

R.M. OF LUMSDEN No. 189

**Emergency Measures Organization
(EMO)**

January 2017

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EMERGENCY PLAN

AIM:

The contents of this Emergency Plan provide guidance for the R.M. of Lumsden #189 when faced with an emergency situation.

This Document will not prevent nor reduce the possibility of an emergency occurring. It will aid in providing a prompt and coordinated response, thereby reducing human suffering and loss or damage to property.

The public must be informed about the Emergency Plan and educated as to certain elements (e.g. Warning and Evacuation Procedures).

This Emergency Plan authorizes the taking of extraordinary action, by Police, Fire and/or other Emergency Response Personnel, for the safety and well-being of the community, where time is of critical importance.

Reeve
R.M. of Lumsden #189

Date

Section 1

EMERGENCY PLANNING ACT

This manual and the information contained herein is to be used in the case of an emergency situation for the R.M. of Lumsden #189.

This has been prepared under the authority of the Emergency Planning Act Chapter E-81 1989. (Appendix 7)

Emergencies are defined as situations or the threat of impending situations abnormally affecting property and the health, safety and welfare of the community, which by their nature or magnitude require a coordinated response by a number of agencies under the direction of the Emergency Control Group. These are distinct from the normal, day to day operations carried out by the first response agencies.

Sections 20 to 23 inclusive of the Emergency Planning Act authorize the powers of the local authority to declare, operate an emergency plan and terminate a local emergency.

Copy attached herewith.

Section 2

Mutual Aid

On April 14, 2003 the RM of Lumsden No. 189 entered into a Mutual Aid Agreement with other municipalities in the Regina Area. See Appendix 6 for the memorandum of this agreement.

Assistance may be requested from the Mutual Aid Area at any time by contacting the Mutual Aid Area Chairman.

Assistance may be requested from the Province of Saskatchewan at any time without any loss of local control or authority.

Local office of Saskatchewan Emergency Planning

(306) 787-9563 during working hours

(306) 787-9563 after hours answering service

Section 3

LOCAL AUTHORITY FOR THE R.M. OF LUMSDEN #189

Reeve Kent Farago

Councillors: Jeremy Andrew, Division 1
 Charlene Richmond, Division 2
 Ian White, Division 3
 Edward Thorpe, Division 4
 John Langford, Division 5
 Cody Jordison, Division 6

Emergency Control Group

Reeve or alternate: Kent Farago
E.M.O. Coordinator: Leighton Watts
R.C.M.P. or alternate: Sgt. John Armstrong
Fire Chief or alternate: Jeff Carey
Deputy Fire Chief: Dan Carey
 Preston Eckert

Town Administrator/Operations Officer:
 Darcie Cooper

Town Doctor: Susan MacDonald

Public Works Manager Leighton Watts

Public Information:

While the Emergency Control Group may not require the presence of all the people listed as members of the control group, all members of the Emergency Control Group must be notified.

Section 4

EMERGENCY OPERATIONS PLAN

POLICY:

The R.M. of Lumsden #189 must depend entirely upon their own resources during the initial impact of an emergency.

Provincial and/or Federal assistance will be obtained through established channels, only after local resource have been fully committed or when it is clear that local resources will be inadequate.

GENERAL PROCEDURES:

Initially Municipal Services will respond to an event. If this event is beyond their capability to handle, the On-Site Commander will notify a member of the Emergency Control Group.

The initial member notified will ensure all available members of the Emergency Control Group are advised.

On implementation of this Emergency Plan, the Emergency Control Centre Municipal Office or alternate location (Centennial Hall, or R.M. Shop) will be staffed. Communications to the emergency site will be established and the Emergency Control Group will assume full responsibility for control of the emergency.

The On-Site Commander will be the first person to arrive at the emergency until a member assigned by the Emergency Control Group can take over.

Members of the Emergency Control Group are:

Lumsden R.C.M.P. detachment (or alternate) – Sgt. John Armstrong

Fire Chief – Jeff Carey

Reeve – Kent Farago

E.M.O. Coordinator – Leighton Watts

Operations Officer - RM Administrator – Darcie Cooper

Town Doctor - Dr. Susan MacDonald, or alternates Dr. R. McDougall, Dr. R. Knaus

PW Manager – Leighton Watts

Social Services - **Vacant**

Public Information Coordinator – **Vacant**

This Emergency Plan will be implemented in part or in whole, when an emergency has occurred or threatens to occur. Implementation will be authorized by:

- a) the Reeve,
- b) in the absence of the Reeve, the Council,
- c) in the absence of the Reeve and Council, the Emergency Coordinator,
- d) or, by Emergency Response Personnel authorized to act in accordance with this Emergency Plan.

The taking of extra-ordinary action, by Emergency Response Personnel, constitutes implementation of this Emergency Plan.

ORGANIZATION AND CONTROL:

The structure and responsibilities of command are as follows:

Emergency Control Group

1) Reeve or Acting Reeve

- (a) Declare an emergency to exist within the designated area (after consulting and as determined by the Emergency Control Group).
- (b) Declare that the emergency has terminated (Council may also terminate emergency).
- (c) Notify the Saskatchewan E.P. of the declaration of emergency.
- (d) Chair meetings of the Emergency Control Group (ECG).
- (e) Ensure the members of Council are advised of declaration and termination of an emergency, and are kept informed of the emergency situation.

