



THE TOWN OF
L U M S D E N

Regular Council Meeting Minutes

September 27, 2016

Call To Order

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on the evening of Tuesday, September 27, 2016 at 6:30 p.m., with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson
 Councillors: Randy Bogdan, Wes Holobetz, Rhonda Phillips, Jane Cogger, Reggie Newkirk, Trevor Grohs
 Chief Administrative Officer: Darcie Cooper
 Assistant Administrator: Krystal Strong
 Finance Officer: Sheena Carrick
 Public Works Foreman: Jeff Carey (Left at 6:48 pm)

**Resolution No.
340-2016**

Approval of Agenda

Moved by: Councillor Newkirk
Seconded by: Councillor Bogdan

"That we agree to adopt the agenda as presented."

CARRIED

Financial Reports

Finance Officer, Sheena Carrick, provided a written report on the water and sewer rates being proposed for implementation for the 2017-2019 years. Sheena provided a summary of the utility rate revenue (excluding the Infrastructure Fee exclusively for the Wastewater Treatment Plant) in comparison with planned capital projects over the next 5 years which showed that the proposed rates will provide for a healthy reserve fund to fund the planned capital projects over the next 5 years. The report also included the implementation of a minimum water charge. The rationale for the minimum water charge is that there are many expenses related to providing water service to each customer regardless of amount of water consumption, such as salaries, water treatment plant operation, water line repair and replacement, etc.

**Resolution No.
341-2016**

Water and Sewer Rates

Moved by: Councillor Phillips
Seconded by: Councillor Grohs

"That we authorize administration to prepare a bylaw to amend the water and sewer rates for the next meeting establishing rates for 2017 - 2019 as follows:

- 2017 water rate of \$13.21/1,000 gallons (represents a 2% increase over 2016 rate) establish a minimum water charge of 13.21/month which includes 1,000 gallons of water (\$39.63/quarter - 3,000 gallons/quarter);
- water rates and the minimum monthly water rate to increase 2% in each of the 2018 and 2019 years;
- monthly sewer rates to increase 2% per each of the years 2017-2019, excluding the sewer infrastructure fee which will remain unchanged."

CARRIED

Finance Officer, Sheena Carrick provided council with a comparison report of council remuneration in some other municipalities.

**Resolution No.
342-2016**

Finance Report

Moved by: Councillor Grohs
Seconded by: Councillor Holobetz

"That we accept the financial reports provided Finance Officer, Sheena Carrick as presented."

CARRIED

M-11

Public Works Foreman, Jeff Carey provided a verbal report on various public works and utility matters.

Resolution No.
343-2016

Public Works Report
Moved by: Councillor Holobetz
Seconded by: Councillor Cogger

"That we accept the public works report as presented." **CARRIED**

Minutes

Resolution No.
344-2016

Regular Council Meeting - Sept. 13, 2016
Moved by: Councillor Newkirk
Seconded by: Councillor Holobetz

"That the minutes of the September 13, 2016 regular meeting be approved as circulated." **CARRIED**

Resolution No.
345-2016

Group I Committee Meeting - Sept. 15, 2016
Moved by: Councillor Cogger
Seconded by: Councillor Bogdan

"That the minutes of the September 15, 2016 Group I Committee meeting be approved, as circulated." **CARRIED**

Communications

Resolution No.
346-2016

Approval of Communications
Moved by: Councillor Phillips
Seconded by: Councillor Cogger

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a) Ministry of Agriculture - Sask Rabies Response Program
- b) SUMAssure Bulletin - Controlled Burns
- c) Sask Municipal Board - Long Term Borrowing - Approval in Principle
- d) Miscellaneous."

CARRIED

Reports of Committees

Councillor Jane Cogger, Chairperson of the Group I Committee provided a verbal report on the Group I Committee meeting she attended on September 15, 2016.

Resolution No.
347-2016

Group I Committee Meeting September 15, 2016
Moved by: Councillor Newkirk
Seconded by: Councillor Holobetz

"That Councillor Cogger's report be accepted as presented." **CARRIED**

Resolution No.
348-2016

West Sign Corridor Reconsideration - RM of Lumsden No. 189
Moved by: Councillor Cogger
Seconded by: Councillor Bogdan

"That we agree with the recommendation of the Group I Committee and authorize administration to send a letter to the RM of Lumsden No. 189 requesting reconsideration of the proposed sign corridor on the west side of the Town of Lumsden along No. 11 highway, to be developed in the same manner as on the East side of Lumsden." **CARRIED**

Resolution No.
349-2016

Volunteer Appreciation Policy
Moved by: Councillor Newkirk
Seconded by: Councillor Holobetz

"That we agree to establish a volunteer appreciation policy whereby council members will bring forward names of volunteers and/or volunteer groups during the Mayor and Councillors Forum part of the regular meeting that they feel should receive formal recognition from the municipality, typically in the form of a letter of thanks." **CARRIED**

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M-11

Councillor Rhonda Phillips provided a verbal report on the Wastewater Treatment Options Workshop she attended in Regina on September 14, 2016 as well as her discussions with Dwayne Gelowitz of Stantec regarding the Wastewater Treatment Plant.

Resolution No.
350-2016

Wastewater Treatment Options Workshop Report

Moved by: Councillor Holobetz
Seconded by: Councillor Bogdan

"That Councillor Phillip's report be accepted as presented."

CARRIED

Resolution No.
351-2016

Wastewater Treatment Committee Meeting

Moved by: Councillor Phillips
Seconded by: Councillor Holobetz

"That we agree to schedule a meeting of the wastewater treatment committee for Wednesday, October 5, 2016 at 1:00pm at the RiverPark Centre for the purpose of reviewing the projections made in Stantec's 2014 Preliminary Design for the Wastewater Treatment Plant."

