COUNCILLORS FORUM:

Wastewater Treatment Facility Proposal – WSA Consultation with First Nations:

195-16 Phillips/Grohs: "That we authorize the Water Security Agency to commence their consultation process with the First Nations for the proposed Wastewater Treatment Facility project, as indicated by Ryan Evans, Manager – Engineering & Approvals with the Water Security Agency." **CARRIED**

DELEGATION:

196-16 Newkirk/Bogdan: "That we accept Erin and Miriam Anderson to the meeting." **CARRIED**

Erin and Miriam Anderson appeared before council to discuss their request to alter the boundary of property legally described as Parcels 12 and 13, Plan No. C1510 that is designated as heritage property.

UNFINISHED BUSINESS:

Bylaw No. 06-2016 – Assessment Roll Extension Bylaw – 2nd Reading:

197-16 Newkirk/Bogdan: "That Bylaw No. 06-2016, being a bylaw to extend the time required for the completion of the assessment roll, be read a second time." **CARRIED**

Bylaw No. 06-2016 – Assessment Roll Extension Bylaw – 3rd Reading:

198-16 Phillips/Grohs: "That Bylaw No. 06-2016, being a bylaw to extend the time required for the completion of the assessment roll, be read a third time, signed and sealed." **CARRIED**

Bylaw No. 07-2016 – Financial Statement Completion Extension Bylaw – 2nd Reading:

199-16 Cogger/Bogdan: "That Bylaw No. 07-2016, being a bylaw to extend the time required for the completion of the Financial Statement, be read a second time." **CARRIED**

Bylaw No. 07-2016 – Financial Statement Completion Extension Bylaw – 3rd Reading:

200-16 Newkirk/Grohs: "That Bylaw No. 07-2016, being a bylaw to extend the time required for the completion of the Financial Statement, be read a third time, signed and sealed." **CARRIED**

Rescind Res. No. 98-16 – 1st reading Bylaw 03-2016 – Amd OCP Future Land Use Map:

201-16 Phillips/Cogger: "That we agree to rescind resolution No. 98-16 being the first reading of bylaw No. 03-2016." **CARRIED**

Rescind Res. No. 99-16 & 138-16 – Amd OCP Future Land Use Map – Public Hearing:

202-16 Grohs/Bogdan: "That we agree to rescind resolution No. 99-16, a resolution to set the date and time for a public hearing for Bylaw 03-2016." **CARRIED**

Bylaw No. 09-2016 – Amend OCP-Future Land Use Map – 1st reading:

203-16 Newkirk/Phillips: "That Bylaw No. 09-2016, a bylaw to amend the Official Community Plan, be read a first time." **CARRIED**

Bylaw No. 09-2016 – Amend OCP-Future Land Use Map – Public Hearing:

204-16 Cogger/Bogdan: "That we agree to set the date, time and place for the required public hearing date for Bylaw 09-2016 as Tuesday, June 14, 2016 at 7:30 p.m." **CARRIED**

NEW BUSINESS:

Seasonal Student Hiring – Joseph Ashworth:

205-16 Newkirk/Cogger: "That we agree to hire summer student Joseph Ashworth as a summer seasonal parks worker at a rate of \$13.00/hour as he will fill one of the positions approved for under the Canada Summer Jobs Program." **CARRIED**

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New Seasonal Hires – Record Check Requirements:

206-16 Newkirk/Grohs: “That we agree that all new seasonal hires require a Criminal Record Check and a Vulnerable Sector Check as defined by the Royal Canadian Mounted Police.”

CARRIED**Community Event Permit – Fun-in-the-Sun Tournament:**

207-16 Bogdan/Newkirk: “That we authorize Sask Liquor and Gaming Authority to issue a Community Event Permit to the Lumsden Cubs Senior Men’s Hardball Team for the 2016 Fun-in-the-Sun Ball Tournament Beer Gardens being held Saturday, July 9th and Sunday, July 10th in River Park Campground.”

CARRIED**Proclamation – June is Recreation & Parks Month:**

208-16 Phillips/Cogger: “Whereas, in Saskatchewan, we are fortunate to have a variety of recreation and parks systems providing countless recreational opportunities for residents and visitors from around the world; and

Whereas, recreation enhances quality of life, active living and lifelong learning, helps people live happier and longer, develops skills and positive self-image in children and youth, develops creativity and builds healthy bodies and positive lifestyles; and

Whereas, recreation participation builds family unity and social capital, strengthens volunteer and community development, enhances social interaction, creates community pride and vitality, and promotes sensitivity and understanding to cultural diversity; and

Whereas, recreation, therapeutic recreation and leisure education are essential to the rehabilitation of individuals who have become ill or disabled, or disadvantaged, or who have demonstrated antisocial behaviour; and

Whereas, the benefits provided by recreation and parks programs and services reduce healthcare and social service costs, serve to boost the economy, economic renewal and sustainability, enhance property values, attract new business, increase tourism and curb employee absenteeism; and

Whereas, our parks, open space and trails ensure ecological sustainability, provide space to enjoy nature, help maintain clean air and water, and preserve plant and animal wildlife; and

Whereas, all levels of government, the voluntary sector and private enterprise throughout the Province participate in the planning, development and operation of recreation and parks programs, services and facilities.

Now, Therefore be it Resolved, that the Saskatchewan Parks and Recreation Association (SPRA) does hereby proclaim that June, which witnesses the greening of Saskatchewan and serves as a significant gateway to family activities, has been designated as June is Recreation & Parks Month which will annually recognize and celebrate the benefits derived year round from quality public and private recreation and parks resources at the local, regional and provincial levels.

THEREFORE, The Council of the Town of Lumsden, in recognition of the benefits and values that recreation, parks and leisure services provide, do hereby designate the month of June as *June is Recreation & Parks Month*.”

CARRIED**Dev. Appl. #2016-015 – Town of Lumsden – Parking Lot – Lots 14 & 15 Block 04 Plan 8561:**

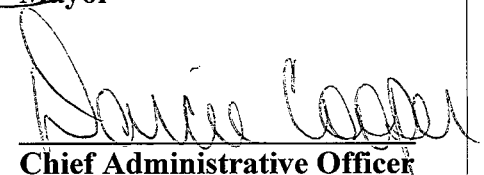
209-16 Phillips/Cogger: “That we approve the discretionary use Development Application #2016-015 for a parking lot submitted by the Town of Lumsden on land legally described as Lots 14 & 15, Block , Plan 8561, civic address 250 James Street North.”

CARRIED**Adjournment:**

210-16 Bogdan/Cogger: “That we adjourn the meeting at 8:42 p.m.”

CARRIED


Mayor


Chief Administrative Officer