



THE TOWN OF  
**L U M S D E N**

**Regular Council Meeting Minutes**

**October 25, 2016**

**Call To Order**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on the evening of Tuesday, October 25th, 2016 at 6:30 p.m., with Mayor Bryan Matheson presiding.

**Present:**

Mayor: Bryan Matheson  
 Councillors: Randy Bogdan, Wes Holobetz, Rhonda Phillips, Jane Cogger, Reggie Newkirk, Trevor Grohs  
 Chief Administrative Officer: Darcie Cooper  
 Assistant Administrator: Krystal Strong  
 Finance Officer: Sheena Carrick  
 Public Works Foreman: Jeff Carey (Left at 6:55 pm)

**Resolution No.**  
389-2016

**Additions to Agenda**

**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Bogdan

"That we agree to add the following items to the agenda:

1. Signed provincial contribution agreement - Wastewater Treatment Facility - Communications
2. Councillor Newkirk report - Henry Residence - New Business."

**CARRIED UNANIMOUSLY**

**Resolution No.**  
390-2016

**Approval of Agenda**

**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Phillips

"That we adopt the agenda as amended."

**CARRIED**

Public Works Foreman Jeff Carey provided a verbal report on various utilities and public works matters.

**Resolution No.**  
391-2016

**Public Works Report**

**Moved by:** Councillor Grohs  
**Seconded by:** Councillor Bogdan

"That we approve the utilities and public works report, as presented."

**CARRIED**

**Minutes**

**Resolution No.**  
392-2016

**Regular Meeting Minutes - October 11, 2016**

**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Newkirk

"That the minutes of the October 11, 2016 regular meeting be approved, as circulated."

**CARRIED**

**Resolution No.**  
393-2016

**Communications**

**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Phillips

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a) Sask Housing Corporation - Lumsden Housing Authority Directory
- b) Sask Justice - Fine Disbursement Report
- c) RCMP Lumsden Detachment - Community Policing Report April through September, 2016
- d) SaskEnergy - Commercial HVAC Program rebate approved - Centennial Hall Equipment - \$2,600
- e) Ministry of Health - Response to Concerns - Heritage Home First Available Bed Policy

- f) RM of Lumsden No. 189 - Letter re: Support of West Sign Corridor  
 g) Signed provincial contribution agreement-Wastewater Treatment Facility  
 h) Miscellaneous."

**CARRIED**

**Resolution No.**  
394-2016

**RM of Lumsden No. 189 - West Sign Corridor****Moved by:** Councillor Cogger**Seconded by:** Councillor Holobetz

"That we agree to enter into an agreement with the R.M. of Lumsden No. 189 for the establishment of a sign corridor at the following location: Highway No. 11 from the West boundary of NE 36-19- 22-W2 to the East boundary of NE 36-19-22-W2 along the department of highways right of way South of the highway, with the town assuming responsibility for the corridor and its maintenance."

**CARRIED****Reports of Administration**

**Resolution No.**  
395-2016

**List of Accounts to be Approved****Moved by:** Councillor Cogger**Seconded by:** Councillor Bogdan

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$85,366.53 plus an invoice from Dino Bouncers, Inc. for the Duck Derby in the amount of \$482.00, is hereby approved for payment by the Mayor and the Chief Administrative Officer."

**CARRIED**

**Resolution No.**  
396-2016

**Electronic Device Policy for Council Members****Moved by:** Councillor Holobetz**Seconded by:** Councillor Newkirk

"That we authorize the CAO to make the noted changes, and adopt the amended Electronic Device Policy for Council Members, as attached hereto and forming a part of these minutes."

**CARRIED****Delegations****7:30 Alan Simpson - Sunroof Solar - Municipal Solar Power -Program**

Alan and Mitch Simpson of Sunroof Solar appeared before council to provide information on the Municipal Solar Power Program they offer including doing a complimentary assessment of municipal facilities and installing roof-top or ground mounted solar power systems at their cost, in exchange for the municipality purchasing the solar electricity from them.

CAO, Darcie Cooper provided a written report on various Administration items. Assistant Administrator, Krystal Strong provided a written report regarding crosswalk options for James Street and 2nd Avenue.

**Resolution No.**  
397-2016

**Administration Report****Moved by:** Councillor Grohs**Seconded by:** Councillor Bogdan

"That the Administration reports be accepted as presented."

**CARRIED****8:00 p.m. Greg Riemer - Conservation Easement Plan**

Greg and Ann Riemer appeared before council to provide clarification and answer any questions regarding the proposed Conservation Easement Agreement with the municipality, for a portion of their property legally described as Block A Plan No. 75R43504 located in the NW 1/4 28-19-21-W2.

**Mayor and Councillor Forum**

**Resolution No.**  
398-2016

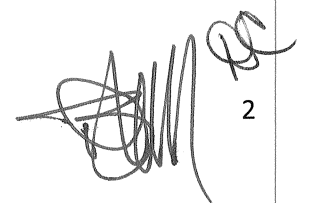
**Solar Site Assessments - Sunroof Solar****Moved by:** Councillor Grohs**Seconded by:** Councillor Holobetz

"That we authorize administration to work with Sunroof Solar to provide any required information for purpose of assessing municipal buildings for the suitability of installation of roof-top or ground mounted solar power systems; and

That we acknowledge, the assessment provided by Sunroof Solar is at no cost to the municipality."

**CARRIED**

Council requested Administration to contact Kelln Solar to see if they would be interested in submitting a similar proposal.