CARRIED

Resolution No.
352-2016

Solar Power Grant Research

Moved by: Councillor Phillips
Seconded by: Councillor Cogger

"That we authorize Finance Officer, Sheena Carrick to research grants available for solar power for possible incorporation into the Wastewater Treatment Plant."

CARRIED

Reports of Administration

Resolution No.
353-2016

Centennial Hall Rental Concession - Election Candidate Forum

Moved by: Councillor Bogdan
Seconded by: Councillor Grohs

"That we agree to waive the rental fee for the Centennial Hall for the purpose of an electoral candidate forum should one be requested by a member of the community, pending Hall availability."

CARRIED

Resolution No.
354-2016

Elected Official Workshop

Moved by: Councillor Grohs
Seconded by: Councillor Bogdan

"That we authorize administration to organize a workshop for elected officials, including the council for the RM of Lumsden No. 189 if they are interested, after the election process is complete with Jeff Mulligan facilitating at an estimated cost of \$2,000, to be cost shared with the RM of Lumsden No. 189 should they be interested in attending."

CARRIED

*Rescinded
#439-2016*

Resolution No.
355-2016

Volunteer Appreciation Letters

Moved by: Councillor Phillips
Seconded by: Councillor Grohs

"That we authorize the Mayor to send a letter of thanks and congratulations to the following community members:

- Jean McGill for her nomination for a Life-Time Achievement award with Saskatchewan Seniors Mechanism
- Casey Lawford for being presented with the Volunteer Recognition Program Award presented by Prairie Central District for Sport Culture and Recreation."

CARRIED

Resolution No.
356-2016

Accounts to be Approved

Moved by: Councillor Cogger
Seconded by: Councillor Grohs

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$116,348.62 is hereby approved for payment by the Mayor and the Chief Administrative Officer."

CARRIED

Resolution No.
357-2016

Qu'Appelle River Channel Clearing - Letter to Water Security Agency

Moved by: Councillor Phillips
Seconded by: Councillor Newkirk

"That we authorize administration to send a letter to the Water Security Agency (WSA) acknowledging

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what we've been advised as the priorities of WSA regarding addressing erosion along the Qu'Appelle River Channel through Town and reiterating council's concern with the lack of funding to address maintenance issues within the channel such as trees, silt build up and erosion; and That the Minister of Environment, Honourable Scott Moe be copied on the letter." **CARRIED**

Resolution No.
358-2016

Administration Report Accepted
Moved by: Councillor Holobetz
Seconded by: Councillor Bogdan

"That we accept the administration report as presented." **CARRIED**

Mayor and Councillor Forum

Resolution No.
359-2016

Lumsden & District Heritage Home - Occupancy Policy Concerns
Moved by: Councillor Newkirk
Seconded by: Councillor Cogger

"That we authorize administration to send a letter to the Regina Qu'Appelle Health Region and copy the Minister of Health regarding our concerns with the policy of filling vacancies at the Lumsden and District Heritage Home, as we feel that priority occupancy should be given to people from the shareholder area as opposed to it being wide open to the region." **CARRIED**

Unfinished Business

Resolution No.
360-2016

Queen City Sewer Service (Hildebrandt/Simcoe) Servicing Agreement
Moved by: Councillor Bogdan
Seconded by: Councillor Grohs

"That we approve the Servicing Agreement prepared for the proposed subdivision submitted by Queen City Sewer Service for the development of 13 lots located on land legally described as Block J, Plan 62R12592, Parcel P Plan 63R29923, Parcel A, Plan No. 101443339 and part of NW ¼ 28-19-21-W2M; and That we authorize the Mayor and Chief Administrative Officer to sign the agreement as presented." **CARRIED**

Resolution No.
361-2016

Lumsden Beach Camp Request - Landfill fee waiver
Moved by: Councillor Grohs
Seconded by: Councillor Bogdan

"That we agree to waive 50% of the total cost of the landfill fees for Lumsden Beach Camp for the renovation of their washrooms at their not-for-profit camp located in Section 7-21-21-W2 in the RM of Lumsden No. 189." **CARRIED**

Resolution No.
362-2016

Bylaw 11-2016 Dog Control Bylaw - 2nd reading
Moved by: Councillor Newkirk
Seconded by: Councillor Bogdan

"That Bylaw No. 11-2016, being a bylaw to provide for the licensing, controlling, regulating and impounding of dogs, be read a second time." **CARRIED**

Resolution No.
363-2016

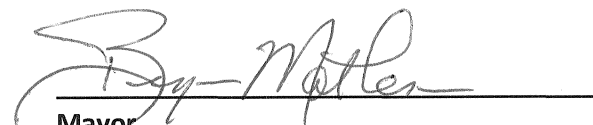
Bylaw No. 11-2016 Dog Control Bylaw - 3rd Reading
Moved by: Councillor Cogger
Seconded by: Councillor Grohs

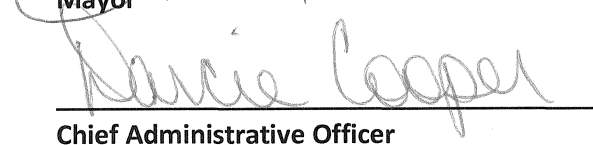
"That Bylaw No. 11-2016, being a bylaw to provide for the licensing, controlling, regulating and impounding of dogs be read a third time, adopted, signed, and sealed." **CARRIED**

Resolution No.
364-2016

Adjournment
Moved by: Councillor Newkirk
Seconded by: Councillor Cogger

"That we adjourn the meeting at 9:01 pm." **CARRIED**



Mayor


Chief Administrative Officer