



THE TOWN OF
L U M S D E N

First Council Meeting Minutes

November 15, 2016

Declaration of Elected Officials:

Newly elected council members Mayor Bryan Matheson and Councillors Rhonda Phillips, Jane Cogger, Wes Holobetz, Dave Cameron, Verne Barber and Byron Tumbach declared their Oath or Affirmation for members of council.

Call To Order

Lumsden Town Council convened their first meeting in the Council Chambers of the Town Office on the evening of Tuesday, November 15 at 6:30 p.m., with Mayor Bryan Matheson presiding.

Present:

Mayor:	Bryan Matheson
Councillors:	Wes Holobetz, Rhonda Phillips, Jane Cogger, Verne Barber, Byron Tumbach, Dave Cameron
Chief Administrative Officer:	Darcie Cooper
Assistant Administrator:	Krystal Strong
Finance Officer:	Sheena Carrick
Utilities Foreman:	Dave (Left at 6:48pm)

Resolution No.
411-2016

Approval of Agenda

Moved by: Councillor Holobetz
Seconded by: Councillor Cogger

"That we adopt the agenda as presented." **CARRIED**

Utilities Foreman, Dave Cherney, provided a verbal report on various public works and utilities matters.

Resolution No.
412-2016

Public Works Report

Moved by: Councillor Tumbach
Seconded by: Councillor Phillips

"That the Utilities and Public Works report be accepted as presented." **CARRIED**

Minutes

Resolution No.
413-2016

Regular Meeting Minutes - October 25, 2016

Moved by: Councillor Phillips
Seconded by: Councillor Cogger

"That we approve the minutes of the October 25, 2016 regular meeting, as circulated." **CARRIED**

Communications

Resolution No.
414-2016

Resignation of J. Johnson from Lumsden and District Heritage Home

Moved by: Councillor Barber
Seconded by: Councillor Cameron

"That we acknowledge the resignation of town representative, Julie Johnson, from the Board of the Lumsden and District Heritage Home." **CARRIED**

Resolution No.
415-2016

Communications Approval

Moved by: Councillor Holobetz
Seconded by: Councillor Cogger

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a) Romphf - Resignation as District Board of Revision Secretary
- b) Min of Gov Relations - Information Bulletin October 2016 - Amendments to Municipalities Act and

M-11

Regulations

- c) Sask Municipal Board - Approval of Utility Rates - Bylaw 12-2016
- d) Lumsden and District Heritage Home Regular Meeting Minutes - September 26, 2016
- e) South Central Transportation Planning Committee - Minutes September 15, 2016
- f) Sask Justice - Fine Disbursement Reports
- g) Canadian Franchise Association - New Regional Economic Development Directory Launching and Membership Information
- h) Municipal Potash Tax Sharing Admin Board - Final Potash Tax Sharing Distribution for 2016
- i) Water Security Agency - Low Flow Toilet Installation - Hildebrandt/Simcoe Subdivision Condition
- j) Miscellaneous."

CARRIED

Reports of Committees

Councillor, Rhonda Phillips provided a verbal update on the progress of the Wastewater Treatment Facility project.

Reports of Administration

Resolution No.
416-2016

List of Accounts

Moved by: Councillor Cogger
Seconded by: Councillor Tumbach

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$207,053.34 plus payment to SUMA for Municipal Leadership Roles and Responsibilities workshop training for council members in the amount of \$130.00 is hereby approved for payment by the Mayor and the Chief Administrative Officer."

CARRIED

Chief Administrative Officer, Darcie Cooper provided a written report on various administrative matters.

Resolution No.
417-2016

Administration Report

Moved by: Councillor Phillips
Seconded by: Councillor Tumbach

"That the report of the Chief Administrative Officer, be accepted as presented."

CARRIED

Appointments

Resolution No.
418-2016

2016-2017 Joint Administration/Fire Committee

Moved by: Councillor Barber
Seconded by: Councillor Cameron

"That we appoint Councillor Holobetz, Councillor Tumbach and Mayor Matheson to the Joint Administration/Fire Committee, for the remainder of the 2016 year and the 2017 year."

