

**R.M. OF LUMSDEN NO. 189
MINUTES OF THE REGULAR MEETING
HELD ON MAY 12, 2016**

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, May 12, 2016 at 1:03 p.m.

Present: Reeve: Jim Hipkin
Councillors: Ian White (arrived at 1:12pm), Dale Srochenski,
Cody Jordison, Al Szeles (arrived at 1:06 pm), Kent
Farago, Ed Thorpe
Chief Administrative
Officer: Darcie Cooper
Finance Officer: Sheena Carrick
Assistant Administrator: Krystal Strong

AGENDA:

Addition to Agenda:

214-16 Farago: "That we agree to add the following item to the agenda under Unfinished Business:

- Schafer – Request authorization to install engineered temporary bridge on municipal road allowance NW 23-19-21-W2."

CARRIED UNANIMOUSLY

Addition to Agenda:

215-16 Farago: "That we agree to add the following item to the agenda under Reports of Committees:

- Over Dimensional Bypass Meeting – Councillor Farago."

CARRIED UNANIMOUSLY

Approval of Agenda:

216-16 Farago: "That we adopt the agenda as amended."

CARRIED

PUBLIC WORKS REPORT:

Manager of Public Works, Leighton Watts provided a written and verbal report, including a summary of the grader tenders received.

Councillor Al Szeles arrived at 1:06 pm.

Councillor Ian White arrived at 1:12 pm.

Gravel Exploration – Cost Estimates:

217-16 Jordison: "That we authorize Manager of Public Works, Leighton Watts, to bring back cost estimates for gravel exploration on land in the NW ¼ 36-20-23-W2M located in the R.M. of Dufferin No. 190."

CARRIED

Engineering Consultation Authorization – Seven Bridges Road Relocation:

218-16 Farago: "That we authorize the Manager of Public Works, Leighton Watts, to consult with Allnorth Engineering for the proposed road relocation/construction project on Seven Bridges Road."

CARRIED

219-16 Thorpe: "That the Manager of Public Work's report be accepted as presented."

CARRIED

MINUTES:

220-16 Jordison: "That the minutes of the April 28, 2016 regular meeting be approved, as circulated."

CARRIED

MINUTES:

221-16 Srochenski: "That the minutes of the May 3, 2016 Financial Committee meeting be approved, as circulated."

CARRIED

COMMUNICATIONS:

R.C.M.P – Community Policing Report:

222-16 Farago: "That we accept the Community Policing Report received from the R.C.M.P. Lumsden Detachment for the period January 1, 2016 to March 31, 2016."

CARRIED

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223-16 Farago: "That the following list of communications have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly.

- A. Sask Municipal Board – Appeal PAC 2015-0036 – Whitbread – Notice of Decision
- B. Lumsden & District Heritage Home – Regular Meeting Minutes – March 28, 2016
- C. SARM – Work Zone Signing Guidelines
- D. Wood – Organic Farmland Registration – NW 36-19-19-W2 – Div #1
- E. RCMP Lumsden Detachment – Community Policing Report
- F. Gov Relations – Email re: Response to N. Colhoun re: Concept Plan and Bylaw approval process
- G. Pinter & Associates – Aggregate Survey Services
- H. Sask Waste Reduction Council – Compost Field Day – Saskatoon – May 25, 2016
- I. Sask Public Works Association – National Public Works Week Workshop – Saskatoon – May 18, 2016
- J. Village of Buena Vista – Draft Official Community Plan
- K. Miscellaneous Publications."

CARRIED

REPORTS OF COMMITTEES:

Councillor Kent Farago reported on the Joint Administration Committee Meeting he attended on May 9, 2016.

Trans Canada Trail – Memorandum of Understanding with Town of Lumsden:

224-16 Farago: "That we agree with the recommendation of the Joint Administration Committee to enter into a Memorandum of Understanding with the Town of Lumsden for the maintenance of the Trans Canada Trail as attached hereto and forming a part of these minutes."