2) Council

- (a) Participate with the Reeve in the decision making process.
- (b) Assume responsibility in the absence of the Reeve.
- (c) Assist in the execution of operational control when necessary.

3) Emergency Measures Coordinator or Alternate

- (a) Activate the emergency notification system through the fan out list and report to the emergency operations centre.
- (b) Ensure reliable communications are established between the operations On-site Commander and the Emergency Control Group.
- (c) Keep Reeve and Council informed of developments, as they occur and ensure all instructions from the Reeve and Council are carried out.
- (d) Direct Emergency Control Group activities.
- (e) Ensure annual updating of the Emergency Plan.
- (f) Provide or request mutual aid when required.
- (g) Alert and coordinate the response of volunteer organizations.
- (h) Maintain a log of all actions taken.
- (i) Inform the public of the emergency plans of the local government and emergency services.

4) Administrator (Operations Officer) or Alternate

- (a) Activate the emergency notification through the fan out list.
- (b) Advise Reeve and Council on legislation and procedures.
- (c) Take direction from the Emergency Coordinator.
- (d) Approve, in conjunction with the Reeve, major announcements and media releases prepared by the Public Information coordinator, in consultation with the Emergency Control Group.
- (e) Coordinate all operations within the Emergency Operations Centre, including the scheduling of regular meetings, maintaining financial and other records pertaining to the emergency.
- (f) Ensure that communications link is established between the Emergency Control Group and the emergency site manager.
- (g) Call on additional town staff to provide assistance, as required.

On-Site Operations

The On-Site Commander will be the first person to arrive at the emergency until a member of the Emergency Control Group can take over.

1) On-Site Commander

- (a) Direct the Emergency Operations at the emergency site.
- (b) Keep the Emergency Control Group informed of all operations and requirements at the site.

2) Senior Police Officer

In addition to his/her normal day- to-day duties:

- (a) Act as the On-Site Commander, unless circumstances dictate otherwise.
- (b) Activate emergency notification system, and ensure all members of Emergency Control Group are notified by fan out system.
- (c) Notify necessary emergency municipal services, as required.
- (d) Establishment of a site command post with communications to E.O.C. site. Provide an Emergency Manager, if required.
- (e) Establish an ongoing communications link with the senior police officer at the scene of emergency.
- (f) Establish an outer perimeter in vicinity of emergency to facilitate the movement of emergency vehicles, restrict access to all but essential personnel and provide security at emergency site.
- (g) Provision of traffic control to facilitate movement of emergency vehicles.
- (h) Alert people endangered by emergency and coordinate evacuation procedures.
- (i) Liaison with the Social Services Officer regarding the establishment and operation of evacuation and reception centers.
- (j) Set up temporary morgue if necessary and notifying coroner.

3) Fire Chief

In addition to normal duties:

- (a) Act as the On-Site Commander, when circumstances dictate.
- (b) Activate the emergency notification system through the fan out system.
- (c) Provide Emergency Control Group with information and advice on fire fighting and rescue matters.
- (d) Establish an ongoing communications link with the other firefighters at the scene of the emergency.
- (e) Initiate mutual aid arrangements for provision of additional firefighting manpower and equipment, if needed.
- (f) Determine if additional or special equipment is needed and recommending possible sources of supply. (e.g. breathing apparatus, protective clothing, etc.)
- (g) Provide assistance to other municipal departments and agencies and being prepared to contribute to non-firefighting operations if necessary. (e.g. rescue, first aid, casualty collection, evacuation, etc.)
- (h) Provide an emergency site manager if necessary.

4) Emergency Medical Representative

In addition to normal day-to-day duties:

- (a) Evaluate casualty situation and provide first aid on site.
- (b) Act as a coordinating link for all emergency health services with the Emergency Control Group.
- (c) Liaison with ambulance service representatives.
- (d) Liaison with the Saskatchewan Health, Regina Health District-community health and prevention services branch.
- (e) Provide advice on any matters which may adversely affect public health.
- (f) Provide authoritative instructions on health and safety matters to the public through the Public Information Coordinator.
- (g) Coordinate response to disease related emergencies or anticipated emergencies such as epidemics according to Sask. Health policies.
- (h) Ensure coordination of care of bed-ridden citizens and invalids at home and in evacuee centers during an emergency.
- (i) Ensure liaison with voluntary and private agencies, as required, for augmenting and coordinating public health services.
- (j) Ensure coordination of all efforts to prevent and control spread of disease during an emergency.
- (k) Notify the Senior Public Works Officer regarding the need for potable water facilities and sanitation facilities.
- (l) Liaison with senior Social Services Officers on areas of mutual concern regarding health services in evacuee centers.

5) Senior Social Services Officer

The social services officer is responsible for:

- (a) Ensure the well-being of residents, who have been displaced from their homes, by arranging emergency lodging, clothing, feeding, registration and inquiries and personal services.

