

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
JANUARY 14th, 2008

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Monday, January 14th, 2008 at 8:02 p.m. with Mayor Verne Barber presiding.

Present: Mayor:	Verne Barber
Councillor:	Sid Sikorski, Ron Hart, Al Sulma Wayne MacKay, Gerry Tomkins, Dan Kirby
Administrator:	Wayne Zerff
Asst. Administrator:	Darcie Cooper
Public Works:	Jeff Carey

Minutes:

01-08 Hart/Sulma: "That the minutes of the December 10th regular meeting be approved as circulated." **CARRIED**

Minutes:

02-08 Sikorski/MacKay: "That the minutes of the December 17th special meeting be approved as circulated." **CARRIED**

Minutes:

03-08 Hart/Sikorski: "That the minutes of the December 17th Joint Administration committee meeting be approved as circulated." **CARRIED**

Correspondence:

04-08 Sulma/Hart: "That the following correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly:

- A. B.Dielschneider – Ltr. re: TM’z Vet clinic
- B. MacLean Keith – Ltr. to Robb & Dowling re: Continental Dev. Water Agreement
- C. Metal Dynamics – Invoice and Town Sign Design
- D. Sask Justice – Fine Disbursements– as of Dec. 2007 & Jan. 2008
- E. Rail West Mgmt Ltd. – Ltr. requesting financial support for Rail Line
- F. Lumsden & District Heritage Home – Mtg. minutes Nov. 20/07
- G. Fed. Of Cdn. Municipalities – Fax re: membership & Solid Waste Projects
- H. Ministry of Municipal Affairs–Info. Bulletin Amendments to Municipalities Act
- I. SUMA – Amendments to SUMA Bylaws and 2008 Convention Resolutions
- J. Sask Health – Ltr. re: West Nile Virus Grant funding
- K. Sask Worker’s Comp. Board – 2008 Premiums
- L. SUMA – Sediment & Erosion Control in Urban Construction Workshop Reg.
- M. South Central Transportation Planning Committee – 2008 Membership
- N. Lumsden Valley Community Assoc. – Ltr. & Book re: sustainability
- O. Misc. Publications." **CARRIED**

General Account - Payment Vouchers:

05-08 Hart/MacKay: "That the general accounts listed below and totaling \$318,166.15 have been checked and approved for payment by the respective committees." **CARRIED**

Delegations

8:02 pm Acting Sergeant Lloyd Goodwill and Constable Angus Kelly appeared before council to introduce themselves and inform council that Sergeant Smith has taken a transfer to Regina.

06-08 MacKay/Hart: "That we accept Jamie Leibel with Lumsden Plaza to the meeting." **CARRIED**

9:00pm Jamie Leibel with the Lumsden Plaza appeared before council to discuss improvements that he is making to the Plaza as the Plaza is designated heritage property,. He indicated that there are two condominium's upstairs and 5 retail spaces on the main floor, exterior changes, signage, and parking spaces. He also expressed concerns over the Professional Building Inspector's recommendations to remove the tin from the ceiling to comply with the Fire code.

9:25 pm A delegation consisting of Barb and Doug Mader, Sandra Johnson, Rhonda Phillips, and Ross Phillips appeared before council to discuss the current lagoon situation of the Town and future development.

Administrator's Report:

Administrator, Wayne Zerff provided a verbal report on various administrative issues.

07-08 Tomkins/Hart: "That the verbal report provided by the Administrator be accepted as presented."
CARRIED

Public Works Report:

Public Works Foreman, Jeff Carey provided a verbal report on various public works issues.

08-08 Tomkins/Sikorski: "That the verbal report provided by Jeff Carey be accepted as presented."
CARRIED

Recreation Coordinator:

Recreation Coordinator, Chris Exner provided a written report on the River Park Centre funding announcement and the 2008 Southern Women's Curling Playdowns that occurred in January at the Lumsden Sports Centre.

APPOINTMENTS:

Joint Administration/Joint Fire Committee Appointment:

09-08 Tomkins/MacKay: "That we agree to appoint Mayor Verne Barber, Councillor Gerry Tomkins and Councillor Ron Hart to the Joint Administration Committee for the 2008 year."
CARRIED

Deputy Mayor Appointment – 2008:

10-08 Sulma/Sikorski: "That we appoint the following Councillor to the position of Deputy Mayor for the 2008 year as per the following schedule:

January/February	Councillor Hart
March/April	Councillor Kirby
May/June	Councillor MacKay
July/August	Councillor Sikorski
September/October	Councillor Sulma
November/December	Councillor Tomkins."

