

**R.M. OF LUMSDEN NO. 189
MINUTES OF THE REGULAR MEETING
HELD ON APRIL 23, 2015**

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, April 23, 2015 at 7:07 p.m. with Reeve, Jim Hipkin presiding.

Present: Reeve: Jim Hipkin
Councillors: Kent Farago, Dale Srochenski, Ian White, Jim Atcheson,
Al Szeles, Tom Harrison (Arrived 7:19pm)
Chief Administrative Officer: Darcie Cooper
Assistant Administrator: Krystal Strong
Financial Officer: Sheena Carrick (Left at 10:39pm)

MINUTES:

133-15 Atcheson: "That the minutes of the April 9, 2015 regular meeting be approved, as circulated."
CARRIED

MINUTES:

134-15 Harrison: "That the minutes of the April 7, 2015 Joint Administration Committee meeting be approved, as circulated."
CARRIED

MINUTES:

135-15 Farago: "That the minutes of the April 8, 2015 Finance Committee meeting be approved, as circulated."
CARRIED

FINANCIAL REPORTS:

Bank Reconciliation:

136-15 White: "That we accept the Bank Reconciliation for the period ending March 31, 2015, as presented by Finance Officer, Sheena Carrick."
CARRIED

2015 Proposed Budget:

Chief Administrative Officer, Darcie Cooper and Financial Officer, Sheena Carrick, provided a written report on the 2015 proposed budget.

COMMITTEE REPORTS:

Councillors Al Szeles and Dale Srochenski provided a verbal report on an employee committee meeting they attended for the 1 year probationary evaluation of the Manager of Public Works, Leighton Watts.

Manager of Public Works – Probationary Recommendation:

137-15 Szeles: "That, based on the probationary employee report and recommendation by the Employee Committee, we acknowledge the expiration of the one year probationary period for Manager of Public Works, Leighton Watts, and agree to move him to permanent status; and That we approve the following salary step in accordance with the employment contract:

Leighton Watts, Manager of Public Works Increase from Step 4 to Step 5 (66,882 to \$69,724/year) eff. May 1/15."
CARRIED

Councillor Al Szeles provided a verbal report on the SAMA Annual General Meeting he attended in Regina on April 15, 2015.

138-15 Harrison: "That Councillor Szeles report be accepted as presented."
CARRIED

Councillor Tom Harrison provided a verbal report on a stakeholder meeting he attended at the Town of Regina Beach on April 22, 2015.

139-15 Srochenski: "That Councillor Harrison's report be accepted as presented."
CARRIED

Councillor Al Szeles provided a verbal report on the SaskAlert meeting presented by the Ministry of Government Relations and Emergency Management and Fire Safety that he attended in Lumsden on April 13, 2015.

140-15 Farago: "That Councillor Szeles' report be accepted as presented."
CARRIED

CORRESPONDENCE:

141-15 Atcheson: "That the attached list of correspondence and reports has been reviewed and the Chief Administrative Officer is authorized to file the same accordingly.

- A. Robb & Dowling – Registrar issues Bill of Costs – Colhoun Expropriation
- B. Transgas Ltd. – 2015 Mitigation Payment
- C. Tiger Calcium Services – Dust Control Product
- D. Milligan Biofuels – Pamphlet on Asphalt Release Agent
- E. Email from SARM re: 2015 Sask Connections Conference – Regina – May 5 & 6, 2015

JRH

F. Loraas Disposal – Deer Valley - Proposed change in service

G. Miscellaneous Publications.”

CARRIED**ACCOUNTS TO BE APPROVED:**

142-15 Srochenski: “That the list of accounts attached hereto and forming a part of these minutes and totalling \$50,085.47 are hereby approved for payment by the Reeve and the Chief Administrative Officer.”

CARRIED**STAFF REPORTS:****Administrative Report:**

Chief Administrative Officer, Darcie Cooper, provided a written report on various administrative matters.

143-15 Farago: “That the Administrative report be accepted as presented.”

CARRIED**OLD BUSINESS:****Dowalo Holdings – Residential Concept Plan – NW ¼ 32-19-21-W2:**

144-15 Farago: “That, before agreeing to commence with an Official Community Plan amendment to adopt a concept plan, we require the following landowners to coordinate their development plans to come up with a joint concept plan for the areas described to ensure that an integrated layout for the total development that is envisioned by the property owners is submitted showing the transportation network and land use mix and proposed densities:

- Dowalo Holdings Ltd. - NW ¼ 32-19-21-W2
- Norman & Laura Colhoun - Parcel C, Plan No. 101443823 in Ptn. NE 32-19-21-W2
- Boutros Skaf & Marcelin Perras –NE 31-19-21-W2; and

That we inform each of the property owners that we could facilitate a joint planning meeting if the property owners feel that it would be beneficial to achieve the desired result and engage the services of the municipal planner in the discussions at a shared expense between the property owners.”