- (b) Liaison with the police chief with respect to the pre-designation of evacuee centres which can be opened on short notice.
- (c) Liaison with the Medical Officer on areas of mutual concern regarding operations in evacuees centres.
- (d) Ensure that a representative of the Prairie Valley School Division is notified when a facility(s) is/are required as evacuee reception centre(s) and that volunteers utilizing the school facility(s) take direction from the Board representative(s) with respect to its/their maintenance, use and operation.
- (e) Liaison with Lumsden & District Heritage Home as required.

6) Senior Public Works Officer

Public Works Officer is responsible for:

- (a) Activate the emergency notification system through the fan out system.
- (b) Provide the Emergency Control Group with information and advice on engineering matters.
- (c) The construction, maintenance and repair of municipal roads.
- (d) Liaison with the fire chief concerning emergency water supplies for fire fighting purposes.
- (e) Discontinue any public works service or utility to any consumer as required, and restoring these services when appropriate.
- (f) Liaison with public utilities to disconnect any service representing a hazard and/or to arrange for provision of alternate services.
- (g) Provide public works vehicles and equipment as required by any other emergency services.
- (h) Maintain liaison with flood control, conservation and environmental agencies and being prepared to take preventative action.

SECTION 5

RCMP

Sgt. John Armstrong

SUMMARY OF RESPONSIBILITIES:

Immediate responsibility is for the life and safety of the people.

- Block off endangered area so incoming people do not get trapped.
- Determine the cause and extent of the danger.
- If the emergency is the result of a toxic spill, contact the Spill Centre for complete details on the substance. (1-800-667-7525)
- If it appears that evacuation is necessary, contact the Reeve for the necessary authority.
- Contact and get assistance from an agency, if possible, that has experience in dealing with toxic substances.
- If evacuation is necessary, get public assistance on road blocks to assist in evacuation.
- Get additional police manpower, as/and if necessary.
- Once area is safe, look after any deaths.
- When everything is completely under control, advise Reeve and allow public to return.
- Also responsible for protection from looting, etc.
- Search and rescue - for any emergency.

It may be noted that the foregoing order of events will vary with each set of circumstances. The first seven steps, in all probability, will take place in a time frame of ten to twenty minutes upon arrival.

MANPOWER

- Seven (7) regular members of which we may have access to four (4) members on short notice.
- Extra help can be summoned from surrounding detachments after situation is surveyed.

- Within one (1) hour we could have an extra 15 to 20 personnel.

EQUIPMENT

Vehicle: Emergency equipped with radio/loud hailers – 2 cars / 1 4x4

Snowmobiles: 2

Portable Radios/Charger: 6 (additional available within one hour)

SECTION 6

FIRE DEPARTMENT Chief Jeff Carey

Type: Volunteer

SUMMARY OF RESPONSIBILITIES:

- Rapid response to the average fire threat.
- Response to any other emergency requiring the response team.
- Response team to head up and supervise volunteers for other emergencies such as a flood situation.
- If response team cannot handle the emergency at hand, the fire chief will call for help from the Regina Fire Department.
- On-going program of fire safety and training of auxiliary fire fighters.

MUTUAL AID

Refer to Section 2 and Appendix 7.

EQUIPMENT

Refer to Page 15 and 16 in this Section.

MANPOWER

Refer to Page 17 in this Section.

FIRE DEPARTMENT EQUIPMENT

Pumper (trucks) -2 –1976 Thiebault Hendricson: 1200 GPM, 150 PSI
- 2002 F550 Rapid Response Unit: 300 Gals 100 GPM, 150 PSI
- 1994 Saulsbury: 1750 Gals/min, 800US Gals, 150 PSI

Portable Pumps - 3 - 1982 Monarch 2 inch
- 2002 Honda 2 inch

Hose - 8

- 65 mm (2 1/2") - 2000 feet
- 4 inch hard suction - 24 feet
- 6 inch hard suction – 24 feet
- 4 inch LDH – 2000 feet
- 1 ¾ attach line – 1350 feet

Hose Reel – 3 forestry reels

Nozzles -14

- 1 inch - 3
- 1½ inch - 8
- 2½ inch - 3

Fire Extinguishers – 8

- CO2 - 4
- General -2
- Water Backpacks -2

Ladders – 7

- Extension 24 ft. – 2
- 40 ft. – 1
- Roof 12 ft. – 2
- Other: folding attach ladders - 2

Other Equipment

Axes	4 pick heads		
Bolt cutters	2	Hose Washer	1
Crow bar	2	Fire brooms	4
Double Male & Female	4	Foam eductor	1
First Aid Kits	2	Wye connectors	2 – 2 ½" x 1 ½" x 1 ½"
Gate valves	2	Stretchers	1
Hose clamps	1		
Vent Saw	1		

Personnel Protection

Turn-out Gear	20 sets
Air Packs	10
Spare Cylinders	25

Alert System

911 systems contacts fire fighters via personal cell phones

Water source: Wells to WTP – 120,000gal reservoir to 2 lower reservoirs (250,000 gal. total).

