

**R.M. OF LUMSDEN NO. 189
MINUTES OF THE REGULAR MEETING
HELD ON FEBRUARY 25, 2016**

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, February 25, 2016 at 7:06 p.m.

Present: Reeve: Jim Hipkin
Councillors: Cody Jordison, Ian White, Kent Farago (Arrived at 7:09pm), Dale Srochenski, Al Szeles, Ed Thorpe
Chief Administrative Officer: Darcie Cooper
Asst. Administrator: Krystal Strong

AGENDA:

Addition to Agenda:

85-16 Jordison: "That we agree to add the item "Grader Loan for 2010 Cat Grader" to the agenda under the heading "Financial Reports." **CARRIED UNANIMOUSLY**

Approval of Agenda:

86-16 White: "That we adopt the agenda as amended." **CARRIED**

FINANCIAL REPORTS:

Chief Administrative Officer, Darcie Cooper, provided a written report on the Clearing the Path funding for Grid #734 in Division #1, Deer Valley Hamlet information and the 2010 Caterpillar Grader Loan.

2010 Caterpillar Grader Loan Pay Out:

87-16 Jordison: "That, due to the pay out or renewal option funding arrangement with Royal Bank of Canada, we agree to pay out the balance of the loan for the 2010 Cat Grader at an estimated amount of \$88,292.75." **CARRIED**

88-16 Farago: "That the Financial Reports be accepted as presented." **CARRIED**

Minutes:

89-16 Jordison: "That the minutes of the February 11, 2016 regular meeting be approved, as amended." **CARRIED**

Minutes:

90-16 Srochenski: "That the minutes of the February 18, 2016 Employee Committee meeting be approved, as circulated." **CARRIED**

Minutes:

91-16 Srochenski: "That the minutes of the February 18, 2016 Joint Administration Committee meeting be approved, as circulated." **CARRIED**

COMMUNICATIONS:

92-16 Jordison: "That the attached list of correspondence and reports has been reviewed and the Chief Administrative Officer is authorized to file the same accordingly.
A. Development Appeals Board – Zoning Compliance Order Appeal Notice of Decision – Ludwig
B. SARM – Bats Recovery Strategy
C. SARM – Pending Governance Bylaw 2016-01 & 2016 Convention Resolutions
D. Miscellaneous Publications." **CARRIED**

REPORTS OF COMMITTEES:

Councillor Dale Srochenski, reported on the Employee Committee meeting he attended on February 18, 2016.

2016 Five Step Salary Grid:

93-16 Srochenski: "That we rescind resolution No. 511-15; and That we agree with the recommendation of the Employee Committee and establish the following 5 step salary grid for the public works employees for the 2016 year:

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2016 GRID - Proposed 5 step Salary Grid
SALARY GRID - PUBLIC WORKS DEPARTMENT - STEP CHANGE - 5 STEP ON YEARS EXPERIENCE ONLY

Experience Component	
Years Experience	
1	1
2	2
3	3
4	4
5	5

PUBLIC WORKS SALARY SCHEDULE

Year	Heavy Equipment Operator		Equipment Operator		Casual Labourer	
	Step	Change	Step	Change	Step	Change
1	21.30		18.69		15.66	
2	22.90	7.50%	19.90	6.50%	16.33	4.25%
3	24.61	7.50%	21.20	6.50%	17.02	4.25%
4	26.46	7.50%	22.58	6.50%	17.74	4.25%
5	28.50	7.71%	24.00	6.30%	18.50	4.27%

; and

That we set the following salary steps for the public works employees:

Cooper, Brian Heavy Equipment Operator Step 5 \$28.50/hr
 Glass, Rodney Mower/Utility Operator Step 4 \$22.58/hr, Step 5 \$24.00 eff.Sep29/16
 Nicholson, David Heavy Equipment Operator Step 5 \$28.50/hr
 Walters, Randy Heavy Equipment Operator Step 5 \$28.50/hr.” **CARRIED**

2016 Job Descriptions – Heavy Equipment Operator and Equipment Operator:

94-16 Srochenski: "That we agree with the recommendation of the Employee Committee and adopt the new job descriptions for the Heavy Equipment Operator and the Equipment Operator positions as attached hereto and forming a part of these minutes."

CARRIED

Councillor Dale Srochenski, reported on the Joint Administration Committee meeting he attended on February 18, 2016.

2016 Joint Administration Staff Changes:

95-16 Srochenski: "That we agree with the recommendations by the Joint Administration Committee and approve the following to be cost shared 50/50 with the Town of Lumsden based on the Joint Administration Agreement:

- Increase Chris Lamontagne from part time to full time hours effective March 1, 2016; and
- Enter into an independent contractor agreement with Brenda Boos for the purpose of filling in for administration employees on vacation and working on special projects as determined by the CAO, at a rate of \$22.80/hour to a maximum number of hours of 616 hours, effective April 1st, 2016 and expiring December 31st, 2016 with the option to extend upon mutual agreement; and
- Enter into an independent contractor agreement with Joan Agopsowicz for the purpose of training Office Services Clerk, Chris Lamontagne and working on special projects as determined by the CAO, at a rate of \$22.80/hour to a maximum number of hours of 616 hours, effective April 1st, 2016 and expiring December 31st, 2016 with the option to extend upon mutual agreement”.