CARRIED

Trans Canada Trail – Lease Agreements:

225-16 Farago: "That we agree to enter into lease agreements with the private landowners whose land is crossed by the Trans Canada Trail; and
That we require the Community Coordinator, Chris Exner and the Trail Committee to discuss landowner insurance needs when they meet with the landowner."

CARRIED

All-Net Pro Meeting Software Purchase:

226-16 Farago: "That we agree with the recommendation of the Joint Administration Committee to purchase the All-Net Pro meeting software for the purpose of streamlining paperless meetings for council as well as assist the office staff with meeting management and task/project tracking; and
That the cost for the software is \$3,995.00/year which includes the setup and training."

CARRIED

227-16 Jordison: "That Councillor Farago's report be accepted as presented." **CARRIED**

DELEGATION:

2:00 pm Jay Hall, representative with Brandt Tractor, appeared before council to discuss his tender proposal for a motor grader.

REPORTS OF COMMITTEES:

Councillor Kent Farago and Councillor Al Szeles reported on the Over-Dimension Bypass meeting they attended, regarding the Department of Highways and Infrastructure's proposed trucking route through the municipality for over-dimension vehicles.

228-16 Srochenski: "That Councillors Farago and Szeles' report be accepted as presented." **CARRIED**

DELEGATION:

3:00 pm Kim Bonneau, Paul Nyirongo and Larry Mayell with Allnorth Engineering attended the meeting via telephone conference call to discuss questions council had regarding the pavement overlay tenders received, as well as discuss next steps on Deer Valley recommendations.

Camera Video of Deer Valley Storm Sewer and Sanitary Sewer Lines:

229-16 Farago: "That we authorize Allnorth Engineering to obtain price quotes for camera videoing of the storm sewer and sanitary sewer lines within Deer Valley for the purpose of gathering information on the status of the pipes and prioritizing a work plan."

CARRIED

Grid 734 & 641 Overlay – Tender Award:

230-16 Farago: "That we agree with the recommendation of our engineers, Allnorth Engineering and award the tender for Grid 734 & 641 asphalt surfacing to HJR Asphalt Paving Ltd. as the lowest bid at a cost of \$2,072,022.00, excluding GST."

CARRIED

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REPORTS OF ADMINISTRATION:**Accounts to be Listed:**

- 231-16 Srochenski: "That the list of accounts attached hereto and forming a part of these minutes and totalling **\$66,824.78**, are hereby approved for payment by the Reeve and the Chief Administrative Officer."

CARRIED**Administrative Report:**

Chief Administrative Officer, Darcie Cooper, provided a verbal report on various administrative matters.

Closed Session:

- 232-16 Farago: "That we agree to move into closed session at 3:45 p.m. for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session."

CARRIED**Rise from the Closed Session:**

- 233-16 Farago: "That we agree to rise from the closed session and return to the open meeting at 3:55 p.m."

CARRIED**Development Levy Study Engineer's Report:**

- 234-16 Farago: "That we authorize Associated Engineering to proceed with the completion of the Development Levy study for the municipality at an estimated cost of \$17,500.00."

CARRIED**Pest Control Inspections – PREP Program:**

- 235-16 Srochenski: "That we authorize administration to advise Pest Control Officer, Tyler Paslawski that the 2016 Rat Control inspection budget is set at \$7,260 and to keep inspection costs on or below the budget amount; and
That we require him to inspect at least 242 farm sites to ensure compliance under the Provincial Rat Eradication Program (PREP) program."

CARRIED

- 236-16 Thorpe: "That the Administrative report be accepted as presented."

CARRIED**UNFINISHED BUSINESS:****Engineering Services for Overlay Project:**

- 237-16 Farago: "That we agree to contract Allnorth to perform construction administration, including construction supervision and quality assurance testing for the overlay project on Grids #734 and #641, at an estimated cost of \$68,502.00."

CARRIED**Dev. App. #2016-001 – Subdivision – McNeice – Parcel A Plan 101915951:**

- 238-16 Jordison: "That we recommend approval to the Director of the Community Planning Branch of the Ministry of Government Relations for the subdivision application submitted by Doug McNeice to subdivide a 10.58 acre residential parcel and a 9.40 acre residential parcel from land legally described as Parcel A Plan 101915951 in the SE & SW 06-20-21-W2, subject to the following:

- o Signing of a servicing agreement with the municipality ensuring that future development of the dedicated service road will be developed by the property owner and not the municipality should Department of Highways close the existing approach that would service these two new parcels."