Hydrants: 53 at 600 ft. spacing

Other Equipment

Extrication Equipment
Hydraulic Cutters
Hydraulic Spreaders
Ram & Extension
Chains
Air hammers
Air bags
Struts
Embankment Kit
Harnesses – 4
Webbing
Static rope – 1200 feet
Pulleys/carabineers
Chain come-along

Manpower

Fire Phone 911

FIRE CHIEF: Jeff Carey
DEPUTY: Dan Carey
DEPUTY: Preston Eckert
Chris Brewer
Dave Cherney
Troy Kelln
Trevor Martel
Mike Darr
Terrance Renkas
Luke Sitter
Lance Whitteron
Dan Kirby
Tyler Hubbard
Mark Discombe
Jason Cherney
Ryan Northan
Dan Parson
Brock Eadie
Andrew Steadman

Town Shop (306) 731-8024
Town Water Plant (306) 731-7748

RCMP Lumsden (306) 731-4270
Regina Fire Department (306) 777-7846
Sask Power Office 310-2220

Village of Craven (306) 731-3353
Village of Silton (306) 731-3007/3809/2702/3058
Fire Inspector: (306) 787-4333

SECTION 7

EMERGENCY MEDICAL AID AND HEALTH

Dr. Susan McDonald
Dr. Russell Knaus (Alternate)
Dr. Ed Lembke (Alternate)
Dr. Rob McDougall (Alternate)

SUMMARY OF RESPONSIBILITIES:

- Dr. MacDonald will co-ordinate any medical emergency and can supply for maximum two (2) injured, will call for ambulance service.
- Cameron's Pharmacy will make available supplies necessary to meet medical emergencies and will notify Sask. Department of Health if necessary under direction of Dr. MacDonald.

AMBULANCE

Equipment - paramedics, oxygen and cardiac equipment - 911

DRUG SUPPLIES – Lumsden Drugs (306) 731-2464

band aids
tenser bandages
elastoplast tenser bandages
gauze - assorted sizes
antiseptics
cold/hot packs
surgical tape
assorted medicaments

REGINA QU'APPELLE HEALTH REGION

Medical Health Officer:	Dr. Shaquib Shahab	(306) 787-4722
Health Inspector:	Paul Tyckon	(306) 766-7604

Address: 2110 Hamilton Street, Regina, Sask. S4P 2R3

Responsibilities: Contamination of water or food
 Immunization of citizens, disease control
 Alternate sewage control

ADDITIONAL TRAINED PERSONNEL

Dr. Ken Goldie (chiropractor)

Dr. Doug Pattison(chiropractor)

NURSES (R.N.)

Wendy James

Susan Steadman

Barbara Omoth

Betty Anne Sinclair

Liz McDougall

Norma Luhning

Cheryl Kelln

Lisa Gravelle

Sherry Park

Cathy Peters

Tina King

Sandy Lipp

Terry McDougall

Cathy Harrison

Liz McDonald

Karen Goldie (retired)

Joan Mortimer

Barb Hamilton (retired)

Diane Worley (retired)

Penny Henderson (retired)

Penny Schneider (retired)

FIRST RESPONDERS

(Trained members of Regina Qu'Appelle Health Region – Emergency Medical Services)

Karen Ryan

Maxine Koskie

Wendy Pletz

Penny Tomkins

Nancy Cherney

Jayne Leibel

Scott Peters

Equipment - oxygen, auto external defibrillator, spine board, O.P.A.'s bandages, barrier devices; prepared to deliver babies or maintain life until EMS arrives.

SECTION 8

SOCIAL SERVICE COORDINATOR

(Vacant)

SUMMARY OF RESPONSIBILITIES:

- Notify Saskatchewan Department of Social Services - Emergency Social Services Regina Region –Tony Coughlan 787-3536 Or Alternate – Dave Kovacs 787-3735

- If the incident is of such an extent that people are unable to lodge, feed, or clothe themselves, (ie. major evacuation, major flood, tornado, etc.). Emergency Social Services will supply the following for the assistance of those persons without: food, clothing, enquiry, and registration, personal services. ESS will send a representative to the EOC if required. Otherwise responsible to notify local service groups for food services. Set up registration if necessary.

MANPOWER

Local service organizations:

Lions Club	Gordon Bonokoski Leroy & Judy Starkes Sheila Bell	
Lumsden Legion Aux.	Ethel Henderson Olive Burrows	
United Church Women	Rita Baker	
Catholic Church Women	Charlene & Brad Gyug	
Anglican Church Women	Louise Holloway	
Lutheran Church Women	Gladys Zubot	
Red Cross	Duna Barber Regina Office	1-306-729-2336 (306) 352-4601

EQUIPMENT

Food:

Lumsden Supermarket Ltd.	Darrell & Angelique Haysom	(306) 731-3565 or 731-2624
Lumsden Valley Restaurant	Bill Kiriazopoulos	(306) 731-3126
Jerky Boys Meats	Trevor Labbee	(306) 731-1499
Lumsden Subway	Debbie Schick	(306) 731-3650
Linda's Place	Linda	(306) 731-3553
Lumsden Hotel	Dan Taylor	(306) 731-2381

Heritage Home Administrator Sara Cockwill (306) 731-2247

SECTION 9

ENGINEERING AND PUBLIC WORKS

**Public Works Manager – Leighton Watts
Lead Hand – Scott Haynes**

RESPONSIBILITIES:

- All public utilities, emergency utilities - except those controlled by Sask Power, Sask Energy and Sask Tel.
- Take proper action for utilities if needed (e.g. Town is flooded).
- Emergency damage repair to public utilities, clearing of debris, blocked roads and bridge.