CARRIED

2008 Standing Committee Appointments:

11-08 Sikorski/Hart: "That the following members will serve on the Standing Committees of council for the 2008 year:

GROUP I

<i>General Government:</i>	<i>Chair-Gerry Tomkins</i> <i>Members-Wayne MacKay, Ron Hart</i>
<i>Recreation & Culture:</i>	<i>Chair-Ron Hart</i> <i>Members-Wayne MacKay, Gerry Tomkins</i>
<i>Protective Services:</i>	<i>Chair-Wayne MacKay</i> <i>Members-Gerry Tomkins, Ron Hart</i>
<i>Planning & Economic Development:</i>	<i>Chair-Wayne MacKay</i> <i>Members-Gerry Tomkins, Ron Hart</i>

Group II

<i>Lumsden Fire District:</i>	<i>Chair – Dan Kirby</i> <i>Members – Sid Sikorski, Al Sulma</i>
<i>Transportation Services:</i>	<i>Chair-Dan Kirby</i> <i>Members-Al Sulma, Sid Sikorski</i>
<i>Environmental Health & Welfare:</i>	<i>Chair-Sid Sikorski</i> <i>Members-Dan Kirby, Al Sulma</i>
<i>Water & Sewer Utility:</i>	<i>Chair-Al Sulma</i> <i>Members-Sid Sikorski, Dan Kirby</i>

Mayor Verne Barber is ex-officio member of each Committee."

CARRIED

2008 Representative Appointments:

12-08 Tomkins/Kirby: "That we appoint the following individuals to represent the Town of Lumsden for the 2008 year:

<i>Solicitor</i>	<i>Kenneth G. Love – MacLean Keith</i>
<i>Auditor</i>	<i>Dudley & Company Chartered Accountants</i>
<i>Fire Chief</i>	<i>Jeff Carey</i>
<i>Deputy Fire Chief</i>	<i>Dan Kirby, Dan Carey</i>
<i>Dog Catchers</i>	<i>Dave Cherney, Cory Danyliw, Jeff Carey,</i> <i>Lance Whitteron, Barry McGill, Brian Schwindt</i>
<i>Licence Inspector</i>	<i>Wayne Zerff</i>
<i>Asst. Licence Inspectors</i>	<i>Dave Cherney, Jeff Carey</i>
<i>Mutual Aid Area Representative</i>	<i>Dan Kirby</i>
<i>Lumsden Chamber of Commerce Liaison</i>	<i>Wayne MacKay</i>
<i>Regional Library Board Representative</i>	<i>Gerry Tomkins</i>
<i>Lumsden Sports Assoc. Representative</i>	<i>Ron Hart</i>
<i>Lumsden & District Heritage Home</i>	<i>Ron Hart</i>
<i>Capital Region Authority</i>	<i>Ron Hart</i>
<i>Inter-Municipal Tourism Committee</i>	<i>Ron Hart & Gerry Tomkins</i>
<i>Occupational Health & Safety Rep.</i>	<i>Gerry Tomkins</i>
<i>Dutch Elm Disease Inspector</i>	<i>Jeff Carey</i>
<i>Weed Inspector</i>	<i>Tom Harrison</i>
<i>District Board of Revision</i>	<i>Bill Klemp Chair, Ron Kidd, Rep."</i>

CARRIED**Development Appeals Board Appointment:**

13-08 Tomkins/MacKay: "That we agree to re-appoint the following members to the Development Appeals Board for a three year term:

Louise Holloway	Expiry date December 31, 2010
Orval Hannah	Expiry date December 31, 2010."

CARRIED**NEW BUSINESS:****Public Works Employees - Salary Increases:**

14-08 Sulma/Kirby: "That, in consideration of employee evaluations, we agree with the recommendation from the Public Works Foreman and Utilities Foreman and approve the following salary Step increases based on the new 2008 Salary Grid effective January 1st, 2008:

Lance Whitteron – Step 4 to Step 5	\$32,651/yr to 33,065/yr
Cory Danyliw – Step 3 to Step 4	\$23,207/yr to 23,573/yr
Barry McGill – Step 5	\$28,363/yr."