CARRIED**Bylaw No. 04-2016 – Amend Zoning Bylaw 7-2012 – Deck Rezoning – 2nd reading:**

- 239-16 Jordison: "That Bylaw No. 04-2016, being a bylaw to amend Bylaw 7-2012, The Zoning Bylaw, be read a second time."

CARRIED**Bylaw No. 04-2016 – Amend Zoning Bylaw 7-2012 – Deck Rezoning – 3rd reading:**

- 240-16 Srochenski: "That Bylaw No. 04-2016, being a bylaw to amend Bylaw 7-2012, The Zoning Bylaw, be read a third time, signed and sealed."

CARRIED**Bridge Replacement Authorization– NW 23-19-21-W2:**

- 241-16 Farago: "That we authorize Linley Schafer to replace the bridge structure located in the NW 23-19-21-W2 that is currently closed, with the engineered temporary bridge as proposed by his engineer David Altwasser, subject to the following:

- Manager of Public Works, Leighton Watts meet with the SARM Bridge Engineer as well as Mr. Schafer and/or his engineer, to discuss how the current bridge structure should be addressed and the requirements for putting the new structure in place,
- Mr. Schafer ensure that all required permits are obtained, with the assistance of the municipality in the application process

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- Mr. Schaffer is responsible for costs related to the bridge replacement.”

CARRIED**NEW BUSINESS:****2016 Operational Budget, Capital Plan & Mill Rate:**

Financial Officer, Sheena Carrick, presented the proposed 2016 Operation Budget, Capital Plan and Mill rate.

- 242-16 Srochenski: “That we agree to adopt the 2016 Operating Budget and Capital Plan attached hereto and forming a part of these minutes and set the 2016 mill rate at 13.12 mills, which represents a 0.26 mill rate increase over the 2015 year representing an increase of 2.02%.”

CARRIED**Long Term Borrowing – Pavement Overlay Project:**

- 243-16 Farago: “That application be made to the Local Government Committee for permission to borrow the sum of \$1,375,00.00, in 2016 repayable over a period of five (5) years, for the purpose of loan financing for the overlay of Grid 734 and Grid 641;
AND that the amount of the said debt shall be payable in equal monthly instalments of principal and interest in the years 2016 to 2020 inclusive, with interest at a rate not greater than 4 percent per annum.”

CARRIED**Dust Control Application on Municipal Roads:**

- 244-16 Thorpe: “That we authorize the Manager of Public Works to bring information to the next council meeting regarding local companies equipped to apply dust control products for ratepayers interested in having dust control applied at their cost and which products would be acceptable to use.”

CARRIED**Extension of Meeting Time:**

- 245-16 Farago: “That, in accordance with Section 30 of the Council Procedure Bylaw No. 01-2016, we agree to extend the council meeting beyond the commencement of the fifth (5th) hour.”

CARRIED UNANIMOUSLY**Royal Canadian Legion - Military Service Recognition Book Advertising:**

- 246-16 Szeles: “That we agree to purchase a business card size advertisement in the Royal Canadian Legion Saskatchewan Command Military Service Recognition Book at a cost of \$195.00 including GST.”

CARRIED**Heritage Resource Review – Gravel Exploration – NE 28-20-22-W2:**

- 247-15 Farago: “That we agree to proceed with a heritage resource review relating to a gravel extraction permit application submitted to the Ministry of Agriculture for land legally described as NE 28-20-22-W2, as required by Heritage Conservation Branch of the Ministry of Tourism, Parks, Culture and Sport, to a maximum cost of \$5,000.00.”

CARRIED**Dev. App. #2016-015 – Paint Shop – Young – Lot 8, Block 3, Plan 102105773:**

- 248-16 Farago: “That we approve the discretionary use Development Application #2016-015 for a paint shop business providing sand blasting, painting and storage of petroleum tanks submitted by Morris Young on land legally described as Lot 8, Block 3, Plan 102105773.”

