



THE TOWN OF  
**L U M S D E N**

**Regular Council Meeting Minutes  
June 27, 2017**

**Call to Order**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on the evening of Tuesday, June 27th at 6:32 p.m., with Mayor Bryan Matheson presiding.

**Present:**

Mayor: Bryan Matheson  
Councillors: Verne Barber, Dave Cameron, Jane Cogger, Byron Tumbach  
Chief Administrative Officer: Darcie Cooper  
Assistant Administrator: Krystal Strong  
Utilities Foreman: Dave Cherney (Left at 6:45 pm)

**Absent:**

Councillors: Wes Holobetz, Rhonda Phillips

**Resolution No. 2017-270**     **Addition to Agenda**  
**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Tumbach

"That we agree to add the following item to the agenda under Administration Reports:

- Schandre Estates Rosewood Drive - Associated Engineering high level cost estimate."

**CARRIED**

**Resolution No. 2017-271**     **Approval of Agenda**  
**Moved by:** Councillor Barber  
**Seconded by:** Councillor Cameron

"That we approve the agenda as amended."

**CARRIED**

**Resolution No. 2017-272**     **Reports of the Public Works Department**

Utilities Foreman, Dave Cherney, provided a verbal report on various Public Works and Utilities matters including a report on the Beckie Hydrogeologists 2016 Sewage Lagoon Monitor Well Sampling project report.

**Moved by:** Councillor Barber  
**Seconded by:** Councillor Cogger

"That the Utilities & Public Works report be accepted as presented."

**CARRIED**

**Reports of the Finance Officer**

Finance Officer Sheena Carrick provided various written financial reports including a capital projects report, outstanding taxes report and the financial statements and bank reconciliation for the period ending May 31, 2017.

**Resolution No. 2017-273**     **Accept Financial Reports**  
**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Cameron

"That we accept the financial reports provided by the Finance Officer, Sheena Carrick including the Bank Reconciliation and Monthly Financial Statement for the period ending May 31, 2017."

**CARRIED**

**Adoption of Minutes**

**Resolution No. 2017-274**     **Regular Meeting Minutes - June 13, 2017**  
**Moved by:** Councillor Barber  
**Seconded by:** Councillor Cameron

"That the minutes of the June 13th regular meeting be approved, as circulated."

**CARRIED**

**Resolution No. Joint Administration Committee Meeting Minutes - June 20, 2017**

2017-275 **Moved by:** Councillor Cogger

**Seconded by:** Councillor Cameron

"That the minutes of the June 20, 2017 Joint Administration Committee meeting be approved, as circulated."

**CARRIED**

**Reports of Committees**

Mayor Bryan Matheson provided a verbal report on the Joint Administration Committee Meeting he attended on June 20th, 2017.

**Resolution No. Lumsden & District Fire Department Budget Increase**

2017-276 **Moved by:** Councillor Tumbach

**Seconded by:** Councillor Cogger

"That we agree with the recommendation of the Joint Administration Committee and authorize the expenditure of \$3,000.00, to be cost shared on a 50/50 basis with the RM of Lumsden No. 189, for the purpose of purchasing the necessary equipment to add an additional member to the Lumsden and District Fire Department, bringing the current membership up to 22 members."

**CARRIED**

**Resolution No. Increase to Administration Staff**

2017-277 **Moved by:** Councillor Cameron

**Seconded by:** Councillor Tumbach

"That we agree with the recommendation from the Joint Administration Committee to approve the hiring of an additional full time office services clerk, in the event we do not find a suitable applicant for the planner position, with the expectation of still hiring a shared planner once we are able to expand the office space to have additional work areas."

**CARRIED**

**Resolution No. Accept Joint Administration Committee Meeting Report**

2017-278 **Moved by:** Councillor Barber

**Seconded by:** Councillor Tumbach

"That the Joint Administration Committee Meeting report, presented by Mayor Matheson, be accepted as presented."

**CARRIED**

**Resolution No. Communications**

2017-279 **Moved by:** Councillor Cameron

**Seconded by:** Councillor Barber

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a) Royal Canadian Legion SK Command Support of Sale of Lumsden Legion Branch Building
- b) Lumsden Library Board Meeting Minutes January 25, 2017
- c) Lumsden Library Annual General Meeting Minutes March 22, 2017
- d) SaskTel Upgrading Wireless LTE Service in Lumsden by Canada Day Long Weekend
- e) Ministry of Justice Fine Option Program Changes Effective September 1, 2017
- f) Min of Gov Relations Grants-In-Lieu Amounts Payable for 2017-2018
- g) Stantec Project Progress Report to May 12, 2017 - Wastewater Treatment Plant
- h) Stantec Wastewater Treatment Plant Technical Memorandum: Population, Flow and Load Projections
- i) Miscellaneous."

**CARRIED**

**Reports of Administration**

CAO Darcie Cooper provided a written report on various administrative matters

**Resolution No. List of Accounts**

2017-280 **Moved by:** Councillor Cogger

**Seconded by:** Councillor Barber

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$262,419.85, plus Councillor Tumbach remuneration expenses in the amount of \$558.00 and the 2nd quarter council remunerations in the amount of \$9,764.00 are hereby approved for payment by the Mayor and the Chief Administrative Officer."

