

**TOWN OF LUMSDEN**  
**MINUTES OF THE REGULAR MEETING HELD ON**  
**FEBRUARY 8<sup>th</sup>, 2011**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, February 8<sup>th</sup>, 2011 at 6:32 p.m. with Mayor Bryan Matheson presiding.

<b>Present:</b> Mayor:	Bryan Matheson
Councillor:	Sid Sikorski, Al Sulma, Rhonda Phillips, Doug Mader, Dan Kirby, Jayne Leibel
Administrator:	Wayne Zerff
Assistant Administrator:	Darcie Cooper
Office Services Clerk:	Krystal Brewer
Utilities Foreman:	Jeff Carey (left at 7:12 pm)

**Minutes:**

53-11 Phillips/Sikorski: "That the minutes of the February 8<sup>th</sup> regular meeting of Council be approved as circulated." **CARRIED**

**Minutes:**

54-11 Mader/Sulma: "That the minutes of the February 3<sup>rd</sup> Group I Committee Budget Meeting be approved as circulated." **CARRIED**

**Minutes:**

55-11 Mader/Sulma: "That the minutes of the February 9<sup>th</sup> Group II Committee Budget Meeting be approved as circulated." **CARRIED**

**Correspondence:**

56-11 Sikorski/Leibel: "That the following correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly:

- A. Cda Summer Jobs 2011 – Bulletin
- B. Mun Affairs – Ltr re: 2011-12 Revenue Sharing Grant
- C. SAMA – Ltr re: 2011 Municipal Requisition
- D. Mun Affairs – Ltr re: Schandre Estate, Phase II, Stage III – Subdiv Approved
- E. SK Justice Fine Disbursements – Jan 2011
- F. PPSTN - Jan 2011 Newsletter – Partnership agreement now in effect
- G. South Central Transportation Planning Committee – 2011 Membership Fees
- H. Misc. Publications." **CARRIED**

**General Account - Payment Vouchers:**

57-11 Leibel/Kirby: "That the general accounts listed below and totaling \$154,922.02 have been checked and approved for payment by the respective committees." **CARRIED**

**Committee Report:**

Councillor Doug Mader requested that Council provide their completed survey regarding Esso Park that was handed out at the last meeting regarding name choices, purpose and objectives of the park. Doug also provided a new draft Community Coordinator Performance Review form that he would like to see implemented for the position.

Mayor Bryan Matheson reported on his meeting with Ken Ulmer and Mike Fischer regarding the proposal for River Park Custodial and Canteen services. Administrator, Wayne Zerff will prepare a five year contract for signing by all parties.

Councillor Dan Kirby provided a verbal report on the SUMA Convention he attended.

**Administrator's Report:**

Assistant Administrator, Darcie Cooper provided a written report on various administrative matters.

58-11 Sulma/Sikorski: "That the written report provided by the Assistant Administrator be accepted as presented." **CARRIED**

**Public Works Report:**

Public Works Foreman, Jeff Carey provided a verbal report on various public works and Utility matters including preparations in the event of flooding this spring.

59-11 Kirby/Sikorski: "That the verbal report provided by Jeff Carey be accepted as presented." **CARRIED**

**NEW BUSINESS:****Sand Bags for Purchase:**

60-11 Leibel/Sulma: "That we authorize the sale of sand bags to residents of the Town of Lumsden on a cost-recovery basis, rounded to the nearest dollar; and The price would include sand to be made available to the residents for them to fill sand bags purchased."

Sikorski/Sulma: "That we table the motion setting the price for purchase by the residents until the cost estimates have been received by the Public Works Foreman."

**CARRIED**

**Purchase Sand Bags:**

61-11 Phillips/Mader: "That we authorize the Public Works Foreman, Jeff Carey to purchase additional sand bags as he deems necessary."

**CARRIED**

**Canada Summer Jobs Grant Application:**

62-11 Kirby/Sikorski: "That we authorize the Administrator to apply for the 2011 Canada Summer Jobs funding for the following positions:

- *Waste Management Operator*
- *Utility Operator*
- *Recreation Summer Student."*

**CARRIED**

**Community Coordinator – Performance Review:**

63-11 Mader/Kirby: "That we accept the Community Coordinator Performance Review form as amended, for the 2011 year; and That we agree to review the Performance Review form again at the end of 2011 to better determine percentages of time spent on each area and review a weighted rating based on time spent in each area."

**CARRIED**

**Special Occasion Permit - Devers/Brimacombe Wedding Reception:**

64-11 Phillips/Leibel: "That we authorize the use of River Park for the purpose of a wedding reception on August 26, 2011 as requested by Rachel Devers and Sean Brimacombe, including erecting a marquis tent, subject to line locates done prior to installation of the tent; and That we authorize Sask Liquor and Gaming Authority to issue a Special Occasion Permit for the private function from 2:30 pm to 2:30 am."

**CARRIED**

**Subdivision Application – Guy & Lorinda Johns:**

65-11 Phillips/Sikorski: "That we recommend approval to the Community Planning Branch of the Ministry of Municipal Affairs of Phase III of Fawn Ridge Estates as submitted by Guy and Lorinda Johns subject to the following:

- Certificate of completion is submitted for the road through the entire subdivision
- Engineers certificate of completion for the Drainage is received
- Engineers certificate of completion for the Water and Sewer installation is received
- Lot Grade levels have been met for all phases; and

That we agree to amend the servicing agreement with Johns to reflect an increase in the development security in the amount of 50% of the construction cost of the Paving to provide the municipality with adequate security for the completion of the development."

**CARRIED**

**Un-authorized Signage erected on Municipal Property:**

66-11 Phillips/Sikorski: "That we authorize the Bylaw Enforcement Officer, Krystal Brewer to send letters to those who are non-compliant with Traffic Bylaw 11-2010, regarding signage on municipal property at the corners of James Street North and Second Avenue."

**CARRIED**

**Bylaw 01-2011 – Traffic Bylaw Amendment – 1<sup>st</sup> reading:**

67-11 Sulma/Sikorski: "That Bylaw 01-2011, being a bylaw to amend the Traffic Bylaw, be read a first time."

**CARRIED**

**Bylaw 01-2011 – Traffic Bylaw Amendment – 2<sup>nd</sup> reading:**

68-11 Sulma/Sikorski: "That Bylaw 01-2011, being a bylaw to amend the Traffic Bylaw, be read a second time."

**CARRIED**

**Bylaw 01-2011 – Traffic Bylaw Amendment – 3<sup>rd</sup> reading:**

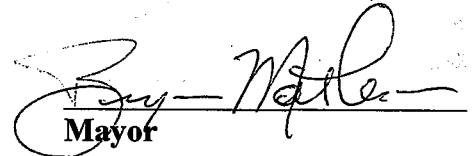
69-11 Sulma/Sikorski: “That Bylaw 01-2011, being a bylaw to amend the Traffic Bylaw, be given three reading at this meeting.” **CARRIED UNANIMOUSLY**

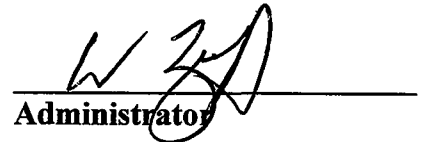
**Bylaw 01-2011 – Traffic Bylaw Amendment – Adoption:**

70-11 Sulma/Sikorski: “That Bylaw 01-2011, being a bylaw to amend the Traffic Bylaw, be adopted, signed and sealed.” **CARRIED**

**Adjournment:**

71-11 Kirby/Mader: “That we adjourn this meeting at 8:45 p.m.” **CARRIED**

  
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Mayor

  
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Administrator