CARRIED

Resolution No.
419-2016

Deputy Mayor Appointment 2016-2017

Moved by: Councillor Cogger
Seconded by: Councillor Holobetz

"That we appoint the following Councillor to the position of Deputy Mayor for the remainder of the 2016 year and the 2017 year as per the following schedule:

- November/December Councillor Tumbach
- January/February Councillor Barber
- March/April Councillor Cameron
- May/June Councillor Cogger
- July/August Councillor Holobetz
- September/October Councillor Phillips
- November/December Councillor Tumbach."

CARRIED

Resolution No.
420-2016

Standing Committee Appointments

Moved by: Councillor Holobetz
Seconded by: Councillor Phillips

"That the following members will serve on the Standing Committees of council for the remainder of the 2016 year and the 2017 year:

GROUP I

Finance: Chair - Councillor Tumbach
Members - Councillor Holobetz, Councillor Cameron

Recreation and Culture: Chair - Councillor Cameron
Members - Councillor Tumbach, Councillor Holobetz

2

Protective Services:

(Police, Bylaw Enforcement,
Fire, EMO, Animal control)

Chair - Councillor Holobetz

Members - Councillor Tumbach, Councillor Cameron

GROUP II

Public Works:

Chair - Councillor Barber

Members - Councillor Cogger, Councillor Phillips

Environmental/Public Health
and Welfare:

Chair - Councillor Cogger

Members - Councillor Phillips, Councillor Barber

Water and Sewer:

Chair - Councillor Phillips

Members - Councillor Barber, Councillor Cogger

OTHER

Employee:

(Required under Human Resource
Policy Manual)

Chair - Councillor Barber

Members - Councillor Cameron, Councillor Cogger

Planning and Economic

Development:

Chair - Councillor Cogger

Members - Councillor Phillips, Councillor Holobetz."

CARRIED**Mayor Bryan Matheson is ex-officio member of each Committee.**

Resolution No.
421-2016

Ad Hoc Committee - Wastewater Treatment Committee**Moved by:** Councillor Cogger**Seconded by:** Councillor Cameron

"That we appoint Councillor Phillips (Chair), Councillor Barber and Councillor Holobetz to the ad-hoc Committee known as the "Wastewater Treatment Committee" for the remainder of the 2016 year and 2017 year;

*Mayor Bryan Matheson is ex-officio member of the Committee."***CARRIED**

Resolution No.
422-2016

Representative Appointments**Moved by:** Councillor Barber**Seconded by:** Councillor Holobetz

"That we appoint the following individual to represent the Town of Lumsden, on the following committee/board, for the remainder of the 2016 year and the 2017 year:

Regional Library Board Representative: Councillor Dave Cameron
Lumsden and District Arts Council: Councillor Dave Cameron."

CARRIED

Resolution No.
423-2016

District Board of Revision Secretary**Moved by:** Councillor Phillips**Seconded by:** Councillor Cameron

"That we agree to appoint Glenda Seal as the District Board of Revision Secretary for the remainder of the 2016 year and the 2017 year."

CARRIED**Unfinished Business**

Resolution No.
424-2016

Riemer Conservation Easement Agreement**Moved by:** Councillor Holobetz**Seconded by:** Councillor Barber

"That, based on the comments received from our Solicitor, we authorize Chief Administrative Officer, Darcie Cooper to notify Greg and Ann Riemer, that we decline the opportunity to enter into a conservation easement agreement for land legally described as Block A, Plan No. 75R43504 located in the NW 1/4 28-19-21-W2, as proposed."

CARRIED

Resolution No.
425-2016

Amend Resolution 372-15 - Salary Step Gerry Beaurivage**Moved by:** Councillor Phillips**Seconded by:** Councillor Cogger

"That, due to a clerical error in the minutes, we agree to amend resolution #372-15 regarding the Public Works Salary Step for Level 1 Water and Wastewater Operator Gerry Beaurivage, by removing the numbers "\$47,302" and replacing them with the numbers "\$44,330."