**CARRIED**

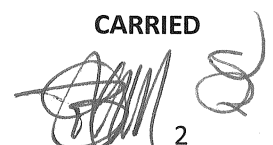
**Resolution No. Land Donation Agreement - Lumsden Legion**

2017-281 **Moved by:** Councillor Cogger

**Seconded by:** Councillor Barber

"That we authorize the Mayor and CAO to sign the donation agreement with the Lumsden Legion, as attached hereto and forming a part of these minutes."

**CARRIED**



**Resolution No. 2017-282**     **Town of Lumsden Merchandise**  
**Moved by:** Councillor Cameron  
**Seconded by:** Councillor Tumbach

"That we authorize any business located within the Town of Lumsden to sell merchandise promoting the Town of Lumsden and the use of the slogan "Step into a Country Pace" as well as the Town logo, if they so choose."  
**CARRIED**

**Resolution No. 2017-283**     **Accept the Reports of Administration**  
**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Barber

"That the report of the Chief Administrative Officer be accepted as presented."  
**CARRIED**

**Unfinished Business**

**Resolution No. 2017-284**     **Annexation Request - Negotiation with RM of Lumsden No. 189**  
**Moved by:** Councillor Barber  
**Seconded by:** Councillor Tumbach

"That we counter-offer the RM of Lumsden No. 189's annexation proposal and agree to the following:

- pay 100% of the surveyor cost to describe the lands to be annexed, at an approximate cost of \$900.00;
- accept ownership of Grid 734 that fronts the Town owned land on the East side, subject to the RM agreeing to the annexation of Town owned land to the North West of Lumsden."

**CARRIED**

**Resolution No. 2017-285**     **Bylaw No. 09-2017 - Financial Statement Completion Extension – 2nd reading**  
**Moved by:** Councillor Barber  
**Seconded by:** Councillor Cogger

"That Bylaw No. 09-2017, being a bylaw to extend the time required to complete the financial statement, be read a second time."  
**CARRIED**

**Resolution No. 2017-286**     **Bylaw No. 09-2017 - Financial Statement Completion Extension – 3rd reading**  
**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Cameron

"That Bylaw No. 09-2017, being a bylaw to extend the time required to complete the financial statement, be read a third time, adopted, signed, and sealed."  
**CARRIED**

**New Business**

**Resolution No. 2017-287**     **Seidlitz, Duck Derby Committee – Ltrs re: Liquor Permit, Partial street closure, ATV Permit**  
**Moved by:** Councillor Cameron  
**Seconded by:** Councillor Tumbach

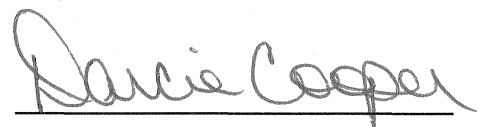
"That we approve the request of the Lumsden Duck Derby Committee and allow them to block a portion of 3rd Avenue in front of the Centennial Hall during the pancake breakfast to be held on September 4th, 2017 provided that access and egress to Lumsden Supermarket is not compromised; and  
That we agree to issue an ATV Permit to the Lumsden Duck Derby Committee to use ATV's throughout Town for various events during the Lumsden Duck Derby on September 4th, 2017; and  
That we agree to issue a Parade Permit to the Lumsden Duck Derby Committee to use James Street for a parade during the Lumsden Duck Derby on September 4th, 2017; and  
That we approve the issuance of a Special Occasions Permit to the Lumsden Duck Derby Committee for a function to take place known as the "Lumsden Duck Derby" from 11:00 a.m. to 7:00 p.m. on Monday, September 4th, 2017 at the RiverPark Ball Diamonds."  
**CARRIED**

**Resolution No. 2017-288**     **SK Community Living - RiverPark Rental Concession & Special Event**  
**Moved by:** Councillor Barber  
**Seconded by:** Councillor Cogger

"That we approve a rental concession for Saskatchewan Community Living for the RiverPark Centre on July 24th, July 31st and August 21st at a rate of \$50.00/day to cover caretaking expenses (\$150.00/day value); and  
That we support Community Living partnering with Lumsden Drugs and other local businesses to host a town garage sale and sidewalk sales event on July 29, 2017."  
**CARRIED**

- Resolution No. Closed Session**  
2017-289 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Barber
- "That we agree to move into closed session at 8:00 pm for the purpose of discussing council process and procedure, with staff excluded from the session." **CARRIED**
- Resolution No. Rise from Closed Session**  
2017-290 **Moved by:** Councillor Cogger  
**Seconded by:** Councillor Cameron
- "That we agree to rise from the closed session and return to the open meeting at 8:30 pm." **CARRIED**
- Resolution No. Rosewood Drive - Request Solicitor Comments**  
2017-291 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Cogger
- "That we agree to refer the Rosewood Drive road failure issue and engineering comments regarding geotechnical requirements not being followed during the development of the subdivision in accordance with the servicing agreement entered into with Schandre Estates to our solicitor for review and comment." **CARRIED**
- Resolution No. Rosewood Drive - Core Samples**  
2017-292 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Cogger
- "That we authorize Associated Engineering to perform core sampling along Rosewood Drive to determine the condition/materials of the entire roadway." **CARRIED**
- Resolution No. Adjournment**  
2017-293 **Moved by:** Councillor Cogger  
**Seconded by:** Councillor Barber
- "That we adjourn the meeting at 8:42 pm." **CARRIED**

  
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Mayor

  
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Chief Administrative Officer