

TOWN OF LUMSDEN

MINUTES OF THE SPECIAL MEETING HELD ON SEPTEMBER 19th, 2007

The Lumsden Town Council convened a special meeting in the Council Chambers of the Town Office, on the evening of Wednesday, September 19th, 2007 at 8:01 p.m. with Mayor Verne Barber presiding.

Present: Mayor: Verne Barber
Councillor: Dan Kirby, Al Sulma, Sid Sikorski
Ron Hart, Wayne MacKay, Gerry Tomkins
Administrator: Wayne Zerff

General Discussions:

This special meeting was called due to the resignation of the Public Works Supervisor, Bob Schulz. Mayor Verne Barber and Councillor Dan Kirby provided council with some background on discussions they had with employees regarding the possibility of sharing the position between existing staff. Council discussions included a possible review of the current job description and reporting structure to reflect Council's long term vision in this area. The benefits between a working foreman or more of an administration foreman that has engineering and mapping skills was also debated.

Acting Public Works Supervisor and Fire Chief:

224-07 Kirby/Tomkins: "That we hire Jeff Carey as Acting Public Works Supervisor for a period of six months, commencing October 1st, 2007 at Step 1 (43,963/year); and That we appoint Jeff Carey as the Fire Chief for the Lumsden Volunteer Fire Department, effective October 1st, 2007; and That in lieu of compensation for the Fire Chief duties he have the option of an additional week of holidays, by increasing his annual vacation leave from 3 to 4 weeks or payment equivalent to 1 weeks pay." **CARRIED**

Review Public Works Supervisor – Job Description:

225-07 Hart/Kirby: "That we authorize the Group II committee to review the current job description of the Public Works Supervisor and the internal organization structure of the public works department; and That the committee provide a recommendation to council by December 31st, 2007, reflecting the criteria that will meet the long term needs of the community and recommend whether the competition is advertised internally first or advertised through public advertisement; and That the Council provide a detailed mandate to the committee at the next regular Council meeting." **CARRIED**

Advertise – Equipment Operator 1:

226-07 Kirby/Sulma: "That we authorize the Administrator to advertise the position of Equipment Operator 1 in the local newspaper and Regina Leader Post, and that the term of the position be for a temporary period of 6 months; and That the Public Works Committee is hereby empowered, in accordance with the practices outlined in the Human Resource Policy Manual, to conduct the interviews and hire a successful candidate for the position by November 1st." **CARRIED**

Adjournment:

227-07 Tomkins/Hart: "That we adjourn this meeting at 9:50 p.m."

CARRIED

Mayor

Administrator