



THE TOWN OF  
**L U M S D E N**

**Town of Lumsden**

**Meeting Minutes**

**Regular Council Meeting August 21, 2018 - 6:30pm**

**Call to Order**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on the evening of Tuesday, August 21, 2018 at 6:30 p.m., with Mayor Bryan Matheson presiding.

**Present:**

Mayor: Bryan Matheson

Councillors: Verne Barber, Dave Cameron, Jane Cogger, Wes Holobetz, Rhonda Phillips, Byron Tumbach

Chief Administrative Officer: Monica M. Merkosky

Assistant Administrator: Krystal Strong (Left at 9:20 pm)

Utilities Foreman: Dave Cherney (Left at 6:49 pm)

Community Planner: Luke Grazier (Left at 7:23 pm)

**Resolution No.**  
2018-269

**Additions to Agenda**

**Moved by:** Councillor Phillips

**Seconded by:** Councillor Holobetz

"That we agree to add the following item to the agenda under Committee Reports:

- Stantec recommendation for award of Wastewater Treatment Facility Tender."

**CARRIED UNANIMOUSLY**

**Resolution No.**  
2018-270

**Approval of Agenda**

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Cameron

"That we adopt the agenda as amended."

**CARRIED**

**Declaration of Conflict of Interest**

*Councillor Verne Barber declared a conflict of interest with respect to a payment being made to his sister, Sharon Barber.*

**Public Works Reports**

**Resolution No.**  
2018-271

**Approve Public Works Report**

**Moved by:** Councillor Holobetz

**Seconded by:** Councillor Barber

"That the Utilities & Public Works report be accepted as presented."

**CARRIED**

**Financial Reports**

**Resolution No.**  
2018-272

**Bank Reconciliation - June 30, 2018**

**Moved by:** Councillor Cogger

**Seconded by:** Councillor Phillips

"That the Bank Reconciliation for the period ending June 30, 2018, be accepted as presented."

**CARRIED**

**Resolution No.**  
2018-273

**Monthly Financial Statement - June 30, 2018**

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Cameron

"That the Monthly Financial Statement for the period ending June 30, 2018, be accepted as presented."

**CARRIED**

**Planning and Development Applications and Reports**

**Resolution No.**  
2018-274 **RM of Lumsden Permit #2018-021 Application - Reduced Separation From Lumsden Landfill**

**Moved by:** Councillor Turnbach  
**Seconded by:** Councillor Holobetz

"That we acknowledge receipt of the letter from the RM of Lumsden regarding permit #2018-021 for a reduced separation distance from the Lumsden Landfill." **CARRIED**

**Resolution No.**  
2018-275 **RM of Lumsden Permit #2018-023 - Discretionary Use Farm Dwelling Application**

**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Cogger

"That we respond to the RM of Lumsden in support of the Discretionary Use application for a farm dwelling on land legally described as SW 4-20-21-W2." **CARRIED**

**Resolution No.**  
2018-276 **Attendance Authorization - L.Grazier - SPPI Convention - Sept. 17 & 18, 2018**

**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Phillips

"That we authorize Community Planner, Luke Grazier, to attend the Saskatchewan Professional Planners Institute 2018 Convention on September 17-18 in Saskatoon, at a registration cost of \$375.00; with expenses to be reimbursed by the municipality." **CARRIED**

**Accounts for Approval**

**Declaration of a Conflict**

*Councillor Verne Barber declared a conflict of interest with respect to reimbursement to his sister, Sharon Barber. Councillor Barber abstained from discussion and voting on the matter and left the Council Chambers at 7:23 pm.*

**Resolution No.**  
2018-277 **Sharon Barber - Reimbursement for 30 Amp Cord**

**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Turnbach

"That we agree to pay Sharon Barber \$101.91 for reimbursement of a 30 Amp extension cord damaged at the RiverPark Campground." **CARRIED**

**Conflict - Return to Chambers**

*At the conclusion of voting on the matter, Councillor Verne Barber returned to the Council Chambers at 7:27 pm.*

**Resolution No.**  
2018-278 **Approval of Accounts**

**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Phillips

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$373,765.82, not including the payment to Sharon Barber, is hereby approved for payment by the Mayor and the Chief Administrative Officer." **CARRIED**

**Adoption of Minutes**

**Resolution No.**  
2018-279 **July 17, 2018 - Regular Council Meeting**

**Moved by:** Councillor Cameron  
**Seconded by:** Councillor Phillips

"That the minutes of the July 17, 2018 regular meeting be approved, as circulated." **CARRIED**