CARRIED**Building Inspection – Riverpark Station:**

15-08 Sulma/Sikorski: "That we agree to contact Professional Building Inspector's to inspect the Riverpark Station and provide a report to council on the structural condition of the building."

CARRIED**Lumsden Plaza Parking Spaces & Electrical Installation:**

16-08 MacKay/Sulma: "That we agree with the exterior changes proposed for the Lumsden Plaza by owner Jamie Leibel; and
That agree to designate 3 parking stalls on the south end of the building on the east side for condominium residents; and
That we authorize Jamie Leibel bore under the sidewalk to install electrical service for these parking spaces, at his expense."

CARRIED**Administrator's Salary Increase:**

17-08 Hart/Kirby: "That we agree with the recommendation from the Joint Administration committee to increase the Administrator's Salary Step due to population point; and
That the Administrator's Salary Schedule be increased by 4% in 2008 and at least 4% in 2009 to align the Administrator's Salary Schedule to the UMAAS suggested salary grid for a population in excess of 3,000; and

That the Administrator's Salary be set at the following:

Wayne Zerff, Administrator – from Step 15 (Old Scale) Step 13 (New Scale) \$80,825/year".

CARRIED**Recreation Coordinator– Salary Grid Increase:**

18-08 Hart/Tomkins: "That we approve a 3.8% increase to the Parks & Recreation Salary Grid to reflect a cost of living increase for 2008 to keep the grid current of industry pay levels."

CARRIED

2008 Dates for Regular Meetings of Council:

19-08 Sulma/Kirby: "That during 2008 we agree to hold regular Council meetings in the Council Chambers of the municipal office at 8:00 p.m. on the 2nd and 4th Monday of each month with the exception of July, August and December when the date of the meeting will be as follows:

July 21st August 18th December 15th; and

That in the event of a statutory or civic holiday falling on one of the above mentioned days the meeting will be held on the day immediately following at the same time of day."

CARRIED

UMAAS 2008 Membership:

20-08 Tomkins/Sulma: "That we agree to pay the 2008 Membership Invoice from the Urban Municipal Administrators Association of Saskatchewan for the Administrator and the Assistant Administrator at the cost of \$215.00."

CARRIED

Travel Allowance for Authorized Town Business:

21-08 Tomkins/Sulma: "That all Council members, official employees and appointees of the Town of Lumsden who are required to travel to attend to Town business shall be reimbursed for expenses incurred as follows:

1). *Authorized travel required to perform or attend to Town business shall be reimbursed at a rate of .44 cents per kilometre (an increase of .09 cents from 2001) travelled when using a personal/private vehicle.*

2). *Receipts of expenses incurred for meals, parking and accommodations while attending to authorized Town business shall be submitted to Council for reimbursement consideration."*

CARRIED

SK Public Works Assoc. – Annual Conference:

22-08 Kirby/Sikorski: "That we authorize 2 Public Works representatives and 1 council member to attend the Saskatchewan Public Works Association Annual Conference and Trade Show to be held in Moose Jaw February 26-28, 2008 with expenses to be reimbursed as per resolution #21-08."

CARRIED

Lumsden and District Arts Council - Insurance:

23-08 Tomkins/Sikorski: "That we agree to add the Lumsden and District Arts Council as a Recreation & Culture program and include them under the Town's insurance policy; and

That we appoint Wayne MacKay as the municipal representative on the Lumsden and District Arts Council board for the 2008 year."

CARRIED

Jim Hill – Offer to Purchase Lot 33, Blk I 1319:

24-08 Sikorski/Sulma: "That we reject Jim Hill's offer to purchase Lot 33, Block I 1319, and return the \$100.00 deposit, as the property is a natural storm water retention/distribution route and entirely environmentally protected and therefore not in the best interest of the municipality to sell this lot."

CARRIED

Rock of the Valley – Purchase of Centennial Hall:

25-08 Hart/Kirby: "That we authorize the Administrator to inform the Rock of the Valley Community Church that we are not interested in selling Centennial Hall at this time."