CARRIED

REPORTS OF ADMINISTRATION:

Accounts to be Approved:

96-16 Szeles: "That the list of accounts attached hereto and forming a part of these minutes and totalling **\$50,657.60** are hereby approved for payment by the Reeve and the Chief Administrative Officer.”

CARRIED

Recess Meeting:

97-16 Farago: "That we agree to recess the regular meeting at 8:28 p.m. for the purpose of holding a public hearing regarding submissions for the discretionary use development application No. 2016-007 for a Commercial Recreational Facility referred to as “pumpkin hollow” on land legally described as Parcel A Plan No. 101443238.”

CARRIED

Reconvene:

98-16 Farago: "That we agree to reconvene the meeting at 8:58pm.”

CARRIED

Administrative Report:

Chief Administrative Officer, Darcie Cooper, provided a written report on various administrative matters.

99-16 Farago: "That the Administrative report be accepted as presented.”

CARRIED

UNFINISHED BUSINESS:

Amend Resolution #53-16 – Kampert Subdivision Application #2015-002:

100-16 Srochenski: "That we agree to amend resolution 53-16 by removing the number

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"\$10,000.00" and replace it with "\$5,000.00"."

CARRIED

M-11

Ludwig Traffic Impact Assessment - Engineer:

101-16 Srochenski: "That, further to resolution 283-15, we agree to allow Lyle & Cathy Ludwig to hire their own engineer to perform the traffic impact assessment required to evaluate traffic concerns on the Sod Farm Road respecting their development of a second residence on land legally described as Parcel C, Plan No. 97R28274, subject to the review and approval of their report by the municipality's engineer, at the Ludwig's expense."

CARRIED

Dev. App. #2015-057 – Subdivision – Deck – Parcel C Plan 70R00362 – SE 04-20-21-W2:

102-16 Jordison: "That we agree to commence the rezoning process for property legally described as Parcel A Plan 101915951 in the SE Ptn 04-20-21-W2, upon the submission of a planning fee deposit in the amount of \$1,000.00, for costs such as planning fees and advertising."

CARRIED

Deer Valley Organized Hamlet Petition – Proceed with Public Notice:

103-16 Farago: "That we authorize the Chief Administrative Officer, Darcie Cooper to proceed with the public notice requirements, in accordance with The Municipalities Act, as a result of the petition submitted for the establishment of Deer Valley as an Organized Hamlet."

CARRIED

NEW BUSINESS:

Dev. App. No. 2016-007 – Schaefer – Commercial Recreation Facility – SW 26-19-21-W2:

104-16 Srochenski: "That we agree to forward submissions from the Public Hearing to municipal planner Jim Walters for his review and comments; and
That we agree to forward the bridge design specifications to Mike Morris, SARM Solicitor for his comments on the municipality's liability respecting installation of the bridge."

CARRIED

Arm River Farms – Consent for Conveyance of Drained Water:

105-16 Srochenski: "That we agree to provide consent for conveyance for the drainage project submitted by Arm River Farms across the municipal road allowance at the NW corner WSW 30-20-22-W2 and the WNW 19-20-22-W2 in accordance with the map provided, subject to the following:

- The Arm River Colony is to ensure that there is proper monitoring of the control valves to ensure there is no flooding or damage done to the municipal road known as "Arm River Road";
- Arm River Farms is to ensure that there is no flooding or damage to the Arm River road caused by this project; and
- If there should be any damage or flooding done to Arm River Road as a result of this project, Arm River Farms is responsible for compensating the municipality for draining and/or repair of the road."

CARRIED

Finance Committee Meeting:

106-16 Jordison: "That we agree to set the Finance Committee budget meeting for March 22, 2016 at 9:00 a.m. to be held in the Council Chambers located in the Lumsden Library."

CARRIED

Bylaw No. 02-2016 – A Bylaw to Designate Heritage Property – 1st Reading:

107-16 Szeles: "That Bylaw No. 02-2016, being a bylaw to designate heritage property, be read a first time."

CARRIED

Bylaw No. 02-2016 – A Bylaw to Designate Heritage Property – 2nd Reading:

108-16 Srochenski: "That Bylaw No. 02-2016, being a bylaw to designate heritage property, be read a second time."

CARRIED

Bylaw No. 02-2016 – A Bylaw to Designate Heritage Property – Given 3 Readings:

109-16 Thorpe: "That Bylaw No. 02-2016, being a bylaw to designate heritage property, be given 3 readings at this meeting."

CARRIED UNANIMOUSLY

Bylaw No. 02-2016 – A Bylaw to Designate Heritage Property – Adoption:

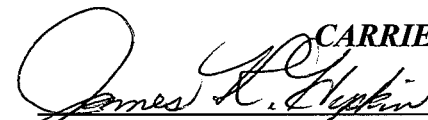
110-16 Farago: "That Bylaw No. 02-2016, being a bylaw to designate heritage property, be adopted, signed and sealed."

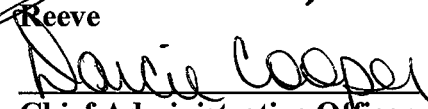
CARRIED

Adjournment:

111-16 Farago: "That we adjourn the meeting at 11:00 p.m."

CARRIED


James H. Duffin
Reeve


Darcie Cooper
Chief Administrative Officer