**Unfinished Business**

**Resolution No.** **Riemer Conservation Easement Agreement**  
399-2016  
**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Phillips

"That we agree to forward the Conservation Easement Agreement proposed by Greg and Ann Riemer for land legally described as Block A, Plan No. 75R43504, to our solicitor for his review and comments."

**CARRIED**

**Resolution No.** **Stantec Services Agreement - Wastewater Treatment Plant Engineering**  
400-2016  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Grohs

"That, in consideration of the comments from our Solicitor and subsequent changes to the agreement made by Stantec, we authorize the Mayor and Chief Administrative Officer to sign the Services Agreement provided by Stantec for the engineering services relating to the Wastewater Treatment Facility Project."

**CARRIED**

**Resolution No.** **Queen City Sewer Service (Hildebrandt/Simcoe) Servicing Agreement**  
401-2016  
**Moved by:** Councillor Newkirk  
**Seconded by:** Councillor Grohs

"That we accept the amended Servicing Agreement for the Queen City Sewer (Hildebrandt/Simcoe) subdivision and authorize the CAO and Mayor to sign the agreement."

**CARRIED****New Business**

**Resolution No.** **Proposed Residential Subd SW 34-19-21-W2 - RM of Lumsden No. 189**  
402-2016  
**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Newkirk

"That we provide the following comments to the Community Planning Branch of the Ministry of Government Relations regarding the proposed residential subdivision of a portion of the SW 34-19-21-W2 located in the R.M. of Lumsden No. 189:

1. The existing landfill is located approximately 150-200 meters from the existing residence which contravenes section 15(4) of *The Subdivision Regulations, 2014*;
2. The future wastewater treatment facility will be constructed on land legally described as SE 1/4 33-19-21-W2, the preliminary proposed location appears to be about 800 meters from the existing residence, however final location for construction will be determined within the next 6-8 months after the completion of geotechnical investigation."

**CARRIED**

**Resolution No.** **Proposed Agriculture Subd NW 29-19-21-W2 - RM of Lumsden No. 189**  
403-2016  
**Moved by:** Councillor Bogdan  
**Seconded by:** Councillor Newkirk

"That we request an extension from the Community Planning Branch, Ministry of Government Relations to comment on the proposed Agricultural Subdivision on the NW 29-19-21-W2 located in the R.M. of Lumsden No. 189; and

That we request Administration to bring back more information regarding traffic impact, the proposed land use of proposed Parcel Y and a manure management plan."

**CARRIED**

**Resolution No.** **Direct In Charge Hours - Water/Wastewater Certification - G. Beurivage**  
404-2016  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Grohs

"That we authorize Gerry Beurivage to accumulate Direct in Charge Hours for the Water and Wastewater Facilities to gain eligible experience for his Level 3 Certification, retroactive to the date of hire September 22, 2014."

**CARRIED**

**Resolution No.** **Election Official Remuneration**  
405-2016  
**Moved by:** Councillor Newkirk  
**Seconded by:** Councillor Cogger

"That we set the election official remuneration for performing their duties as prescribed by *The Local Government Elections Act* in the 2016 municipal elections, as follows:

- Election Day - Deputy Returning Officer - \$223.00, Poll Clerk \$185.00



- Advance Poll - Deputy Returning Officer \$90.00; Poll Clerk \$75.00."

**CARRIED**

M-11

**Resolution No.**  
406-2016

**Royal Canadian Legion Lumsden Branch – Wreath Purchase**

**Moved by:** Councillor Bogdan

**Seconded by:** Councillor Holobetz

"That we authorize the purchase of a wreath from the Royal Canadian Legion - Lumsden Branch, for display at the annual Remembrance Day ceremony, at a cost of \$50.00."

**CARRIED**

**Resolution No.**  
407-2016

**Royal Canadian Legion Lumsden Branch – Laying of the wreath and evening dinner attendance**

**Moved by:** Councillor Holobetz

**Seconded by:** Councillor Newkirk

"That we authorize Mayor, Bryan Matheson to lay the wreath at the Remembrance Day ceremony and attend the evening dinner ceremonies on November 11, 2016, presented by the Royal Canadian Legion Lumsden Branch."

**CARRIED**

**Resolution No.**  
408-2016

**Advertise 2015 List of Land in Arrears**

**Moved by:** Councillor Newkirk

**Seconded by:** Councillor Grohs

"That the Chief Administrative Officer is authorized to proceed under the Tax Enforcement Act and advertise the list of lands in arrears that have no tax lien pursuant to *The Municipalities Act*, as attached hereto and forming a part of these minutes."

**CARRIED**

**Resolution No.**  
409-2016

**Qu'Appelle Valley Nordic Centre - 2016 Annual Grant**

**Moved by:** Councillor Phillips

**Seconded by:** Councillor Holobetz

"That, in accordance with the land use agreement with Qu'Appelle Valley Nordic Ski Club, we agree to provide a cash donation of \$5,000.00 to be used towards the purchase of a snow mobile for trail maintenance."

**CARRIED**

**Resolution No.**  
410-2016

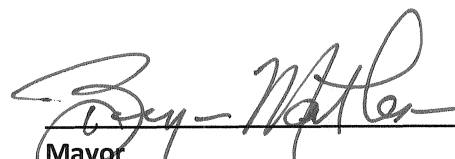
**Adjournment**

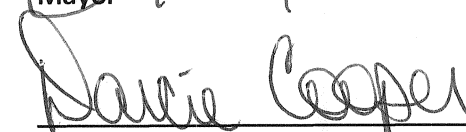
**Moved by:** Councillor Bogdan

**Seconded by:** Councillor Grohs

"That we adjourn the meeting at 9:02 pm."

**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer