

**R.M. OF LUMSDEN NO. 189
MINUTES OF THE REGULAR MEETING
HELD ON JANUARY 15, 2015**

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, January 15, 2015 at 1:14 p.m. with Reeve, Jim Hipkin presiding.

Present: Reeve: Jim Hipkin
Councillors: Kent Farago, Jim Atcheson, Dale Srochenski, Tom Harrison, Ian White, Al Szeles (Arrived at 4:15pm)
Chief Administrative Officer: Darcie Cooper
Assistant Administrator: Krystal Strong
Mgr. of Public Works: Leighton Watts
Financial Officer: Sheena Carrick (Arrived at 1:42pm, Left at 1:56pm)

PUBLIC WORKS REPORT:

Manager of Public Works, Leighton Watts, provided a written report on various public works matters.

01-15 Srochenski: "That the Manager of Public Works' report be accepted as presented." **CARRIED**

Gravel Exploration - Applications:

02-15 Srochenski: "That we authorize the Manager of Public Works to submit applications to the Ministry of Agriculture for purpose of obtaining a permit for gravel exploration at various locations in the municipality." **CARRIED**

Bluetooth Hands Free Device Purchase:

03-15 Atcheson: "That we authorize the Manager of Public Works to purchase one Bluetooth device that would provide hands free usage for the operators' cell phone on a trial basis, prior to consideration of switching to a two way radio system; and That we request the Manager of Public Works to report back to council on the effectiveness of this device, at an upcoming meeting." **CARRIED**

Skid Steer & Brush Cutter Rental:

04-15 Srochenski: "That we authorize the Manager of Public Works to rent a Skid Steer with brush cutter from Regina Bobcat at a cost of \$1,600.00/week for up to 2 weeks, to perform various brush cutting throughout the municipality." **CARRIED**

FINANCIAL REPORTS:

Bank Reconciliation and Monthly Financial Statement:

05-15 Farago: "That we accept the Bank Reconciliation and Monthly Financial Statement for the period ending November 30, 2014, as presented by Finance Officer, Sheena Carrick." **CARRIED**

MINUTES:

06-15 Srochenski: "That the minutes of the December 11, 2014 regular meeting be approved, as amended." **CARRIED**

COMMITTEE REPORTS & MINUTES:

Councillor Kent Farago provided a verbal report on the meeting of the RM members of the Joint Administration Committee on December 10, 2014 regarding the Joint Growth Strategy project.

CORRESPONDENCE:

07-15 Srochenski: "That the attached list of correspondence and reports has been reviewed and the Chief Administrative Officer is authorized to file the same accordingly.

- A. SARM – Email re: Bridge Restriction Recommendation – NW 23-19-21-W2
- B. Mike Morris, SARM – Email re: Proposed Road Closure Comments -N 23-19-21-W2
- C. Town of Lumsden – Ltr re: Joint Growth Strategy Project
- D. RM of Sherwood No. 159 – Email re: Partnership regarding regional wastewater system
- E. SAMA – Ltr re: 2014 Primary Audit Report
- F. SARM & Sask Ag. – Agri-Value Growth Summit – Feb. 4 & 5, 2015
- G. Ministry of Finance – Ltr re: Refund of Provincial Sales Tax paid on sand and gravel
- H. SARM – Email re: Railway Emergency Response Courses – June 8-12 & Sept. 14-18, 2015
- I. SAMA – Ltr re: Resolution 2014-2 passed at SAMA's 2014 Annual Meeting
- J. Town of Lumsden – Ltr re: Gravel Reimbursement Minerva Ridge Rd & Rd S. of Lumsden
- K. SARM – Email Re: Invasive Plant Control Program Claim
- L. Sask. Municipal Hail Insurance Association – Ltr re: Hail Roll Remuneration
- M. Sask. Municipal Hail Insurance Association – Ltr re: 2014 Municipal Hail Scholarships
- N. City of Regina – Ltr re: Regina and Region Water and Wastewater Study
- O. Lumsden & District Heritage Home – Regular Meeting Minutes- Nov. 24, 2014
- P. Sask. Workers Compensation Board – Cert. of Achievement & 2015 Premium Rate Notice
- Q. Community Planning – Certificate of Approval – Residential Subdivision NW 11-20-20-W2

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- R. Agriculture Producers Assoc. of Sk.(APAS) – General Meeting Post-Meeting Package
 S. SARM Optional Life Insurance
 T. SARM – Municipal Leadership Development Program Workshops – Jan. 31, 2015
 U. Heritage Saskatchewan – Ltr re: 2015 Membership
 V. Miscellaneous Publications.”

CARRIED**ACCOUNTS TO BE APPROVED:**

- 08-15 Atcheson: “That the list of accounts attached hereto and forming a part of these minutes and totalling \$423,626.62, is hereby approved for payment by the Reeve and the Chief Administrative Officer.”

CARRIED**STAFF REPORT:****Administrative Report:**

Chief Administrative Officer, Darcie Cooper, provided a written report on various administrative matters.