CARRIED

M-11

Resolution No.
426-2016

Proposed Agriculture Subdivision - RM of Lumsden - NW 29-19-21-W2 - Continental Developments

Moved by: Councillor Phillips
Seconded by: Councillor Holobetz

"That we agree to provide the following comments to the Community Planning Branch of the Ministry of Government Relations regarding the proposed agricultural subdivision located on land legally described as NW 29-19-21-W2 in the RM of Lumsden No. 189, as follows:

- we understand the proposed Lot Z is being subdivided for the purpose of establishing a riding arena, and we have concerns regarding manure management and the effect this proposed operation may have on the adjacent wetlands
- currently the property has been regraded to slope from the development area towards the surrounding oxbow
- we understand that the applicant will not be keeping animals at this location and will most likely be utilizing the proposed arena area on Parcel Z from their equestrian centre within the Town of Lumsden limits, that is located across the road known as Grid 641, therefore, we have some safety concerns with horses crossing this road as this is a high traffic road as well as our heavy haul route."

CARRIED

New Business

Resolution No.
427-2016

Declaration of Election Results

Moved by: Councillor Cogger
Seconded by: Councillor Cameron

"That we acknowledge receipt of the Declaration of Election Results submitted by Returning Officer, Darcie Cooper from the recent 2016 municipal elections."

CARRIED

Resolution No.
428-2016

2016 and 2017 Regular Council Meetings

Moved by: Councillor Cogger
Seconded by: Councillor Phillips

"That regular Council meetings be held in the Council Chambers of the municipal office at 6:30 p.m. on the 2nd and 4th Tuesday of each month with the exception of July, August and December when the dates of the meetings will be as follows:

December 13th, 2016 July 18th, 2017 August 15th, 2017 December 12th, 2017."

CARRIED

Resolution No.
429-2016

Schedule December Committee Meetings

Moved by: Councillor Holobetz
Seconded by: Councillor Barber

"That we agree to set the dates and times for Group I and Group II Committee meetings to be held in the Council Chambers of the municipal office as follows:

- Group I December 6th, 2016 4:00pm
- Group II December 1st, 2016 3:00pm."

CARRIED

Resolution No.
430-2016

December Joint Administration Committee Meeting

Moved by: Councillor Cogger
Seconded by: Councillor Holobetz

"That we agree to schedule the Joint Administration Committee Meeting on Tuesday, December 6th, 2016 at 7:00pm to be held in the Council Chambers of the Municipal Office."

CARRIED

Resolution No.
431-2016

Joint Staff and Council Christmas Party

Moved by: Councillor Barber
Seconded by: Councillor Cameron

"That we agree to hold a Joint staff and council Christmas Party with the R.M. of Lumsden No. 189 to be held at the Lumsden Curling Club, including a catered supper as well as beverages; and That the event be open to staff, council, spouses and retired members of council and their spouses."

CARRIED

Resolution No.
432-2016

Employee Christmas Bonus

Moved by: Councillor Phillips
Seconded by: Councillor Holobetz

"That we approve a Christmas Bonus, in the form of a gift certificate for a business located in the Town of Lumsden, for the Public Works staff of \$100.00 and \$50.00 for the Joint Administrative staff as this cost is shared with the R.M. of Lumsden No. 189."

CARRIED

4

M-11

Resolution No.
433-2016

Royal Bank of Canada - Master Client Agreement

Moved by: Councillor Cameron
Seconded by: Councillor Cogger

"That, due to the recent municipal election, we agree to sign the Master Client Agreement with the Royal Bank, indicating the new signing authorities based on the Deputy Mayor appointments." **CARRIED**

Resolution No.
434-2016

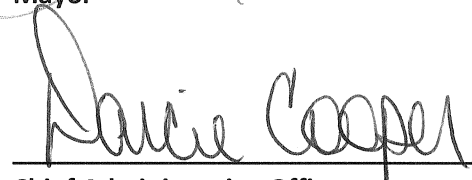
Adjournment

Moved by: Councillor Holobetz
Seconded by: Councillor Cogger

"That we adjourn the meeting at 9:10pm." **CARRIED**



Mayor



Chief Administrative Officer