**Committee Reports**

**Resolution No.**  
2018-280 **Mayor Bryan Matheson's SUMA Summer School Report - August 12-14**

**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Turnbach

"That Mayor Bryan Matheson's report be accepted as presented." **CARRIED**

**Resolution No.**  
2018-281 **Wastewater Treatment Facility Tender Award**

**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Cogger

"That we agree with the recommendation of Stantec Consulting Ltd. and award the Wastewater Treatment Facility Tender to Graham Construction and Engineering LP at a cost of \$17,935,000.00."  
**CARRIED**

**Communications**

**Resolution No.**  
2018-282

**Purchase of Granite Benches for Cemetery**

**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Barber

"That we agree to purchase 2 granite benches from Nelson Granite, funded by the Cemetery Reserve, for placement at the cemetery."  
**CARRIED**

**Resolution No.**  
2018-283

**Accept Communications**

**Moved by:** Councillor Cameron  
**Seconded by:** Councillor Phillips

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. RCMP Community Policing Report
- b. Heritage Reproductions - Historical Models
- c. SUMA Work Place Bulling Workshop
- d. SGI Access to Information Agreement
- e. Canadian Pacific Railway - Dangerous Goods Study
- f. District Board of Revision - Notice of Hearing
- g. Development Appeals Board - Notice of Decision
- h. ICISF Regional Training Registration
- i. Nelson Granite - Bench Specials."

**CARRIED**

**Reports of Administration**

**Resolution No.**  
2018-284

**Community Planner Luke Grazier - Full Time Status**

**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Holobetz

"That, based on the probationary evaluation completed by CAO Monica Merkosky, we agree to move Community Planner, Luke Grazier from probationary status to permanent status effective August 1, 2018; and  
That we agree to move Luke Grazier from Step 5 to Step 6 of the Community Planner Salary Grid (\$77,252 to \$79,569)."  
**CARRIED**

**Resolution No.**  
2018-285

**Tax Enforcement - 6 Month Notice**

**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Cogger

That we authorize the Treasurer to begin proceedings to acquire the following titles:

- 404203700-010 Lot 5, Block 6, Plan 8561
- 404013390-010 Lot 8, Block 1, Plan 102119396
- 404102000-010 Lot A, Block A, Plan 73R44377
- 404002900-010 Block 46, Plan C1510
- 404303000-010 Lot 10, Block 2, Plan C2386

and further, that these accounts be forwarded to TAXervice for collection.  
**CARRIED**

**Resolution No.**  
2018-286

**Council Update**

**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Barber

"That the report of the Chief Administrative Officer be accepted as presented."  
**CARRIED**

**Resolution No.**  
2018-287

**Tracey Grohs - Resignation from Development Appeals Board**

**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Tumbach

"That we acknowledge the resignation of Tracey Grohs from the Development Appeals Board."  
**CARRIED**

**Resolution No.**  
2018-288

**Amend Resolution #2018-021**

**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Phillips

"That we agree to amend resolution no. 2018-021 pertaining to the January 23, 2018 public works report, by renumbering the resolution to 2018-021A."  
**CARRIED**

New Business

**Resolution No. 2018-289 Information and Privacy Commissioner Forum**

**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Phillips

"That we authorize Monica Merkosky, Krystal Strong and Chris Lamontagne to attend the Information and Privacy Forum in Regina on September 14, 2018 with expenses to be reimbursed by the municipality."

**CARRIED**

**Resolution No. 2018-290 Property Lease Agreement - Lumsden Drugs**

**Moved by:** Councillor Cameron  
**Seconded by:** Councillor Cogger

"That we authorize the Mayor and CAO to sign the Property Lease Agreement with Lumsden Drugs Corporation for land legally described as Lot 14, Block 4, Plan 8561, for the purpose of providing additional public parking."

**CARRIED**

**Prostate Cancer Canada - Proclamation Request**

**Resolution No. 2018-291 Lucien and Jacqueline Chouinard - Water and Sewer Fees - Reduction Request**

**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Phillips

"That we agree to remove the commercial sewer charges for 635 James Street North, effective the October, 2018 billing, until such time as the commercial suites are occupied."

**CARRIED**

Bylaws

**Resolution No. 2018-292 Bylaw 08-2018 - Appoint Bylaw Enforcement Officers - First Reading**

**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Tumbach

"That Bylaw No. 08 - 2018, being a bylaw to Appoint Bylaw Enforcement Officer, be read a first time."

**CARRIED**

**Resolution No. 2018-293 Bylaw 08-2018 - Appoint Bylaw Enforcement Officer - Second Reading**

**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Barber

"That Bylaw No. 08 -2018, being a bylaw to Appoint Bylaw Enforcement Officer, be read a second time."

**CARRIED**

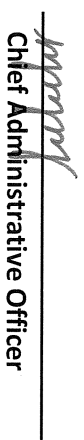
**Resolution No. 2018-294 Adjournment**

**Moved by:** Councillor Holobetz

"That we adjourn the meeting at 9:30 pm."

**CARRIED**

  
Mayor

  
Chief Administrative Officer