R.M.SUPERVISOR AND EMPLOYEES

Public Works Manager	Leighton Watts
Lead Hand	Scott Haynes
Operators:	Randy Walters
	David Nicholson
	Brian Cooper
	Rodney Glass

MANPOWER

- R.M. employees including part-time and summer students at time of emergency.
- R.M. council members

EQUIPMENT

Dump trucks	1-3 ton
1/2 ton truck	1
Motor grader	3
Skid Steer	1
Tractor	1

Hand tools variety (e.g. shovels, crow bars, etc.)
Tow chains and ropes
Jacks and blocks
Steamer

SECTION 10

EMERGENCY OPERATION CENTRE

(Vacant)

Place: Municipal Office
 Alternate – RM Shop

Phone numbers: Municipal Office (306) 731-2404
 RM Shop x8309

Space requirements:

- A room where the Emergency Control Group can meet.
- Communications or operations room.
- Rooms for support staff, advisors, sub-committees.
- Separate area for a media centre with working space for media plus space for news conferences and room for public information staff.
- Work areas for members of the Emergency Control Group and their staff.
- Rest areas, eating area, kitchen, washrooms.
- Adequate parking, good security.
- Storage space for equipment.
- Assemblage area for volunteers.

Facilities which may be required:

- Back-up power source (propane or diesel generator); SK Power has access to 3 back up plants
- Sufficient telephone outlets for members of Emergency Control Group and staff.
- Antennae for VHF, UHF and CB radios.
- Radio base station.
- Up to date maps of Town and R.M. #189.
- Status display boards.
- AM/FM radios and television monitors.
- Photocopier and fax machine.
- Copies of E.M.O. plan, procedures and checklists, resource and dangerous goods directories.
- Voice recording device and logs for recording important events.
- Identification badges and name tags.
- Flashlights, candles, batteries, office and stationery supplies.
- Signs to mark special areas or work space.

SECTION 11

PUBLIC INFORMATION COORDINATOR (MEDIA)

Kent Farago

RESPONSIBILITIES:

- Dissemination of news and information to the media and the public.
 - a) Reports to the Emergency Operation Centre and the Chief Administrative Officer to be briefed on emergency situation.
 - b) Establish a communication link with the site media spokesperson (if separate person is assigned) and any other media coordinator(s) involved and will ensure that all information released to the media and public is consistent and accurate.
 - c) Ensure media centre is set up and staffed.
 - d) Liaison with the Emergency Control Group to obtain up-to-date information for media releases, co-ordinate individual interviews and organize press conferences.
 - e) Ensure the following are advised of telephone numbers of media centre:
 - Media
 - Emergency Control Group
 - RM Office
 - Site Media spokesperson (if necessary)
 - Police public relations officer
 - Neighboring municipalities
 - Social services coordinator
 - Any other appropriate people
 - f) Provide direction and regular updates to citizens' inquiry (social services)
 - g) Ensure that media releases are approved by the chief administrative officer and the Reeve prior to dissemination and distributing hard copies to the media, the Emergency Control Group and other key people handling inquiries from the media.
 - h) Monitor news coverage and correcting erroneous information
 - i) Maintain copies of media releases and newspaper articles pertaining to the emergency
 - j) Ensure that media arriving at the site are directed to the site information centre
 - k) If necessary and appropriate, co-ordinate media photograph sessions at the scene

- l) Co-ordinate on-scene interviews between the emergency services personnel and media

NOTE - It may be necessary to have a separate person assigned as a media site spokesperson responsible for j), k) and l) in particular

Required facilities

- Establish a media centre - near but not in the operations centre, if possible
- Telephones, electrical outlets, space for news conferences and briefings
- Ensure media members are issued identification tags and only the media are allowed to use the media centre.

