

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
SEPTEMBER 13th, 2011

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, September 13th, 2011 at 6:33 p.m. with Mayor Bryan Matheson presiding.

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|-----------------|----------------------|--|
| Present: | Mayor: | Bryan Matheson |
| | Councillors: | Jayne Leibel, Doug Mader, Dan Kirby, Rhonda Phillips Al Sulma (Left at 9:05pm) |
| | Administrator: | Darcie Cooper |
| | Asst. Administrator: | Krystal Brewer |
| | Utilities Foreman: | Dave Cherney (6:30 pm – 7:03 pm) |
| Absent: | Councillor: | Sid Sikorski |

Minutes:

374-11 Sulma/Mader: "That the minutes of the August 30th Regular Meeting be approved as circulated."
CARRIED

Minutes:

375-11 Phillips/Sulma: "That the minutes of the September 1st Group II Meeting be approved as amended."
CARRIED

Minutes:

376-11 Mader/Phillips: "That the minutes of the September 6th Special Meeting be approved as circulated."
CARRIED

Delegations:

377-11 Sulma/Kirby: "That we accept Paul Beaulieu, Kim Anderson and Jeff Lee to the meeting."
CARRIED

Paul Beaulieu, Kim Anderson and Jeff Lee with Western Municipal Tax Solutions appeared before council to discuss the service their company provides regarding tax arrears collection.

Correspondence:

378-11 Kirby/Sulma: "That the following correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly:

- A. Lorrie Farago – Ltr re: Resignation
- B. AE – Ltr re: Cottonwood Place Spring Intercept and Drainage
- C. TransActions – Ltr re: Aboriginal Economic Development Conference, Oct. 26 & 27
- D. Sask Housing Corp. – Ltr re: Lumsden Housing Auth. Nominating Committee
- E. AE – Ltr re: 5th Ave. Extension, Progress Payment Certificate No. One
- F. Ground Force Training – Winter Maintenance School"

CARRIED

General Account - Payment Vouchers:

379-11 Leibel/Phillips: "That the general accounts listed below and totaling \$258,754.80, plus Progress Payment No.1 to Blade Contracting in the amount of \$101,982.00, have been checked and approved for payment by the respective committees."

Committee Reports:

Councillor Doug Mader provided a verbal report on the Group I Committee meeting he attended.

Councillor Rhonda Phillips provided a verbal report on the Group II Committee meeting she attended.

Councillor Rhonda Phillips provided a verbal update on the search for grant funding for the Wastewater Treatment Facility.

380-11 Sulma/Leibel " That the committee reports be accepted as presented."

CARRIED

Administrator's Report:

Administrator, Darcie Cooper provided a verbal report on various administrative items.

381-11 Kirby/Mader: "That the report provided by the Administrator be accepted as presented."

CARRIED

Utilities Report:

Utilities Foreman, Dave Cherney provided a written and verbal report on various public works items.

382-11 Kirby/Leibel: "That the report provided by Dave Cherney be accepted as presented."

CARRIED

APPOINTMENTS:

License Inspector Appointment – Krystal Brewer

383-11 Phillips/Sulma: "That, in accordance with Bylaw 09-1997, being The Licensing Bylaw, we appoint Krystal Brewer as License Inspector."

CARRIED

Development Appeals Board Appointment:

384-11 Kirby/sulma: "That we agree to appoint the following member to the Development Appeals Board for the remainder of the 2011 year:

Jack Kinnear Expiry date December 31, 2011."

CARRIED

OLD BUSINESS:

Hutchinson/Croft Subdivision – Servicing Agreement Amendment:

385-11 Leibel/Mader: "That we agree to amend Schedule E of the Servicing Agreement, being the schedule for Off-Site Servicing Fees and Registration of the Town's Interest, as presented by the Administrator for the proposed subdivision submitted by Roy Hutchinson and Steve Croft (268 Seabright Holdings Ltd.) for the land legally

described as NW 29-19-21-W2.”

CARRIED

Hildebrandt/Simcoe Subdivision – Proposed Resolution:

386-11 Leibel/Phillips: “That we remain firm in our resolution no. 371-11 regarding acceptable terms for settlement surrounding Phase I issues of the Hildebrandt/Simcoe Subdivision for land legally described as Lot 1, Block 1, Plan 102030983 and Lots 1-8, Block 2, Plan 102030983 as was recommended by our Solicitor, Pat McDonald; and That we deny the request submitted by Don Harmon, Solicitor for Hildebrandt/Simcoe, to remove the requirement of the developers to cease all legal action pertaining to anything related to Phase 1.”

CARRIED

NEW BUSINESS:

Office Services Clerk Lorrie Farago – Resignation:

387-11 Kirby/Leibel: “That we accept the resignation submitted by Lorrie Farago, Office Services Clerk, due to her accepting another employment offer.” **CARRIED**

Cottonwood Place – Drainage Report:

388-11 Phillips/Kirby: “That we acknowledge the letter and price quote submitted by Associated Engineering, to address the drainage concern and spring interception, pertaining to Cottonwood Place and 7th Avenue as follows:

- Phase 1, construct storm sewer at 7th Ave. & Cottonwood Bay at an estimated cost of \$140,000.00
- Phase 2, implementation if Phase I is not satisfactory, construction of a French drain and storm sewer connection to Phase I at an estimated cost of \$70,000; and

That we keep the information on file to utilize once council is prepared to go ahead with the project.”

CARRIED

Ground Force Training – Winter Maintenance School:

389-11 Phillips/Mader: “That we authorize the Public Works Foreman, Jeff Carey to choose a staff member to attend the Winter Maintenance School provided by Ground Force Training on October 6 & 7 in Regina, with expenses to be reimbursed by the Town, should he be interested.”

