

# TOWN OF LUMSDEN

## BYLAW NO. 11-2017

### A BYLAW TO AMEND BYLAW NO. 01-2016, KNOWN AS "THE COUNCIL PROCEDURES BYLAW", A BYLAW TO REGULATE THE PROCEEDINGS OF MUNICIPAL COUNCILS AND COUNCIL COMMITTEES

The Council of the Town of Lumsden, in the Province of Saskatchewan, enacts this bylaw to amend Bylaw No. 1-2016, as follows:

#### 1. PART III – COUNCIL MEETING PROCEDURES

- a) **Subsection 14.2** under Agendas, is deleted and replaced with the following:

14.2 The agenda shall include the order of business and all items of business and associated reports, bylaws or documents and shall be set out in accordance with the order of business. If there are no business issues received by the agenda deadline, the Chief Administrative Officer may remove that business item from the order of business for the respective agenda, at their discretion.

- b) **Subsection 16.1** under Order of Business at Meetings is deleted and replaced with the following:

16.1 The general order of business of every regular council meeting shall be as follows:

- (a) Call to order;
- (b) Additions to agenda;
- (c) Approval of agenda;
- (d) Declaration of Conflict of Interest;
- (e) Public Works Report;
- (f) Financial Reports;
- (g) Planning and Development Applications and Reports;
- (h) Accounts for Approval;
- (i) Adoption of Minutes;
- (j) Committee Reports;
- (k) Public Hearings;
- (l) Delegations;
- (m) Communications;
- (n) Reports of Administration;
- (o) Mayor and Councillors forum;
- (p) Appointments;
- (q) Unfinished business;
- (r) New Business;
- (s) Bylaws;
- (t) Closed Session;
- (u) Adjournment.

- c) **Subsection 24.3 under Delegations** is deleted and replaced with the following:

The Chief Administrative Officer will schedule no more than two (2) delegations per meeting. Should there be a third delegation request received pursuant to subsection 24.1 that is deemed by the Chief Administrative Officer to be of an urgent nature, the Chief Administrative Officer may, in consultation with the Mayor or designate, schedule a third delegation onto the agenda.

If there is a delegation appearing at the request of council, the Chief Administrative Officer shall schedule no more delegations in that meeting. Should there be a second delegation request received pursuant to subsection 24.1 that is deemed to be of an urgent nature, the Chief Administrative Officer, may in consultation with the Mayor or designate, schedule a second delegation onto the agenda.

- d) **Subsection 24.6 under Delegations** is deleted and replaced with the following:

A maximum of fifteen (15) minutes shall be allotted for each delegation to present his or her position of support or opposition. If the delegation is appearing at the request of council, the delegation is not limited to the maximum timeline and will be allowed the time necessary to address the questions or concerns of council.

2. **PART V – MOTIONS, Subsection 54.6 Motion to Reconsider** is deleted and replaced with the following:

A motion to reconsider may be seconded by any member regardless how the member voted on the original motion.

- 3. **PART VI - COMMITTEES, Section 65 Committee Procedures** is amended as follows:
  - a) Clause 65.18 is amended by removing the numbers "71.17" and replacing them with "65.17"
  - b) Clause 65.19 is amended by removing the numbers "70.18" and replacing them with "65.18"
  - c) Clause 65.21 is amended by removing the numbers "70.18" and replacing them with "65.18".
- 4. That Bylaw No. 05-2017 is hereby repealed.
- 5. This bylaw shall come into force and take effect upon final approval of Council.

**Readings**

Read a first time this 15<sup>th</sup> day of August, 2017.  
 Read a second time this 12<sup>th</sup> day of September, 2017.  
 Read a third time this 12<sup>th</sup> day of September, 2017.



*[Handwritten Signature]*  
 Mayor

*[Handwritten Signature]*  
 Chief Administrative Officer

Certified to be a true copy of Bylaw No. 11-2017  
 adopted by the Council of the Town of Lumsden  
 on the 12<sup>th</sup> day of September, 2017

*[Handwritten Signature]*  
 Chief Administrative Officer