MEDIA LIST

T.V.:	Contact Name	Newsroom	Switchboard
CBC	Bob Rankin	347-9651	347-9540
CTV, CKCK	Carl Worth	569-6400	569-2000
Access Comm.	Sherry Burgess	565-5389	569-3510
Global	Brent Williamson	775-4040	775-4000

Radio:	Contact Name	Newsroom	Switchboard
CBC	Pat Hume	347-9691	347-9540
CKCK & CKIT	Ross Wotten	757-3808	522-8591
CKRM & CFMO	Craig Wallebeck	546-6298	546-6200
CHAB	Rob Carnie	693-6397	694-0800
CJME & CIZI	Bob Richards	757-6397	569-1300
Rawlco (15 Stations)		546-6397	525-0000

Newspapers:			
Waterfront Press	Jacqueline Chouinard	731-3143	731-3143
Regina Leader-Post	Al Driver	781-5300	781-5211
Regina Sun News	Foster Barnsley	781-5493	781-5493
Canadian Press	Tim Cook	780-428-6107	585-1011
Broadcast News	Jay Branch	780-428-6107	585-1011
Star Phoenix	Steven Gibb	657-6231	657-6397
Prairie Dog Mag.	Stephen Whitworth	757-8522	757-8522
MJ Times Herald	Lesley Sheppard	692-6441	692-6441

SECTION 12

COMMUNICATIONS & SASK. TEL

Vacant

RESPONSIBILITIES:

Contact Sask. Tel to ensure adequate communications are available. To ensure proper communications are set up both technical and human.

To assist the Emergency Coordinator in all matters relating to communication and documentation of information. Coordinate notification and assignment of volunteers. He will also have available all equipment and systems in R.M. In case of a flood related emergency situation, under the direction of the Coordinator, he will collate additional information from river watchers and rain gauge information where available, issue instruction to the Field Supervisor as directed by the Coordinator, record confirmation of completed operations and contingency measures, record reports from Dyke Patrols and advise the Coordinator.

To notify Sask. Tel E.M.O. coordinator and make sure that they set up telephones at the E.O.C. if necessary. Make sure that communications are open and that radios, etc. are available. Sask. Tel's responsibilities are to put the hardware in place.

MANPOWER:

No Sask. Tel employees are stationed in Lumsden, crew and personnel are from Regina.

EQUIPMENT REQUIREMENTS:

- The emergency operations centre should be supplied with adequate telephones as dictated by the emergency situation and the emergency control group. (Confer with E.O.C. manager).
- First responders in the operations centre should have earphones to help cut noise level.
- Radio for communications between E.O. C. and emergency site manager.
- Ham/amateur radio, C.B., cellular telephones
- Charged batteries.

RADIO NETWORKS

R.C.M.P.	(306) 731-4270	
Public Works Manager	Leighton Watts	Cell: (306) 731-7152
Lead Hand	Scott Haynes	
Operators:	Randy Walters	
	David Nicholson	
	Brian Cooper	
	Rodney Glass	
Sask. Tel	1 (800) 727-5835	
Department of Highways	(306) 731-2520	
Sask. Power	(306) 731-3649	
Ham(Amateur) Radio Operators:		
Pat Thorpe		

*Full list of Amateur Radio Operator Certificates via Industry Canada, here: [https://apc-cap.ic.gc.ca/pls/apc_anon/query_amat_cs\\$callsign.actionquery](https://apc-cap.ic.gc.ca/pls/apc_anon/query_amat_cs$callsign.actionquery)
Also see: Canadian Callsign Database of Ham Radio Operators *

PHONES

Town fire phone system	911
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ASSISTANT

Town Administrator:	
Darcie Cooper	731-2404 (office)

SECTION 13
MANPOWER
Darcy Schrader

RESPONSIBILITIES:

- 1) Co-ordinate the staging area for volunteers.
- 2) Select the most appropriate site for the registration of all volunteers.
- 3) Co-ordinate work crews and assign jobs.
- 4) Ensure a copy of the volunteer registration is retained for town records.
- 5) Ensure identification cards are issued to volunteers and temporary employees, where practical.
- 6) Arrange for transportation of volunteers to and from site(s).
- 7) Ensure records of human resources and administrative detail, that may involve financial liability, are completed.

RESOURCES

Volunteer Fire Dept. Chief Jeff Carey

Service groups:

Lions Club	Gordon Bonokoski
Legion	Ethel Henderson
High School	John Harvey
R.M. of Lumsden	Leighton Watts

Volunteer Emergency Equipment List - see Fire Chief section

SECTION 14

SASK POWER & SASK ENERGY
Sask. Power Office - 731-4324
Sask Energy - 777-9200
District Supervisor Sask Power – Bob Klisowsky
Robin Cuddington (Lumsden)
Chris Kozun (Lumsden)
Sask Energy – Dave Lang

RESPONSIBILITIES:

- To deliver energy to meet the needs of the people in a safe, reliable and economic manner.
- To ensure safety of these supplies in case of an emergency or discontinue service if necessary.

MANPOWER:

Sask Power:

Electrical servicemen 3
Customer Service Rep 1
Meter Reader 1

EQUIPMENT:

Trucks 3/4 ton 4 wheel drive with winches 3
Truck, bucket (reach 45 feet) 1
(all trucks are radio equipped with spotlights, ladders, ropes and chains)
Dump truck 1
Tree clipper 1
Chain saw 1
Underground cable locaters 3

One person is on call 24 hours per day, 7 days per week. All after hour trouble calls are handled by a provincial center in Regina. **Trouble call number is 310-2220.**

SECTION 15

DEPARTMENT OF HIGHWAYS

(Vacant)

RESPONSIBILITIES

Work with Transportation Co-coordinator.

If emergency situation arises which requires the use of highway's expertise with respect to earth movement etc., the department will be notified.