- 09-15 Atcheson: “That the Administrative report be accepted as presented.”

CARRIED**Appointment - Pest Control Officer:**

- 10-15 Farago: “That we agree to appoint Tyler Paslawski as the Pest Control Officer for the 2015 year.”

CARRIED**Purchase of Roadway – Parcel A, Plan No. 101442912 Ext. 59 - Martin:**

- 11-15 Farago: “That we approve the purchase of Parcel A, Plan No. 101442912 Ext. 59 consisting of 4 acres located along the NNE 23-19-21-W2 from Shirley Cary Martin & Don Martin, at a cost of \$4,400.00 for the purpose of a public vested road; and
 That we authorize the Reeve and Chief Administrative Officer to sign the agreement for sale of land as presented.”

CARRIED**Proposed Road Closures – N ½ 23-19-21-W2:**

- 12-15 Farago: “That, in consideration of the recent report from the SARM bridge branch, we will not proceed with the adoption of bylaws for the proposed road closures through the N ½ 23-19-21-W2 at this time, as the inspector felt that the bridge may have two to three years of life left if there are no significant flood events and if the current weight restrictions remain in place; and
 That we authorize administration to send a letter to affected landowners and provide them with the update as well as copies of the engineer reports; and
 That we advise the affected landowners that the municipality will not be funding any project to replace the existing bridge located in the NW 23-19-21-W2 due to the high costs for a solution and the fact that it only affects a few ratepayers that have alternative land access; and
 That should the affected ratepayers choose to finance a solution for bridge replacement, council will support the project through the following means:
- management of the project
 - management of financial contributions from ratepayers for the project
 - make any grant applications that may be applicable and/or available.”

CARRIED**Lumsden & District Volunteer Fire Department - Remuneration:**

- 13-15 Farago: "That we agree with the recommendation of Jeff Carey, Fire Chief, to compensate the Lumsden Fire Department, as opposed to the individual firefighters, for the firefighter call out fees that are incurred during the year, subject to the firefighters acceptance.”

CARRIED**WUQWATR - Qu'Appelle Strategic Weed Management Area Program:**

- 14-15 Harrison: “That we agree to participate in the Qu'Appelle Strategic Weed Management Area Program, delivered by the Wascana Upper Qu'Appelle Watershed Association Taking Responsibility (WUQWATR) for the 2015 year and support the hiring of a summer student to be cost shared with other participating municipalities; and
 That we support the additional component of education and awareness to aquatic invasive species, such as Zebra Mussels, to the program.”

CARRIED**Rescind Resolution – Bylaw No. 18-2014 - 1st Reading:**

- 15-15 Farago: “That we agree to rescind resolution #532-14.”

CARRIED**Use of Golf Carts in Deer Valley:**

Assistant Administrator, Krystal Strong, provided a written report regarding the use of golf carts within the unorganized hamlet of Deer Valley.

- 16-15 Farago: “That we authorize administration to prepare a bylaw permitting the use of golf carts within the unorganized hamlet of Deer Valley.”

CARRIED

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NEW BUSINESS:**Town of Lumsden – Gravel Reimbursement:**

17-15 Srochenski: "That we accept the payment from the Town of Lumsden in the amount of \$1,342.00 representing 50% of the gravel reimbursement requested on Invoice No. 1730 in the amount of \$2,684.00, for additional gravel applied on the Minerva Ridge road and the road South of Lumsden during construction of James St. South; and
That we agree to waive the balance of invoice 1730 and consider the invoice paid in full."

CARRIED**SARM Long-Term Disability Benefits:**

18-15 Farago: "That we authorize the payment of the Saskatchewan Association of Rural Municipalities Long-Term Disability Benefits on behalf of employees, with the premium cost to be deducted, on a monthly basis from the employee's pay cheque; and
That we agree to provide the employees a Salary bonus in the amount of the Long Term Disability Premium, for the 2015 year."

CARRIED**SARM Extended Health & Benefits Renewal:**

19-15 White: "That we agree to renew the SARM Extended Health Benefits Plan at Level 3, and the SARM Dental Plan at Level 3, for the 2015 year."

CARRIED**SARM - Group Life Insurance - CAO:**

20-15 Farago: "That we agree to pay the premium for the Group Life Insurance from the Saskatchewan Association of Rural Municipalities for Chief Administrative Officer, Darcie Cooper in the amount of \$97.42 for the 2015 year, as purchase of this insurance is required by the Rural Municipal Administrator's Association."

CARRIED**SARM - Excess Liability Insurance:**

21-15 Farago: "That we agree to purchase an additional \$2 million in Excess Liability Insurance with SARM at a rate of \$921.00, for a total of \$5 million excess liability coverage for the municipality."

CARRIED**Saskatchewan Association of Rural Municipalities (SARM) - Membership:**

22-15 Harrison: "That we agree to purchase the SARM membership for the 2015 year in the amount of \$3,564.36."

