

TOWN OF LUMSDEN / R.M. OF LUMSDEN #189
JOINT ADMINISTRATION COMMITTEE
AGENDA
LOCATION: COUNCIL CHAMBERS
MEETING ON TUESDAY, NOVEMBER 17th, 2015

1. **CALL TO ORDER - 7:00 p.m.:** **Chairman: Reeve Jim Hipkin**

2. **MINUTES:**
A. Minutes – June 16, 2015

3. **BUSINESS ARISING FROM MINUTES:**

4. **DELEGATIONS:**
7:30 p.m. Fire Chief Jeff Carey – Fire Report and Budget

5. **REPORTS:**
A. Administrative Report
 - i. Joint Office Salary Guideline as prepared by UMAAS and endorsed by SUMA
 - ii. Joint Admin Employee performance reviews
 - iii. CAO Performance Review

6. **NEW BUSINESS:**
 - A. 2016 Salary Grid
 - B. Joint Admin 2016 Salary Step Recommendations
 - C. Joint Administration Capital Budget
 - D. Set Joint Council Supper meeting date (Town's turn to host – 3rd Tues. is Jan. 19/15) Discuss Agenda items
 - E. Annual Review – Grants provided
 - F. RM Official Community Plan Amendment for Concept Plan in Joint Growth Strategy area (Skaf, Dowalo, Colhoun) Discussion

7. **OTHER BUSINESS:**

**Submitted to the Joint Administration
Committee on the 12th day of November, 2015**

Darcie Cooper
Chief Administrative Officer