

TOWN OF LUMSDEN

MINUTES OF THE REGULAR MEETING HELD ON NOVEMBER 28th, 2006

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, November 28th, 2006 at 7:30 p.m. with Mayor Verne Barber presiding.

Present: Mayor: Verne Barber
Councillor: Dan Kirby, Al Sulma, Sid Sikorski
Wayne MacKay, Ron Hart, Gerry Tomkins

Administrator: Wayne Zerff
Asst. Administrator: Darcie Cooper
Public Works Supervisor: Bob Schulz

Minutes:

366-06 Hart/Tomkins: "That the minutes of the November 13th Emergency Measures Organization meeting be approved as circulated." **CARRIED**

Amend Resolution 341-06 – Meeting minutes:

367-06 Tomkins/Sulma: "That we agree to amend resolution 341-06 by replacing the word "special" with the word "regular"." **CARRIED**

Minutes:

368-06 Tomkins/Sulma: "That the minutes of the November 14th regular meeting be approved as amended." **CARRIED**

Delegations:

7:32 pm Hart/MacKay: "That we accept Sergeant Doug Smith with the Lumsden RCMP Detachment to the meeting." **CARRIED**
Sergeant Smith provided council with a written and verbal report on the newly launched Detachment Performance Plans across the RCMP Detachments. The plan is a service-improvement tool designed to improve the ability of individual detachments to plan, evaluate and manage policing activities.

Correspondence:

369-06 Kirby/Sikorski: "That the following correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly:

- A. Tom Lukiwski, MP – Ltr. re: Congratulations to new town council
- B. Town of Regina Beach – Ltr. re: Intro to new town council
- C. R.Ritchot Ent. – Ltr. re: Sale of used street sweepers
- D. Regina Regional Meeting – Oct. 4/06 Meeting Minutes
- E. Lumsden & District Heritage Home - Oct. 17/06 Mtg Minutes
- F. Lumsden Chamber of Commerce – Meeting Minutes Nov.16/06
- G. Crown Shred & Recycle – October Recycle Product Sales summary
- H. FCM – Ltr. re: Sustainable Community Awards Update
- I. Misc. Publications." **CARRIED**

Councillor Tomkins left the meeting at 7:55 p.m.

Bank Reconciliation & Financial Statement:

370-06 Sulma/Kirby: "That we accept the Bank Reconciliation and the Financial Statement as submitted for the period ending October 31st, 2006." **CARRIED**

General Account - Payment Vouchers:

371-06 Sulma/Hart: "That the general accounts listed below and totaling \$49,713.19 have been checked and approved for payment by the respective committees." **CARRIED**

Committee Reports:

Mayor Barber provided a verbal report on the Joint Administration Committee meeting he attended on November 21, 2006.

Administrator’s Report:

Administrator, Wayne Zerff provided a verbal report on various administrative issues.

372-06 Sulma/Hart: “That the verbal report provided by the Administrator be accepted as presented.” **CARRIED**

Public Works Supervisor Report:

Public Works Supervisor Bob Schulz provided a written report on various public works issues.

373-06 Kirby/MacKay: “That the written report provided by the Public Works Supervisor be accepted as presented.” **CARRIED**

APPOINTMENTS:

Development Appeals Board:

374-06 Sikorski/Sulma “That in accordance with the Planning & Development Act the following individuals are re-appointed to the local Development Appeals Board for the term as outlined, subject to their acceptance:

- Louise Holloway* 1 year term – expires Dec. 31, 2007
- Orval Hannah* 1 year term – expires Dec. 31, 2007
- Robert Hill* 2 year term – expires Dec. 31, 2008
- Kenner Lees* 2 year term – expires Dec. 31, 2008
- Jack Spicer* 3 year term - expires Dec. 31, 2009
- Bert Hamilton* 3 year term - expires Dec. 31, 2009.”

CARRIED

NEW BUSINESS:

Public Works / Joint Administration – Salary Grid Increase:

375-06 Hart/Kirby: “That we agree with the recommendation from the Joint Administration committee and approve a 2.5% increase to the Joint Administration and Public Works Salary Grids, to reflect a cost of living increase for 2007 to keep the grid current of industry pay levels.” **CARRIED**

2007 Joint Administration Capital Budget:

376-06 Sulma/Sikorski: “That we accept the revised 2007 Joint Administration Capital budget as presented and attached hereto.” **CARRIED**

Banking Solutions– Moneris Point of Sale:

377-06 MacKay/Sulma: “That we agree with the recommendation from the Joint Administration committee and approve the rental of the Moneris HiSpeed 6200 POS terminals for each municipality at a lower monthly cost with improved operation for staff and customers.” **CARRIED**

Joint Administration Staff – 2006 Performance Evaluations:

378-06 Hart/Sikorski: “That in consideration of the Joint Administration employee performance evaluations completed by the Administrator we agree with the recommendation from the Joint Administration committee and approve the following Joint Administration employee salary steps for the 2007 year:

Darcie Cooper	Asst. Administrator	Step 7 (4 to 7 points)	(\$34,602/yr)
Joan Agopsowicz	Office Services Clerk	Step 9 (8 to 9 points)	(\$12.87/hr)
Brenda Boos	Office Services Clerk (PT)	Step 8 (7 to 8 points)	(\$12.52 /hr)
Lorrie Farago	Office Services Clerk (PT)	Step 7 (6 to 7 points)	(\$12.13 /hr)
Wayne Zerff	Administrator	Step 14 (14 to 15 points)	(\$72,512yr) No change”

CARRIED

Joint Administration Staff – Population Steps:

379-06 Sulma/MacKay: “That we agree with the recommendation from the Joint Administration committee and approve the following point increase for Joint Administration Staff to reflect the population factor put in place in 1997 as part of the Joint Admin Salary Grid which comes into play when the combined population of the municipalities meets or exceeds 3,400; and; and

That the increase will take effect when the 2006 census results are released in March 2007 and that the following increases be retroactive to January 1, 2007:

Darcie Cooper	Asst. Administrator	Step 8 (7 to 8 points)	(\$35,677/yr)
Joan Agopsowicz	Office Services Clerk	Step 10 (9 to 10 points)	(\$13.18/hr)
Brenda Boos	Office Services Clerk (PT)	Step 9 (8 to 9 points)	(\$12.87 /hr)
Lorrie Farago	Office Services Clerk (PT)	Step 8 (7 to 8 points)	(\$12.52 /hr)

CARRIED

2006 Employee Christmas Bonus:

380-06 MacKay/Sikorski: "That we agree with the recommendation from the Joint Administration committee and approve an increase to the 2006 Christmas Bonus for the Public Works staff from \$40.00 to \$50.00 and from \$20.00 to \$25.00 for the Joint Administration Staff as this cost is shared with the R.M. of Lumsden No. 189 to be provided in the form of a gift certificate from one of the businesses in Town."

CARRIED

Annual Allocation Increase Water Supply - Update:

381-06 Sulma/Hart: "That we authorize the Administrator to send a letter to Cas Rogal with Sask Watershed Authority requesting an update on the application made for a water supply allocation increase from 300 to 500 decameters per year."

CARRIED

Adjournment:

382-06 Sulma/Hart: "That we adjourn this meeting at 9:09 p.m."

CARRIED

Mayor

Administrator