

# TOWN OF LUMSDEN

## MINUTES OF PUBLIC WORKS COMMITTEE MEETING SEPTEMBER 13<sup>th</sup>, 2006

The Lumsden Public Works Committee convened a meeting in the Council Chambers of the Town Office, on the evening of Wednesday, September 13<sup>th</sup>, 2006 at 7:12 p.m. with Chairman Gordon Bonokoski presiding.

|                 |                |                  |
|-----------------|----------------|------------------|
| <b>Present:</b> | Chairman:      | Gordon Bonokoski |
|                 | Mayor:         | Verne Barber     |
|                 | Councillor:    | Al Sulma         |
|                 | Administrator: | Wayne Zerff      |
| <b>Absent:</b>  | Councillor     | Bryan Matheson   |

### **Public Works Staff:**

The committee discussed the role of staff ownership and responsibility. The committee is not looking to micro-manage the Public Works department but wants them to be accountable.

### **Public Works Supervisor:**

The committee decided to meet with Bob in late September to discuss the administrative portion of his position as Public Works Supervisor.

### **Training Courses:**

The committee agreed to look into management courses focusing on planning and organizational skills for Bob, Dave and Jeff for the meeting with Bob.

### **Monthly Meetings:**

The committee discussed the need for monthly meetings with Bob, Dave and Jeff to follow up on plan progress and get feedback from staff members and the committee.

### **2007 Plan:**

The committee requested the Plan for 2007 be ready by December 31, 2006 for their review.

### **Adjournment:**

Sulma/Barber: "That we adjourn this committee meeting at 7:55 p.m."

***CARRIED***

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**Chairman**

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**Administrator**