CARRIED**NEW BUSINESS:****2015 Dust Control Policy:**

145-15 Atcheson: “That we discontinue the ratepayer dust control application program for the 2015 year, with the exception of the Regina Beach lagoon haul road, if deemed required by the Manager of Public Works as this application is on a cost share basis of 60% Regina Beach, 40% R.M. of Lumsden No. 189.”

CARRIED**2015 Custom Work Policy – Private Lane Grading:**

146-15 White: “That we agree with the recommendation of the Public Works committee and discontinue the custom work service of lane grading for the 2015 year, due to the significant work plan and time constraints for the Public Works Department.”

CARRIED**2015 Case TV380 Skid Steer - Purchase:**

147-15 Atcheson: “That we authorize the purchase of a 2015 Case TV380 Tracked Skid Steer at a cost of \$74,670.61 plus GST, with 84” bucket.”

CARRIED**Tracked Skid Steer Rental:**

148-15 Srochenski: “That we authorize the rental of a Tracked skid steer for 1 month at an approximate cost of \$3,500.00, to facilitate necessary road repairs until the new skid steer arrives.”

CARRIED**Equipment for Sale by Tender:**

149-15 White: “That we authorize Administration to advertise the following equipment for sale by tender in the Waterfront Press, the municipality’s website and the SARM email distribution:

- 2011 Schulte FLX 1510 Mower Arm (Serial# A10510071206) and a 2011 Schulte XH1500-53 Mower (Serial# C30611029107) to be sold together as one unit
- 2005 Schulte XH 1500-52 Mower (Serial #C30101655104)
- 2009 Chevy Silverado Extended Cab 4x4 (Serial# 2GCEK190091114283)
- 2008 Caterpillar Skid Steer Loader with 72” dirt bucket (Serial# 65SSDT000156); and

That the timing for the advertisement for the tender for the above pieces of equipment be determined by the Manager of Public Works; and

That we reserve the right to not necessarily accept the highest bid.”

CARRIED**Fuel Supply Tender:**

150-15 Srochenski: “That we authorize Administration and the Manager of Public Works, to tender for the supply of bulk fuel for the municipality.”

CARRIED**Recess Regular Meeting:**

151-15 Farago: “That we recess the regular meeting at 8:00 p.m. for the purpose of holding a public hearing for the proposed Zoning Bylaw amendment, Bylaw No. 03-2015.”

CARRIED

JRH

Reconvene:

152-15 Atcheson: "That we agree to reconvene the meeting at 8:12 p.m." **CARRIED**

Recess Regular Meeting:

153-15 White: "That we recess the regular meeting at 8:26 p.m. for the purpose of holding a public hearing for the proposed Zoning Bylaw amendment, Bylaw No. 02-2015." **CARRIED**

Reconvene:

154-15 Harrison: "That we agree to reconvene the meeting at 8:42 p.m." **CARRIED**

Municipal Engineer Proposal Evaluations:

155-15 Srochenski: "That we authorize administration to evaluate and rank the proposals submitted by the 12 engineering firms for engineering services for the municipality for presentation at the next meeting; and
That we agree to interview the top ranking firms at the May 28th regular meeting." **CARRIED**

Livestock Operation Concern – NW 18-19-21-W2:

156-15 Farago: "That we authorize administration to send a letter to the Ministry of Agriculture regarding concerns with a livestock operation located on land legally described as NW 18-19-21-W2, as we have had concerns raised that the operation may not be compliant with the Agricultural Operations Act due to its intensive nature and direct proximity to the Wascana Creek." **CARRIED**

Rescind Resolution 121-15 – Qu'Appelle Valley Nordic Ski Club Recreation Grant:

157-15 Atcheson: "That we agree to rescind resolution #121-15; and
That we agree to provide a grant in the amount of \$3,000.00 to the Qu'Appelle Valley Nordic Ski Club to assist them in the establishment of a multi-use public recreation facility, including biathlon shooting ranges and cross country ski trails, located on land owned by the Town of Lumsden and located in the R.M. of Lumsden No. 189 located in the SE ¼ 33-19-21-W2." **CARRIED**

Concept Plan - Colhoun – Parcel C, Plan101443823:

158-15 Farago: "That we authorize administration to respond to Scott Assie, surveyor for landowner Norm Colhoun indicating our requirement for the submission of a joint concept plan for the areas of land legally described as Parcel C Plan 101443823, the NW 32-19-21-W2 and the NE 31-19-21-W2 prior to council consideration of an amendment to the Official Community Plan; and
That we authorize administration to inform the surveyor that council is not in favour of opening the roadway that is currently closed, therefore access to future parcels will need to be shown utilizing the open portion of the roadway that currently accesses the property." **CARRIED**

Colhoun Concept Plan – Geotechnical Report – Parcel C, Plan 101443823:

