



THE TOWN OF
L U M S D E N

Regular Council Meeting Minutes

September 13, 2016

Call To Order

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on the evening of Tuesday, September 13, 2016 at 6:30 p.m., with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson
Councillors: Randy Bogdan, Rhonda Phillips, Jane Cogger, Reggie Newkirk, Wes Holobetz

Chief Administrative

Officer: Darcie Cooper

Assistant Administrator: Krystal Strong

Finance Officer: Sheena Carrick

Public Works Foreman: Dave Cherney (Left at 6:50pm)

Absent: Trevor Grohs

Resolution No.
315-2016

Additions to Agenda

Moved by: Councillor Cogger

Seconded by: Councillor Newkirk

"That we agree to add the item "Lumsden Beach Camp - Approved Hauler" as item 14.5 under New Business, and the item "Draft 2015 Audited Financial Statement" as item 5.1 under Financial Reports."

CARRIED UNANIMOUSLY

Resolution No.
316-2016

Approval of Agenda

Moved by: Councillor Phillips

Seconded by: Councillor Newkirk

"That we agree to adopt the agenda as amended."

CARRIED

Public Works Report

Utilities Foreman, Dave Cherney, provided a verbal report on various public works and utilities matters.

Resolution No.
317-2016

Increase Fire Hydrant Replacement Program

Moved by: Councillor Phillips

Seconded by: Councillor Holobetz

"That we authorize a reallocation of budget funds from Water and Sewer projects that didn't proceed or were under budget to the Fire Hydrant Replacement program for the 2016 year, due to some unknown deterioration that was observed when doing the scheduled fire hydrant replacements this year."**CARRIED**

Resolution No.
318-2016

Approval of Public Works Report

Moved by: Councillor Bogdan

Seconded by: Councillor Newkirk

"That the Public Works and Utilities Report be approved as presented."

CARRIED

Utilities Foreman, Dave Cherney, left the meeting at 6:50pm

Financial Reports

Finance Officer, Sheena Carrick, presented the Draft 2015 Audited Financial Statements prepared by Dudley & Co.

M-11

Resolution No. 2015 Draft Audited Financial Statement
 319-2016
Moved by: Councillor Holobetz
Seconded by: Councillor Bogdan

"That we accept the Draft 2015 Audited Financial Statements as prepared by Dudley and Co." **CARRIED**

Minutes

Resolution No. August 16, 2016 Regular Meeting Minutes
 320-2016
Moved by: Councillor Phillips
Seconded by: Councillor Newkirk

"That the minutes of the August 16, 2016 regular meeting be approved, as circulated." **CARRIED**

Resolution No. September 6, 2016 Group II Committee Meeting Minutes
 321-2016
Moved by: Councillor Cogger
Seconded by: Councillor Phillips

"That the minutes of the September 6, 2016 Group II committee meeting be approved, as circulated." **CARRIED**

Communications

Resolution No. Approve Communications
 322-2016
Moved by: Councillor Bogdan
Seconded by: Councillor Cogger

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. Ministry of Government Relations - Bylaw 09-2016 OCP Future Land Use Map - Approved
- b. Lumsden and District Heritage Home - Regular Meeting Minutes June 20, 2016
- c. Regina Leader Post - Advertising Opportunity Field of Green Memories of SK Storied Stadium
- d. Conexus Insurance - Notice of Sale of Conexus to Knight Archer Insurance
- e. Federation of Canadian Municipalities - File Closure - Loan and Grant for Wastewater Treatment Facility
- f. SK Justice - Fine Disbursement Reports
- g. Ministry of Highways and Infrastructure - Removal of signs in illegal sign corridor
- h. SAMA Letter re: 2017 Revaluation
- i. Minister of Infrastructure and Communities - Signed Agreement for Wastewater Treatment Facility
- j. Miscellaneous Communications." **CARRIED**

Reports of Committees

Resolution No. Recycle Centre Grand Opening
 323-2016
Moved by: Councillor Newkirk
Seconded by: Councillor Cogger

"That we authorize administration to organize a Saturday grand opening of the Recycle Centre at the Landfill once everything is in place and operational, to include a BBQ from 11am-2pm, with the event to be advertised on the website and electronic sign, with a budget in the amount of \$500.00; and That we authorize overtime for one staff member attending the Saturday grand opening to organize the event." **CARRIED**

Resolution No. Security Camera System for New Recycle Centre
 324-2016
Moved by: Councillor Phillips
Seconded by: Councillor Holobetz

"That we authorize Public Works Foreman, Jeff Carey, to purchase a security camera system for the new recycling facilities at the landfill, with a budget of \$1,000.00." **CARRIED**

Group II Committee Member, Councillor Rhonda Phillips, provided a verbal report on the Group II Committee meeting on September 6, 2016.

Resolution No. Group II Committee Report - Chairperson Grohs
 325-2016
Moved by: Councillor Holobetz
Seconded by: Councillor Bogdan

"That the Group II Committee meeting report be accepted as presented." **CARRIED**

M-11

Reports of Administration

Chief Administrative Officer, Darcie Cooper, provided a written report on various administrative matters.