CARRIED**Federation of Canadian Municipalities (FCM) - Membership:**

23-15 Srochenski: "That we agree to purchase a membership with the Federation of Canadian Municipalities for the 2015 year in the amount of \$382.55."

CARRIED**South Central Transportation Planning Committee 2015 Membership:**

24-15 Farago: "That we agree to renew our membership to the South Central Transportation Planning Committee at a cost of \$600.00 for the 2015 year."

CARRIED**Seidler Farms Partnership – Invoice for Municipal Repair & Maintenance:**

25-15 Farago: "That we agree to forward the letter received from Dale Canham of Reimer Canham Miller Barristers & Solicitors, for the invoice in the amount of \$24,160.00 for repair & maintenance of the municipal road legally located at SW 09-20-22-W2 and conducted by Seidler Farms Partnership, to our municipal solicitor Mike Morris, for his comments."

CARRIED**Subd. App. #2014-059 – Grassick – Subdivision - SW 06-21-21-W2 – Div.#6**

26-15 Harrison: "That we recommend approval to the Director of the Community Planning Branch of the Ministry of Government Relations for the subdivision application submitted by George & Patricia Grassick for the subdivision of the existing yardsite and horse pasture consisting of 9.38 hectares (23.17 acres) out of land legally described as SW 06-21-21-W2, in order to allow for a conservation easement with the Nature Conservancy of Canada (NCC), subject to the following:

- Submission of the signed conservation easement agreement with NCC
- The applicants register the conservation easement on the balance of the quarter section
- Due to the NCC conservation easement, we agree to waive the requirement for a servicing agreement, as there will be no future development allowed on the balance of the quarter section."

CARRIED**Subd. App. #2014-075 – Gerock – Subdivision – NE 12-19-21-W2 – Div.#2:**

27-15 Farago: "That we recommend approval of the subdivision application submitted by Ron & Joanne Curtis for the subdivision of a 2nd residential parcel being the existing yardsite, out of land legally described as NE 12-19-21-W2 to the Director of the Community Planning Branch of the Ministry of Government Relations, subject to the following:

- A service agreement shall be signed with the municipality which includes a requirement to pay \$10,000.00 in off-site servicing fees to the municipality

- Cash in lieu of Municipal Reserve land dedication be accepted, if applicable by the Ministry of Government Relations
- Proposed subdivision area is to ensure that the required property line setback of 15 meters is met from the garage identified on the plan of subdivision.” **CARRIED**

Subd. App. #2014-077 – Curtis – Subdivision – Ptn. NE 01-19-21-W2:

28-15 Farago: “That we agree to forward the development application submitted by Ron & Joanne Curtis for the subdivision of a 10 acre parcel out of the existing 40 acre parcel in the R1 Low Density Valley Residential District on land legally described as Ptn. NE 01-19-21-W2 to the municipal planner, Jim Walters for his comments and recommendations.” **CARRIED**

Snow Plow Club Agreements:

29-15 Szeles: “That we designate the following Snow Plow Clubs, their executive, operators, routes and miles as active clubs for the 2014/2015 year; and That we hereby authorize the Reeve and Chief Administrative Officer to sign the agreements on behalf of the municipality with the effective date to be the date of receipt in the municipal office.”

DIV #	SNOW PLOW CLUB	MILEAGE	OPERATORS
4	RAVENSWOOD SNOW PLOW CLUB	14.5	Russell Hamann Bernie Bedard
5	KENNEL CHURCH SNOW PLOW CLUB	6.5	J. Milliken,D.Milliken

CARRIED

Bylaw No. 05-2014 – Litter Control Bylaw – 2nd Reading:

30-15 Farago: “That Bylaw No. 05-2014, being the Litter Control Bylaw, be read a second time.” **CARRIED**

Bylaw No. 05-2014 – Litter Control Bylaw – Adoption:

31-15 Acheson: “That Bylaw No. 05-2014, being the Litter Control Bylaw, be adopted, signed and sealed.” **CARRIED**

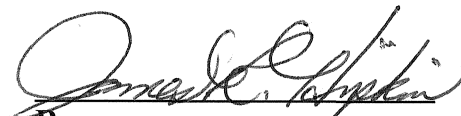
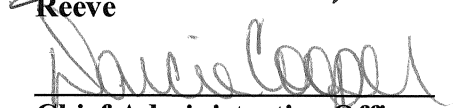
COMMITTEE REPORTS:

Councillor Al Szeles provided a verbal report on the meeting with Teamsters Local No. 395 and the Employee Committee on January 14, 2015 regarding the Teamsters Union Grievance.

Councillor Jim Acheson provided a verbal report on the Regina District Association of Rural Municipalities meeting he attended in Regina on January 8 & 9, 2015.

ADJOURNMENT:

32-15 Srochenski: "That we adjourn this meeting at 5:38 p.m." **CARRIED**


 Reeve

 Chief Administrative Officer