

Town of Lumsden / Rural Municipality of Lumsden No.189

Joint Administration/Fire Committee Meeting Minutes Tuesday, June 20, 2017

Call to Order:

The Joint Administration/Fire Committee of the R.M. of Lumsden No. 189 and Town of Lumsden convened their meeting in the Council Chambers of the Municipal Office, on Tuesday, June 20, 2017 at 7:00 p.m. with Chairperson Wes Holobetz presiding.

Present:

Chairperson: Wes Holobetz
Mayor: Bryan Matheson
Town Councillor: Byron Tumbach
Reeve: Kent Farago
RM Councillor: Ian White
Chief Administrative Officer: Darcie Cooper
Finance Officer: Sheena Carrick

Absent:

RM Councillor: Charlene Richmond

Additions to Agenda

Request for Proposal - Municipal Office Renovation Design

Moved by: Mayor Matheson

Seconded by: Councillor Tumbach

"That we agree to add the Municipal Office Renovation Design to the agenda under Administration Reports."
CARRIED

Approval of Agenda

Moved by: Councillor White

Seconded by: Councillor Tumbach

"That we approve the agenda as amended."
CARRIED

Financial Reports

2016 Fire Financial Report

Finance Officer Sheena Carrick provided the Committee with a written financial report on the finances for the Lumsden and District Fire Department for the 2016 year.

Adoption of Minutes

Moved by: Mayor Matheson

Seconded by: Councillor Tumbach

"That we approve the February 21st, 2017 Joint Administration/Fire Committee meeting minutes as circulated."
CARRIED

Reports of Administration

CAO Darcie Cooper provided written reports to the Committee on various administrative matters, including an update on the applications received for the shared Planner position, staff work hours, additional office staff and Library relocation update.

Staffing - Increase to Administration staff

Moved by: Reeve Farago

Seconded by: Councillor White

"That, in the event we do not find a suitable applicant for the planner position by July 21st, we recommend each council approve the hiring of an additional full time office services clerk, with the expectation of still hiring a shared planner once we are able to expand the office space to have additional work areas."
CARRIED

Delegations

7:30 pm Fire Chief, Jeff Carey LDFD - Request to increase size of department

Fire Chief Jeff Carey appeared before the Committee requesting approval to purchase gear for an additional member to the Lumsden and District Fire Department, bringing the current membership up to 22 members at an estimated cost of \$3,000.00.

W.A.
PC

Lumsden and District Fire Department - Budget Addition

Moved by: Reeve Farago

Seconded by: Councillor White

"That we recommend each council approve the expenditure of \$3,000.00 to be cost shared on a 50/50 basis between the Town and RM, for the purpose of purchasing the necessary equipment to add an additional member to the Lumsden and District Fire Department, bring the current membership up to 22 members."

CARRIED

Administration Reports - Continued

Office Renovation Design - Request for Quotes

Moved by: Councillor Tumbach

Seconded by: Councillor White

"That we authorize the CAO to obtain price quotes from at least three architectural/Interior Design firms for doing up a design for the current office space as well as the library/council chambers area for the future expansion of office space."

CARRIED

Accept Administration Reports

Moved by: Councillor Tumbach

Seconded by: Reeve Farago

"That we accept the Chief Administrative Officers reports as presented."

CARRIED

Unfinished Business

Annexation area

The Committee discussed the annexation area proposals for the Town owned land in the RM of Lumsden and a portion of road (Grid 641) West of Town and a portion of the roadway (Grid 734) East of Town.

Next Committee Meeting

The next Joint Administration Committee Meeting will be held on July 25, 2017 at 7:00 p.m.

Committee Member Forum

The Committee members discussed recruitment of a doctor to Lumsden and how they may collaboratively work together to assist in this regard. The Committee discussed the concern with the policies of the Regina Qu'Appelle Health District with respect to health professionals within a certain distance from Regina, being that Lumsden falls in to that proximity.

Adjournment

Moved by: Councillor Tumbach

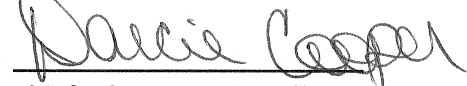
Seconded by: Reeve Farago

"That we adjourn the meeting at 8:44 p.m."

CARRIED



Chairperson



Chief Administrative Officer