159-15 Farago: "That we agree to obtain comments from our municipal planner, Jim Walters with Crosby Hanna regarding the geotechnical report for land legally described as Parcel C, Plan 101443823, submitted by Scott Assie, surveyor for landowner Norman and Laura Colhoun which accompanied the request for council to adopt a concept plan, requesting his opinion as to whether or not the report provides sufficient information to support a concept plan submission." **CARRIED**

Agricultural Health and Safety Network – 2015 Membership:

160-15 Harrison: "That we agree to renew the membership with the Agricultural Health and Safety Network for the 2015 year, at a cost of \$960.00." **CARRIED**

Lumsden High School Scholarship:

161-15 Srochenski: "That we agree to offer a \$500.00 scholarship to a graduate of the Lumsden High School, and;
That Reeve, Jim Hipkin will present the award on behalf of Council at the 2015 Graduation Exercises June 26, 2015 at Evraz Place." **CARRIED**

Saskatchewan Municipal Hail Insurance Withdrawal List:

162-15 Atcheson: "That we accept the Saskatchewan Municipal Hail Insurance withdrawal list as attached hereto and forming a part of these minutes." **CARRIED**

Speed Limit Reduction – Pense Grid:

163-15 Srochenski: "That we authorize administration to prepare a bylaw to reduce the speed from 80 km/hr to 60 km/hr along Grid 641, commonly referred to as the "Pense Grid", from the West boundary of the Town of Lumsden to Seven Bridges Road, in an effort to address concerns for public safety due to fast moving vehicles passing pedestrians and cyclists in that area." **CARRIED**

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M-11

Request for PDAP Designation:

164-15 Atcheson: "That the Rural Municipality of Lumsden No. 189 apply to the Ministry of Government Relations to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by Spring Flooding between the dates of March 17-April 13, 2015." **CARRIED**

SARM – 2015 Beaver Control Program – Bounty Hunter:

165-15 White: "That we designate Darren Srochenski and Nick Gotsoulas as bounty hunters for the purpose of the 2015 beaver control program, for beavers caught within the municipality." **CARRIED**

SaskAlert Program:

166-15 Farago: "That we agree to participate in the Saskatchewan Emergency Public Alerting Program, otherwise known as SaskAlert, acknowledging that it is a free service and the only cost to the municipality is to train individuals to use the system." **CARRIED**

Amend Resolution - Assistant Manager of Public Works Position:

167-15 Srochenski: "That we amend resolution #92-15 by removing the word 'hire' and replacing it with the words 'extend the contract with'; and
That we remove the words 'the end of the 2015 work season' and replace with the words 'October 30, 2015'; and
That we remove the words 'and That we authorize the Employee Committee to draft a job description and salary schedule for the Assistant Manager of Public Works position for council's consideration'." **CARRIED**

Bylaw No. 02-2015 – Amend Zoning Bylaw 07-2012 – 2nd Reading – Terra Rezoning:

168-15 Farago: "That Bylaw No. 02-2015, being a bylaw to amend Bylaw 07-2012, the Zoning Bylaw, be read a second time." **CARRIED**

Bylaw No. 02-2015 – Amend Zoning Bylaw 07-2012 – Adoption – Terra Rezoning:

169-15 Srochenski: "That Bylaw No. 02-2015, being a bylaw to amend Bylaw 07-2012, the Zoning Bylaw, be adopted, signed and sealed." **CARRIED**

Bylaw No. 03-2015 – Amend Zoning Bylaw 07-2012 – 2nd Reading – Dowalo Rezoning:

170-15 Farago: "That Bylaw No. 03-2015, being a bylaw to amend Bylaw 07-2012, the Zoning Bylaw, be read a second time." **CARRIED**

Bylaw No. 03-2015 – Amend Zoning Bylaw 07-2012 – Adoption – Dowalo Rezoning:

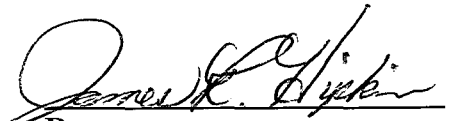
171-15 Srochenski: "That Bylaw No. 03-2015, being a bylaw to amend Bylaw 07-2012, the Zoning Bylaw, be adopted, signed and sealed." **CARRIED**

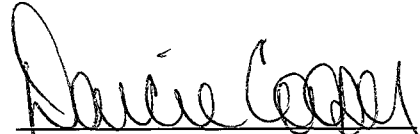
Bylaw No. 07-2015 – Minimum Tax Bylaw– 1st Reading:

172-15 Farago: "That Bylaw No. 07-2015, being a bylaw to provide for a minimum tax, be read a first time." **CARRIED**

ADJOURNMENT:

173-15 Srochenski: "That we adjourn this meeting at 11:14 p.m." **CARRIED**


Reeve


Chief Administrative Officer