CARRIED**Dev. App. #2016-021 – Subdivision – Gotsoulias – LS 5, Ptn. SW 27-20-20-W2:**

- 249-16 Srochenski: “That we recommend approval to the Director of the Community Planning Branch of the Ministry of Government Relations for the subdivision application submitted by Nikolas & Michelle Gotsoulias to subdivide a 3.39 acre agricultural parcel from land legally described as LSD 5, Ptn. SW 27-20-20-W2, subject to the following:
- That the proposed Parcel D be tied to LS 6 Sec 27-20-20-W2.”

CARRIED**Dev. App. #2016-022 – Subdivision – Smith – LS 6, Ptn. SW 27-20-20-W2:**

- 250-16 Srochenski: “That we recommend approval to the Director of the Community Planning Branch of the Ministry of Government Relations for the subdivision application submitted by Allan & Sandra Smith to subdivide a 7.14 acre agricultural parcel from land legally described as LS 6, Ptn. SW 27-20-20-W2, subject to the following:
- That the proposed Parcel C be tied to LS 5 Sec 27-20-20-W2.”

CARRIED**Dev. App. #2016-024 – Minor Variance – Moser – NW 4-20-19-W2:**

- 251-16 Thorpe: “That we approve the minor variance Development Application #2016-024 submitted by Brandy & James Moser to place a residence 40.5 metres (133 feet) from the centre of the municipal road on land legally described as NW 4-20-19-W2, as this is the same location as the original homestead and the yard site trees exist between the proposed building location and the road, therefore, the minor variance would not cause

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Dev. App. #2016-027 – Accessory Farm Dwelling – Ludwig – Parcel C, Plan 97R28274:

252-16 Srochenski: “That we approve the discretionary use Development Application #2016-027 for an accessory farm dwelling, submitted by Lyle & Cathy Ludwig on land legally described as Parcel C, Plan 97R28274 subject to the regulations for accessory farm dwellings.”
CARRIED

Closed Session:

253-16 Farago: “That we agree to move into closed session at 5:22 p.m. pursuant to Part III of The Local Authority Freedom of Information and Protection of Privacy Act relating to consultations involving a council member, with staff to be included in the session.”

CARRIED

Rise from the Closed session:

254-16 Farago: “That we agree to rise from the closed session and return to the open meeting at 5:55 p.m.”

CARRIED

Councillor White requested a recorded vote.

Lumsden and District Heritage Home – Representative Appointment:

255-16 Thorpe: “That we authorize the CAO to send a letter to the Board of Directors of the Lumsden and District Heritage Home in response to a letter we received from the Chair and Vice-Chair of the Board requesting the dismissal of a representative appointment that Council made to the Board, indicating the following:

- Council understands that the policy and bylaw review that is being undertaken by the Board is a stressful and difficult undertaking;
- Council encourages the appointed representative and the other members of the Board to work cooperatively together and within the parameters of the duties of the Board as outlined in the Bylaws and Policies of the Board; and
- Council encourages the appointed representative and the other members of the Board to have patience and perseverance throughout this project in the hopes that once it is completed the issues identified by the Chair and Vice Chair will be resolved.”

CARRIED

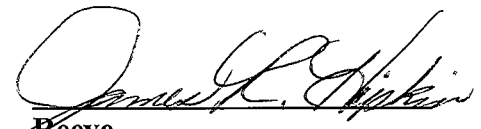
In favour: Dale Srochenski, Kent Farago, Ed Thorpe, Cody Jordison, Al Szeles

Opposed: Ian White, Jim Hipkin

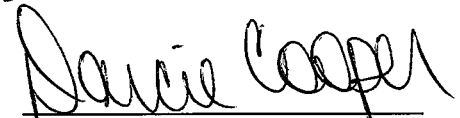
Adjournment:

256-16 Farago: "That we adjourn the meeting at 6:12 p.m."

CARRIED



Reeve



Chief Administrative Officer