Sask. Emergency Planning is to be notified first. - 787-9563. Make sure agreements are ready to enter into. Refer to Appendix 6.

Regina area coordinator: Ron Gerbrandt
 Archie Stewart

MANPOWER:

Summer operators 6

Winter operators 5

Other personnel can be drawn from other parts of the province.

EQUIPMENT:

4 wd loader 2 yd. 1

Motor grader 1

10 yd. dump truck 3

Other equipment can be brought in - see equipment list and rates.

SECTION 16

TRANSPORTATION, EQUIPMENT & SUPPLIES

Alternate: Jim Atcheson (emailed)

RESPONSIBILITIES:

- a) Co-ordinate the acquisition, distribution and scheduling of various modes of transport (ie. school buses, boats, trucks, etc.) for the purpose of transporting persons and/or supplies, as required, by members of the Emergency Control Group and support people.
- b) Procure staff to assist, as required
- c) Ensure that a record is maintained of drivers and operators involved
- d) Make sure the contractors are notified and are on standby to be used when required
- e) Notify owners of vans, etc. if needed and assure their help
- f) Have other necessary equipment ready for use if required

FOOD

BUILDING & CONSTRUCTION SUPPLIES

GASOLINE & AUTOMOBILE SUPPLIES

TOWN TRUCKS

TRUCKING AND HEAVY EQUIPMENT

BUSES AND VANS, HALF TONS

R.M. TRUCKS

APPENDIX 1

TELEPHONE LIST

<u>R.M. of Lumsden #189</u>	<u>Home Phone</u>	<u>Office Phone</u>
RCMP		(306) 731-4270
Fire		911
Dr. Susan MacDonald		(306) 731-2116
Ambulance	911	
Hospitals: Regina General		(306) 359-4444
Pasqua		(306) 359-2222
Town Administrator:		
Darcie Cooper		(306) 731-2404
Reeve: Kent Farago		
Councillors: Jeremy Andrew, Division 1	(306) 757-1209	
Charlene Richmond, Division 2	(306) 731-3932	-
Ian White, Division 3	-	(306) 539-5139
Edward Thorpe, Division 4	(306) 775-2780	
John Langford, Division 5	(306) 731-3392	
Cody Jordison, Division 6	-	(306) 533-8121

Emergency Operations Centre:Town Office	(306) 731-2404	
Centennial Hall	(306) 731-2433	
Public Works Manager	Leighton Watts	Cell: (306) 731-7152
Lead Hand	Scott Haynes	
Town EMO Coordinator:	Rhonda Phillips	
Social Services Coordinator:	Steve Tournquist	

Provincial Government

Sask. Tel	(306) 777-3737 (bus. office)
Sask. Power	(306) 731-2421 or 566-2200 (after hours)
Sask. Energy	(306) 777-9222
Dept. of Highways	(306) 787-4937 (Tom Gehien) or (306) 787-4948 (Joe Kosta)
Spill Control Centre	1-800-667-7525
Health Dept.	(306) 766-7770 (Tanier Diener) (306) 766-7755 (Inspector)
Social Services	(306) 787-3536 (Jim Boyd)
Sask. Water Corp.	1-888-230-1111
Sask. E.M.O.	(306) 787-9563

Office of the Fire Commissioner (306) 530-0371 (Cal Knowles)

Federal Government

CNR 24 Hour – Police Command Centre 1-800-465-9239

Canutec 1-613-996-6666

Weather Office 780-5744

APPENDIX 2

A. Flood Control Plan

Background: Lumsden has had a history of high water events with the Qu'Appelle River where emergency dyking and sandbagging has had to occur. The three most recent events have been – 1969, 1971 and the historically high water of 1974. 1982 and 1996 runoff exceeded that of 1969 (See Flood plain Management Study 1985).

1. CNR trestle Notify Last Mountain Railway if flood forecasts indicate control project operations procedures are necessary.

CONTINGENCY PLAN

This is an extension of the Operations Plan. The lists of resources available are in Sections 7, 8, 15 & 16 of EMO Plan. This Plan will go into effect upon advice of hazardous field conditions by the Field Supervisor. Many decisions are best made in the field.

- Volunteers will be notified and registered.
- Equipment and operators will be notified if not already on site.
- Extra sandbags will be filled and areas designated as to need.
- Notify the Provincial E.M.O.
- If evacuation notices are to be issued, notify the R.C.M.P.

- Have daily meetings to assess the situation.

EMERGENCY CONTROL GROUP

RESPONSIBILITIES:

- Decide an emergency situation exists and notify R.M. Council so that a "local emergency" is declared which will give the authority to implement any or all
- Operations and contingency measures.
- Ensure all inspections and maintenance required by the R.M. and the Water Corporation are made on the roads and bridges.
- Will be the primary contact with the Province in case of an emergency situation.
- Direct overall flood fighting efforts.
- Maintain communication with the flood forecast unit
- Authorize mobilization of operational resources for road and bridge closures (manpower, equipment, and materials, signage & barricades).
- Notify appropriate agencies of road and bridge closures and other operational measures which may affect them.
- Authorize road patrols and maintain good communication with same.
- Authorize mobilization of contingency resources.
- Authorize and direct the Field Supervisor in contingency requirements.
- Authorize and implement the call up of volunteers.
- Maintain liaison with appropriate disaster and emergency agencies.
- Assess the adequacy of the R.M.'s resources to meet the emergency and request Provincial assistance where warranted.
- Implementation of clean-up measures required after the flood.
- For a flood-fighting report which documents the flood chronologically, the operations and contingency responses taken and the effectiveness of the responses and areas in which improvements in the Plan are warranted.
- Conduct an inventory of resources expended and arrange for replacement where necessary.

