

**TOWN OF LUMSDEN**  
**MINUTES OF THE GROUP II COMMITTEE MEETING**  
**HELD ON MARCH 9<sup>th</sup>, 2017**

The Group II Committee convened their regular meeting at the Council Chambers of the Municipal Office in Lumsden, on Thursday, March 9<sup>th</sup>, 2017 at 10:00 a.m. with Chairperson Verne Barber presiding.

**Present:** Chairperson: Verne Barber  
Mayor: Bryan Matheson  
Councillor: Jane Cogger, Rhonda Phillips  
Chief Administrator  
Officer: Darcie Cooper  
Public Works Foreman: Jeff Carey  
Utilities Foreman: Dave Cherney

**Agenda:**

Cogger/Phillips: "That we adopt the agenda as presented."

***CARRIED***

**Public Works Reports:**

**Landfill Site Assessment – Associated Engineering:**

The Committee reviewed the landfill site assessment prepared by Associated Engineering which looks very favourable for the Town. The subject of landcover was discussed and the difficulty with covering during the winter when ground is frozen.

The committee then discussed using the sludge from the Wastewater Treatment Facility as cover for the landfill. Jeff indicated that the sludge would have to meet a "slump test" in order to be used as cover at the landfill and it has to be completely dry. It is his understanding that generally sludge is not a suitable material for landfill cover and the sludge would not be able to be stored on site. Darcie will communicate this concern to Stantec when considering sludge disposal for the Wastewater Treatment Plant. Dave reiterated the need for Stantec to come up with sludge disposal that would not have odour and that there may be a need for a drying bed for the sludge at the site.

**7<sup>th</sup> Avenue Storm Sewer System:**

The Committee reviewed the Storm Sewer design for 7<sup>th</sup> Avenue with the public works department and discussed both options presented which included either two outlets that would divert water to both the East and West Oxbow (Option A – Estimated cost of \$1,790,000) and one outlet that would divert all water to the East Oxbow (Option B – Estimated cost of \$1,430,000). The committee discussed the concern that the proposed detention pond might have on the ball diamonds on 7<sup>th</sup> Avenue. Darcie will ask Associated Engineering how deep the detention pond will be, but we are under the understanding that it will not have to be very deep and that it is designed to only hold water in major rain events, until it can all flow through the storm drainage system. The committee determined option B would be the preference as it diverts all the water to the East Oxbow where it is more easily managed. This storm sewer design will avoid building a lift station at 7<sup>th</sup> avenue and will improve operations.

Phillips/Cogger: "That we recommend council accept option B as the most suitable solution for the 7<sup>th</sup> Avenue storm sewer system when the time comes that the project moves forward, as per the recommendation of Associated Engineering."

***CARRIED***

**Minutes:**

Matheson/Cogger: "That we accept the February 16<sup>th</sup> budget meeting minutes as presented."

***CARRIED***

**Administration Report:**

CAO Darcie Cooper presented a written report by Finance Officer Sheena Carrick regarding grant payment claims for the Wastewater Treatment Plant. The federal government will start contributing when the construction starts, not during the engineering design and the provincial government is requiring aboriginal consultation be done before they will provide a payment. Administration has discussed the consultation with Ryan Evans with the Water Security Agency and he indicated that it is their responsibility but they won't be doing consultation until they get an application for a permit to construct. The committee discussed that they wanted to send information to downstream communities and First Nations anyway to communicate with them about the project, so that may satisfy the Provincial requirements to commence receipt of our payments.

Darcie reported that we received a response from the Ministry of Highways regarding the jurisdiction of the James Street Bridge. They indicated that they have no records of the bridge and that it is clearly the jurisdiction of the Town.

**Committee Reports:**

Councillor Phillips discussed implementing a policy whereby there would be a fee for promised water allocation for developers, similar to the Water Security Agency's water rights assurance fee. The Committee discussed the need to put a timeframe around the allocation commitment and not have it open ended.



**Water Allocation Assurance Policy:**

Matheson/Phillips: "That we recommend council direct administration to establish a policy around the commitment of water allocation to developers requesting water supply outside of the Town boundaries and the policy includes a timeframe for that commitment." **CARRIED**

**Grand Valley Developments (Skaf) – Request for project update:**

Phillips/Cogger: "That we recommend council authorize administration to send a letter to Boutros Skaf requesting an update on his proposed project, Grand Valley Developments on land legally described as NE 31-19-21-W2 and advise him that council will require a new application for a water allocation if his proposed development does not proceed within 3 years, as the previous commitment for the allocation of 100 cubic meters per day was provided to him in 2013 and the committee feels that this approval requires a deadline so that it doesn't tie up that allocation commitment indefinitely." **CARRIED**

**Public Works – Outerwear with Town Identification:**

Phillips/Cogger: "That we recommend council authorize the purchase of about 100 shirts with town identification and reflective striping for the public works staff at a budget of \$20.00/shirt, with a mixture of long sleeve and short sleeve shirts." **CARRIED**

**Street Name Sign Replacement Purchase:**

Matheson/Cogger: "That we recommend council authorize Public Works Foreman, Jeff Carey to proceed with ordering the street name signs for replacements to be done in 2017, at an estimated cost of \$3,000.00." **CARRIED**

**Landfill Rename – Lumsden Solid Waste Facility:**

Cogger/Matheson: "That we recommend council approve the changing of the name of the Lumsden Landfill to the "Lumsden Solid Waste Facility" and that all references and signage be updated accordingly." **CARRIED**

The Committee requested that administration check into getting a plaque for the Recycle building recognizing Gordon Bonokoski's contribution to the overall recycle program of the Town of Lumsden.

**Old Recycle Building Removal:**

Phillips/Cogger: "That, due to the condition of the old recycle building, we recommend council authorize public works to demolish the building and leave the cement pad intact." **CARRIED**

The Committee discussed setting aside a budget for site remediation for the old recycle site for some point in the future.

The Committee discussed the Village of Disley's access to the landfill and requested administration to bring back a recommendation of an annual fee for the opportunity to access the landfill, based on a per capital cost in case we get access requests from other communities. The Village of Disley currently has curb side pick up service from Loraas Disposal for household waste and recycling, so the only items that should be coming to the landfill are those items that would be charged a tipping fee.

**Recycle Building Grand Opening:**

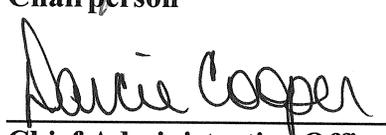
Cogger/Matheson: "That we agree to have a grand opening of the recycle centre on Thursday, May 18<sup>th</sup> at 1:30 p.m. with cupcakes and coffee provided; and That we agree to extend the invitation to the Elementary and High Schools." **CARRIED**

The Committee also discussed the following items:

- Deadfall clean up – public works will work at these areas as time permits. Winter clean up is easiest but dead trees would need to be marked prior to winter. Use deadfall as firewood in the campground.
- Fire hydrant replacement – the committee discussed increasing the fire hydrant replacement budget to accelerate the replacement program. Dave felt that we had about 4 – 5 more years until they are all replaced.
- The Committee discussed the timing of the purchase of the columbarium for the cemetery and for the site to be prepped the year before the anticipated year of purchase.

**Adjournment:**

Cogger/Matheson: "That we adjourn this meeting at 12:00 p.m." **CARRIED**

  
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Chairperson  
  
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Chief Administrative Officer