

# TOWN OF LUMSDEN

## MINUTES OF THE REGULAR MEETING HELD ON JUNE 28, 2016

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, June 28, 2016 at 6:30p.m. with Mayor Bryan Matheson presiding.

**Present:** Mayor: Bryan Matheson  
 Councillors: Reggie Newkirk, Randy Bogdan, Trevor Grohs,  
 Jane Cogger, Wes Holobetz  
 Chief Administrative Officer: Darcie Cooper  
 Assistant Administrator: Krystal Strong  
 Finance Officer: Sheena Carrick (Left at 7:25pm)  
 Utilities Foreman: Dave Cherney (Left at 6:45pm)

**Absent:** Councillor: Rhonda Phillips

### ADOPTION OF AGENDA:

252-16 Bogdan/Newkirk: "That we adopt the agenda as presented."

**CARRIED**

### UTILITIES/PUBLIC WORKS REPORT:

Utilities Foreman, Dave provided a verbal report on various public works matters, including discussion on consideration for training operators to Level 3 Wastewater.

253-16 Holobetz/Cogger: "That the Utilities Foreman's report be accepted as presented."

**CARRIED**

*Utilities Foreman, Dave Cherney left the meeting at 6:45 pm.*

### FINANCIAL REPORTS:

Finance Officer, Sheena Carrick provided a verbal report on various financial matters.

### Bank Reconciliation & Monthly Financial Statement:

254-16 Bogdan/Newkirk: "That we accept the Bank Reconciliation and Monthly Financial Statement for the period ending May 31, 2016, as presented by Finance Officer, Sheena Carrick."

**CARRIED**

### MINUTES:

255-16 Holobetz/Grohs: "That the minutes of the June 14, 2016 regular meeting be approved, as circulated."

**CARRIED**

### COMMUNICATIONS:

256-16 Grohs/Cogger: "That the following communications and reports have been reviewed, and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Beckie Hydrogeologists Report – 2015 Sewage Lagoon Monitoring Well Sampling Project
- B. Water Security Agency – Water and Wastewater Works Compliance Inspection Reports
- C. Min of Canadian Heritage – July 1, 2016 Celebration – Funding Approval
- D. Min of Infrastructure and Communities – New Canada Building Fund – Approval in Principle - Wastewater Treatment Facility
- E. Sask Justice – Fine Disbursement Report
- F. D. Kent – Email re: drainage concern 270 Qu'Appelle Dr. West
- G. Motif Moose Jaw Multicultural Festival – July 8 – 10, 2016
- H. Canadian Union of Postal Workers – Federal Government reviewing public postal service
- I. Miscellaneous Publications."

**CARRIED**

### Price Quote for Request for Proposals – Wastewater Treatment Plant:

257-16 Holobetz/Newkirk: "That we authorize administration to contact Ron Hilton to request a price quote for the preparation of a request for proposals for the detailed design of the wastewater treatment facility."

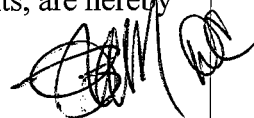
**CARRIED**

### REPORTS OF ADMINISTRATION:

Chief Administrative Officer, Darcie Cooper provided a written report on various administrative matters.

### List of accounts to be approved:

258-16 Cogger/Newkirk: "That the list of accounts attached hereto and forming a part of these minutes and totalling \$224,169.94, in addition to the following listed payments, are hereby



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approved for payment by the Mayor and the Chief Administrative Officer:

- 2<sup>nd</sup> Quarter Council Remunerations - \$8,515.00
- Cross Borders Construction - \$14,755.58
- Brady Aulie - \$144.00
- MaKayla Wickenheiser - \$72.00
- Josh Exner - \$100.00.”

**CARRIED**

**SaskEnergy Installation Request – Lumsden Coulee Estates – Queen City Sewer Service:**

259-16 Holobetz/Bogdan: “That we authorize the Chief Administrative Officer to sign the SaskEnergy Installation plan for Lumsden Coulee Estates upon receipt of a signed servicing agreement and Certificate of Approval issued by the Community Planning Branch for the proposed subdivision.”

**CARRIED**

*Finance Officer, Sheena Carrick left the meeting at 7:25 pm.*

**Recess – Public Hearing:**

260-16 Bogdan/Newkirk: “That we agree to recess the meeting at 7:30 p.m. for the purpose of holding a public hearing for Bylaw No. 9-2016, being an amendment for the Official Community Plan No. 14-2002.”

**CARRIED**

**Reconvene:**

261-16 Cogger/Holobetz: “That we agree to reconvene the meeting at 7:41 p.m.”

**CARRIED**

**Lumsden Elementary School – Water Usage Billing:**

262-16 Newkirk/Holobetz: “That, in consideration of the error in reading the water meter usage information which resulted in the under billing of 943,200 gallons of water to the Lumsden Elementary School (Utility Acct. No. 00930.000) since the new meter was installed in September 2014, we authorize administration to notify the Prairie Valley School Division that we will provide them the ability to pay for the additional billing of \$12,214.44 over the course of one year due, without incurring penalties.”

**CARRIED**

263-16 Newkirk/Holobetz: “That the report of the Chief Administrative Officer be accepted as presented.”

**CARRIED**

**MAYOR & COUNCILLORS FORUM:**

**Townfolio:**

264-16 Holobetz/Cogger: “That we authorize the Chief Administrative Officer to send the proposal information for Townfolio, a specialized website for sharing a community’s local statistics and data, with the RM of Lumsden No. 189 to determine if they may be interested in a joint venture.”

**CARRIED**

Councillor Newkirk reported on the Tipi raising ceremony he attended at the Lumsden Museum.

**NEW BUSINESS:**

**Development Application #2016-019 – Orb – Large Accessory building – 75 Rosewood Dr.:**

265-16 Bogdan/Holobetz: “That we approve the development application submitted by Darcy Orb for a large accessory building to be constructed on Lot 1, Block 3, Plan 101917638 (75 Rosewood Drive) subject to the building be used for residential purposes only.”

**CARRIED**

**Development Application #2016-023 – Bennett – LSD 3,5,6 Ptn. SW 33-19-21-W2:**

266-16 Holobetz/Grohs: “That we approve the development application submitted by Rhonda Bennett to develop a light manufacturing business, manufacturing aluminium docks and portable signs on land legally described as LSD 3,5,6 Ptn. SW 33-19-21-W2.”

**CARRIED**

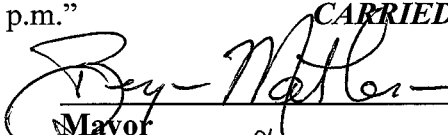
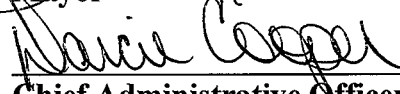
**DELEGATION:**

8:30 p.m. Chris Nykoluk and Karl Beaulieu appeared before council to discuss an ongoing dog complaint and enforcement of the dog control bylaw within the municipality.

**Adjournment:**

267-16 Bogdan/Grohs: “That we adjourn the meeting at 9:17 p.m.”

**CARRIED**

  
Mayor  
  
Chief Administrative Officer