CARRIED

Subdivision Application - Schandre Estates Phase II:

26-08 Kirby/MacKay: "That we recommend approval to the Director of the Community Planning Branch of Government Relations for the proposed subdivision of Phase II Lots 5-13, Block 3 and Lots 18-26, Block 1, in the SE ¼ 29-19-21-W2, submitted by Paul Andre subject to the following:

- \$3,800.00 in off-site servicing fees to the municipality for each newly created parcel to be collected through a mortgage caveat against each title, in accordance with the servicing agreement; and

That we are not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed site or any site conditions that make the land unsuitable for the intended use; and

That we do not have any facilities that could be affected by the proposed development."

CARRIED

Water and Sewer Arrears:

27-08 Hart/Sulma: “That we authorize the Administrator to add the following Water and Sewer connection fees and Utility arrears to property taxes:

Alternate #	Utility Account #	Legal Description	Amount
413905300-010	Water & Sewer Connection	Lot 1, Block 1, Plan 101860523	\$3,000.00
413905300-010	Water & Sewer Connection	Lot 3, Block 2, Plan 101860523	\$3,000.00
413905600-010	Water & Sewer Connection	Lot 2, Block 1, Plan 101860523	\$3,000.00
413905600-010	Water & Sewer Connection	Lot 6, Block 2, Plan 101911159	\$3,000.00
413905100-010	Water & Sewer Connection	Lot 1, Block 2, Plan 101860523	\$3,000.00
413905700-010	Water & Sewer Connection	Lot 7, Block 2, Plan 101911159	\$3,000.00
413900600-010	Water & Sewer Connection	Lot 6, Block 1, Plan 101911159	\$3,000.00
404205350-010	00300.016		62.44
404105650-010	02350.000		2.63
404007050-010	03030.001		171.76
404001250-010	03420.000		72.14
Total			\$21,308.97

CARRIED

2008 Insurance Premium:

28-08 Tomkins/Sikorski: “That we agree to pay \$43,031.00 to Conexus Insurance for the premium renewal for 2008; and
That we authorize Phil Casey to review the coverage of the municipality’s buildings and provide his recommendations for adequate replacement cost coverage for the buildings.”

CARRIED

2008 Council Remuneration:

29-08 Tomkins/Sulma: “That we agree to increase the remuneration rate by 3.8%, as per the employee average increase with the 2 step adjustment to the salary grid, for Mayor and Councillors for the 2008 year at the following rates:

Council Indemnity	Councillors - \$112.78 per meeting; Mayor - \$167.12 per meeting
Indemnity	shall include all council meetings and duly called and documented committee meetings (minutes taken by the Administrator);
Per Diem	\$112.78 per day while attending to Town business; \$10.64 per hour for informal meetings of a short duration where the member represents the Town or attends to Town business and a written report is provided to Council on the matters discussed or attended to;”

CARRIED

Bylaw #1-2008 - Bylaw to amend Bylaw 3-95, Respecting Buildings – 1st Reading:

30-08 Kirby/MacKay: “That Bylaw No.1-2008, being a Bylaw to amend Bylaw 3-95, a bylaw Respecting Buildings, be read a first time.”

CARRIED

Bylaw #1-2008 - Bylaw to amend Bylaw 3-95, Respecting Buildings – 2nd Reading:

31-08 Tomkins/Sulma: “That Bylaw No.1-2008, being a Bylaw to amend Bylaw 3-95, a bylaw Respecting Buildings, be read a second time.”

CARRIED

Bylaw #1-2008 - Bylaw to amend Bylaw 3-95, Respecting Buildings – 3rd Reading:

32-08 Sikorski/Kirby: “That Bylaw No.1-2008, being a Bylaw to amend Bylaw 3-95, a bylaw Respecting Buildings, be given three readings at this meeting.”

CARRIED UNANIMOUSLY

Bylaw #1-2008 - Bylaw to amend Bylaw 3-95, Respecting Buildings – Adoption:

33-08 Tomkins/Sulma: “That Bylaw No.1-2008, being a Bylaw to amend Bylaw 3-95, a bylaw Respecting Buildings, be adopted, signed and sealed.”

CARRIED

Adjournment:

34-08 Kirby/MacKay: “That we adjourn this meeting at 11:21 p.m.”

CARRIED

Mayor

Administrator