

TOWN OF LUMSDEN
MINUTES OF THE WASTEWATER TREATMENT COMMITTEE MEETING
HELD ON NOVEMBER 12TH, 2010

The Wastewater Treatment Committee convened a meeting in the Council Chambers in Lumsden, on the morning of Friday, November 12th, 2010 at 9:00 a.m. with Chairperson Rhonda Phillips presiding.

Present: Chairperson: Rhonda Phillips
 Mayor: Bryan Matheson
 Councillors: Doug Mader, Sid Sikorski

Associated Engineering (AE) Representative: Bill Heywood

Absent: Councilor: Al Sulma

Purpose:

Established that the purpose of the meeting was to negotiate and discuss how council will proceed with the design of a Wastewater Treatment Plant for the Town of Lumsden.

Committee Conduct:

Agreed on ground rules for this and future meetings:

- Committee conduct to be respectful, positive, focused, transparent, honest and collaborative.
- To stay on task, on Budget and on time

Design for Wastewater Treatment Plant:

Mader/Sikorski: "That we recommend to council that we hire Associated Engineering to do the Preliminary Design for the Wastewater Treatment Plant with a value engineering type component to be included."
CARRIED

Timeline:

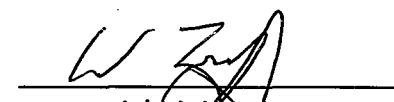
A timeline was established, as follows;

- *December 10:* AE delivers draft proposal for preliminary design with elements discussed so far, fees and budgets to be discussed at a committee meeting and brought forward to council for approval. This proposal will be completed at no cost to the Town of Lumsden.
- *Winter 2011:* AE working on preliminary design with concepts, site survey, geo-tech, Ministry of Environment consultation and science consultation. Cost to be established at December 10 meeting.
- *Spring 2011:* Value engineering session where outside experts evaluate what has been done to date. Public information session. Cost estimated at \$20,000.
- *Fall 2011:* Preliminary Design completed.
- *Winter 2012:* AE completes detailed drawings. Cost to be established. AE and Town of Lumsden solicit funding. AE will provide this service at no cost to the Town of Lumsden.
- *Fall 2012:* Tenders could go out.
- *2013:* Begin construction for completion in 2014, allowing 12 to 14 months for construction.

Adjournment:

The meeting adjourned at 11:30 a.m.


 Chairperson


 Administrator