Resolution No. 326-2016
Accounts to Be Approved
Moved by: Councillor Cogger
Seconded by: Councillor Phillips

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$438,809.34 is hereby approved for payment by the Mayor and the Chief Administrative Officer." **CARRIED**

Resolution No. 327-2016
Wastewater Treatment Facility Detailed Design
Moved by: Councillor Phillips
Seconded by: Councillor Cogger

"That we authorize Councillor Rhonda Phillips to determine whether Stantec should commence with the Detailed Design of the Wastewater Treatment Plant prior to receiving the signed funding agreement from the Province, based on her discussions that will take place on Wednesday, September 14th at the Wastewater Treatment Options conference, as she will be able to discuss the situation further with officials." **CARRIED**

Resolution No. 328-2016
Administration Report Approved
Moved by: Councillor Bogdan
Seconded by: Councillor Cogger

"That the report of the Chief Administrative Officer be accepted as presented." **CARRIED**

Unfinished Business

Resolution No. 329-2016
Return for Service Contract- Wastewater Level 3 Education and Training
Moved by: Councillor Phillips
Seconded by: Councillor Newkirk

"That we approve the Return for Service Agreement for the Level 3 Wastewater Operator education and training as presented; and
 That we authorize the agreement be entered into with Water and Wastewater Operators Brock Eadie and Gerry Beurivage." **CARRIED**

Resolution No. 330-2016
Water Wastewater Tuition Fee Reimbursement - Beurivage
Moved by: Councillor Holobetz
Seconded by: Councillor Cogger

"That, upon signing of the return for service agreement, we agree to reimburse Water and Wastewater Operator, Gerry Beurivage, for the tuition fees paid to SaskPolytechnic for registration in the Level 3 Water and Wastewater Technician Certificate." **CARRIED**

Resolution No. 331-2016
Bylaw No. 11-2016 - Dog Control Bylaw - 1st Reading
Moved by: Councillor Newkirk
Seconded by: Councillor Holobetz

"That Bylaw No. 11-2016, a bylaw to provide for the licensing, controlling, regulating and impounding of dogs, be read a first time." **CARRIED**

Resolution No. 332-2016
Amend Bylaw No. 11-2016, the Dog Control Bylaw
Moved by: Councillor Phillips
Seconded by: Councillor Cogger

"That we authorize administration to amend section 5(i) of Bylaw 11-2016, being the Dog Control Bylaw, by removing the words "4:00 p.m." and replacing them with "2:00 p.m."; and
 That Appendix B be amended by adding the words "if paid within thirty (30) days of the date of the Notice of Violation" after the words "Voluntary payments will be accepted at a 50% reduction of the rate of the penalty amounts listed above"." **CARRIED**

Resolution No. 333-2016
Servicing Agreement - Queen City Sewer Subdivision
Moved by: Councillor Phillips
Seconded by: Councillor Holobetz

"That we accept the Servicing agreement for Queen City Sewer Services for the subdivision of land legally described as Block J Plan No. 62R12592; Parcel P Plan No. 63R29923 and Parcel A Plan No. 101443339 and

M-11

part of NW 1/4 28-19-21-W2 and note minor changes to wording in Section 12.1 Performance Securities referring to water and sewer services and Schedule D referencing pavement instead of gravel and incorporating street lighting references from Section 7; and
 That we authorize administration to request final comments from Ron Hildebrandt and Mary Jane Simcoe with Queen City Sewer Service by Thursday, Sept. 22nd so that the agreement can be finalized at the next council meeting."
CARRIED

Resolution No. 334-2016 Cash in Lieu of Municipal Reserve - Queen City Sewer Service Subdivision
Moved by: Councillor Newkirk
Seconded by: Councillor Holobetz

"That we agree to accept cash in lieu of municipal reserve land dedication for the proposed subdivision of 13 lots for land legally described as Block J Plan No. 62R12592; Parcel P Plan No. 63R29923 and Parcel A Plan No. 101443339 and part of NW 1/4 28-19-21-W2 submitted by Queen City Sewer Service; and
 That we acknowledge the applicant will be phasing their subdivision and the first phase will consist of 5 lots which we have determined a cash in lieu amount of \$31,026.80 (6,205.36/lot) to be collected for the first phase "
CARRIED

New Business

Resolution No. 335-2016 Lumsden First Responders Training - Funding
Moved by: Councillor Phillips
Seconded by: Councillor Newkirk

"That we agree with the request of the Lumsden First Responders and pay training fees in the amount of \$1,900.00 to support training of their six member unit in the area of Critical Incident Stress Management."
CARRIED

Resolution No. 336-2016 Folk - Request Approach to Qu'Appelle Drive W - Tabled
Moved by: Councillor Newkirk
Seconded by: Councillor Bogdan

"That we agree to table the request from Tanner Folk for an approach onto Qu'Appelle Drive W from 5 Appaloosa Drive until the next meeting."
CARRIED

Resolution No. 337-2016 Ray Park - Request for Reduction in Cemetery Grave Fee
Moved by: Councillor Cogger
Seconded by: Councillor Holobetz

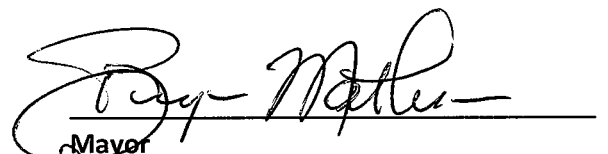

"That we agree to reduce the cemetery plot fee of \$1,000.00 for a plot in Section E Block 075 Plot C to a rate of \$500.00 for Ray Park."
CARRIED

Resolution No. 338-2016 Issuance of Special Firearms Permit under Bylaw 2/91
Moved by: Councillor Cogger
Seconded by: Councillor Bogdan

"That we authorize the issuance of a special firearms permit, in accordance with Bylaw 2-1991 to Public Works Foreman, Jeff Carey and Jack Kinnear for the use of firearms within the Town boundaries for the purpose of dispatching of pests, including beavers."
CARRIED

Resolution No. 339-2016 Adjournment
Moved by: Councillor Holobetz
Seconded by: Councillor Newkirk

"That we adjourn the meeting at 10:08 p.m."
CARRIED


 Mayor

 Chief Administrative Officer