CARRIED

Imperial Oil – Park Design Costs:

390-11 Kirby/Sulma: “That we authorize the Administrator to prepare a letter to send to Imperial Oil Limited indicating that the municipality had contracted a landscape architect to design a plan for the proposed Park on land legally described as Parcel 2, Plan 95R54662, in good faith as the municipality was under the impression that the Lease for the property would be renewed; and

That we request reimbursement of the invoice in the amount of \$2,247.00 submitted by David Powell Landscape Architect from Imperial Oil Limited for the design of the proposed park, due to the fact that they will not be renewing the municipality’s lease on the property.”

CARRIED

Centennial Hall Usage – Recreational Activity Groups:

391-11 Mader/Leibel: “That we agree with the recommendation of Community Coordinator, Chris Exner, to charge recreational activity groups the regular rental rate for the Centennial Hall; and

That the groups can utilize the grant funding the municipality receives from Sask Lotteries for recreational expenses to subsidize their rental costs.” **CARRIED**

Tender of 1978 Caterpillar Crawler 955k:

392-11 Kirby/Sulma: “That we authorize Public Works Foreman, Jeff Carey, to tender out the sale of the 1978 Caterpillar Crawler 955k with a reserve bid being the amount of the quote to be received from experience parts at Kramer.”

CARRIED

RiverPark Meeting Room – Rental Fee Waiver:

393-11 Leibel/Kirby: “That we agree to waive of rental fee for River Park meeting room (\$75.00), for the Weed Management Strategy Area meeting on Monday September 26th at 7pm, as the municipality is a member of the organization.” **CARRIED**

Replacement of Inlet Structure 1A-3 - Oxbow Screwgate:

- 394-11 Sulma/Leibel: "That we agree to replace the existing infrastructure at the Oxbow, utilizing a gravity system with a gate that is currently non-functional, with a pump system due to the fact that when the floodway flows at an elevation which is higher than the water in the oxbow, the gate system permits water to flow from the floodway into the oxbow, if open, creating an even higher elevation in the oxbow; and
That the replacement of the gravity system with a pump system will enable the water to be pumped out of the Oxbow and into the floodway; and
That the estimated cost of the project is \$250,000 to be cost shared with Saskatchewan Watershed Authority on a 50/50 cost share basis, pending a new Flood Protection Works Agreement; and
That we inform Saskatchewan Watershed Authority that the structure replacement will be considered in the 2012 budgeting process and will be dependent on project prioritization."
- CARRIED**

Infrastructure Investment Plan - New Deal Grant – Sidewalk/Walking Trails:

- 395-11 Phillips/Mader: "That we authorize the Administrator to submit an Infrastructure Investment Plan under the New Deal for Cities and Communities – Transfer of Federal Gas Tax Revenues for sidewalk/walking trails removal and installation."
- CARRIED**

Infrastructure Investment Plan - New Deal Grant – Street Pavement Repairs:

- 396-11 Leibel/Kirby: "That we authorize the Administrator to submit an Infrastructure Investment Plan under the New Deal for Cities and Communities – Transfer of Federal Gas Tax Revenues for Street Pavement – base repairs with hot mix overlay."
- CARRIED**

SUMA – TCA Management - Online Conference:

- 397-11 Leibel/Mader: "That we agree to purchase one subscription to the on-line Tangible Capital Asset Management conference, presented by the Saskatchewan Association of Urban Municipalities on October 19th & 20th at a cost of \$250.00 plus GST; and
That we invite all managers to take part in the on-line conference."
- CARRIED**

Playground Sweeping Request – Lumsden Elementary School:

- 398-11 Kirby/Leibel: "That we deny the request submitted by Tom MacCallum with the Lumsden Elementary School to contract the Town of Lumsden to use the street sweeper to clean the paved playground area of the Elementary School due to the fact that the street sweeper is too large to manoeuvre around such a small area."
- CARRIED**

SK Parks & Recreation Assoc. – Annual Membership Renewal:

- 399-11 Mader/Phillips: "That we agree to renew the membership in the Saskatchewan Parks and Recreation Association for the 2011-2012 year, in the amount of \$115.00."
- CARRIED**

Western Municipal Tax Solutions Inc. – Tax Arrears Collection Service:

- 400-11 Leibel/Phillips: "That we request Western Municipal Tax Solutions Inc. to forward a copy of the required bylaw and agreement to engage their services for the collection of Tax Arrears; and
That once the required documentation is in place, we authorize the Administrator to send letters to ratepayers with tax arrears indicating that Western Municipal Tax Solutions have been authorized by the municipality to collect tax arrears, inform them of the charges that they will incur and encourage them to pay off their tax arrears or make payment arrangements with the municipality to avoid additional tax collection charges."
- CARRIED**

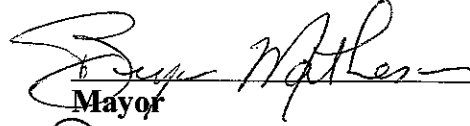
Oxbow Committee Meeting:

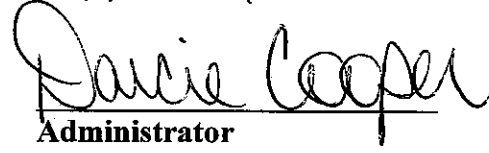
- 401-11 Leibel/Kirby: "That we agree to schedule an Oxbow Committee meeting for Friday, September 23rd at 3:30pm in Council Chambers."
- CARRIED**

Adjournment:

402-11 Kirby/Leibel: "That we adjourn this meeting at 9:47 p.m."

CARRIED


Mayor


Administrator