YEARLY INSPECTIONS

January/February

- Preliminary flow forecasts for the Qu'Appelle River at Lumsden received by the R.M. Office from the Saskatchewan Water Corporation.
- Flow forecasts discussed at next Council meeting and assessed as to runoff and possible flood threat to the R.M.

February/March:

- Updated and revised flood forecasts are received by the R.M. Office and assessed by the Reeve and EMO Co-coordinator.
- Notify local E.M.O. planning committee to meet and review emergency operations plan and contingency plan.

March/April:

- Daily communication and updates on flood forecasts are received.
- Forecasts are received from Moose Jaw and Wascana flows and are assessed as to necessity of Contingency Plan to go into effect.

May/June:

- With cleanup over, damage to the flood areas must be estimated and repaired.
- Reports to be made on efficiency of the Plans involved and incorporate any necessary changes.

APPENDIX 3

EVACUATION AND RE-ENTRY

Evacuation Procedures:

In the event it is necessary to evacuate people; warning, transportation and security procedures must be observed.

Warning:

In addition to the General Warning (Section 1) the Emergency Control Group will ensure that:

- (a) Precise information is disseminated to the general public, as to the danger involved and actions to be taken.
- (b) School unit notified regarding affected school bus routes.

Transportation:

It is anticipated that the majority of people will provide for their own transportation. The Emergency Control Group will make arrangements to evacuate persons without transportation.

Security:

During the emergency period requiring evacuation, the R.C.M.P. will secure the area.

Re-Entry Procedures:

Re-entry will be initiated as quickly as possible but not before local and provincial authorities are satisfied all appropriate preparations have been made (restoration of utilities essential to homes).

Reception Procedures:

Reception Centre

Events in the neighboring communities may necessitate the reception of evacuees by the R.M. of Lumsden No. 189. A Reception Centre will be established at Dallas Valley Ranch Camp to register and receive evacuees and assign them to emergency accommodations.

Accommodation and Meals:

Refer to Social Services Coordinator Section 8.

APPENDIX 4

HAZARDOUS MATERIAL

Major fires are under the direction of the Fire Chief and the Local EMO; help would be obtained from the **Regina Fire Department. 777-7846 (Dispatch)**

Also refer to Mutual Aid agreements Section 2 and Appendix 7.

Dangerous goods - R.C.M.P. to be advised and assistance from the City of Regina Hazardous Team and E.M.O. may be obtained.

Spill Control Centre 1-800-667-7525

Canutec 1-613-996-6666

CNR 1-800-465-9239

CPR (Craven) 1-888-333-6370 (Calgary Head Office)

CPR (Craven) 1-800-716-9132 (CP Police Emergency No.)

Last Mountain Railway 1-877-487-8347

Box 3192

Regina, Sask.

S4P 3G7

APPENDIX 5

DEPARTMENT OF HIGHWAYS AGREEMENT

If required, the Department of Highways' manpower and equipment can be utilized; however, an agreement must be first signed by the R.M. of Lumsden #189.

Attached are copies of this agreement and a list of equipment.

**APPENDIX 6
MUTUAL AID AGREEMENT**

**APPENDIX 7
EMERGENCY PLANNING ACT
1989**

APPENDIX 8

EMO PLAN DISTRIBUTION LIST

COPY	NAME	POSITION
1	Jim Hipkin	Reeve
2	Don Barnett	EMO Coordinator/Public Works Manager
3	Wayne Zerff	Town Administrator
4	Albert Szeles	Division 1 RM Councillor/Transportation, Equipment & Supplies
5	Kent Farago	Division 2 RM Councillor/Manpower Coordinator
6	Bill Marquardt	Division 3 RM Councillor
7	Jim Atcheson	Division 4 RM Councillor
8	Dale Srochenski	Division 5 RM Councillor/Emergency Operations Centre
9	Tom Harrison	Division 6 RM Councillor
10	Sgt. Craig Cleary	R.C.M.P. Lumsden Detachment
11	Jeff Carey	Chief Lumsden & District Fire Department
12	Steve Tournquist	Social Services Coordinator
13	Bob Klisowsky	Sask Power Coordinator
14	Susan MacDonald	Emergency Medical & Health Coordinator
15	Dave Lang	Sask Energy Coordinator
16		SaskTel Coordinator
17	Saskatchewan E.M.O.	-
18-22	Spares	(RM Office copies & EMO Kit copies)

APPENDIX 9
MEDIA CONTACT LIST