

TOWN OF LUMSDEN
MINUTES OF THE GROUP I MEETING HELD ON
March 15th, 2012

The Group I Committee convened their monthly meeting in the Municipal Office in Lumsden, on the afternoon of Thursday, March 15th, 2012 at 5:15 p.m. with Chairperson Doug Mader presiding.

Present: Chairperson: Doug Mader
 Mayor: Bryan Matheson
 Councillors: Dan Kirby, Jayne Leibel
 Community Coordinator: Chris Exner

Open Discussion:

- a) General Government -
- b) Recreation and Culture (Doug Mader)

Community Coordinator's Report:

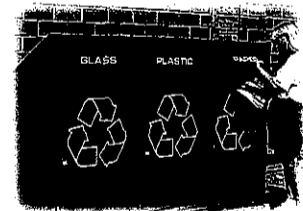
Community Coordinator's Report – March/2012

• **Library Update**

- Attended the Library AGM and clarified that the Town Office may need more office space in the near future causing the need to move the library to a different location in Lumsden. A number of options are being reviewed by the town. Several options were discussed at the meeting. I have been keeping the Library board updated on any further news etc.. via email.
- I met with Allan Johnson (Southeast Library CEO) and James Richards (Southeast Library Manager). We had a good discussion regarding the expectations of Southeast Library and those of the Town/RM of Lumsden. Following the meeting we had a tour of Centennial Hall.
- I have completed the first draft of the Centennial Hall basement option. The other 5 options are still under review.
- Other options we are reviewing include; Dew Drop, Legion, Old Post Office, School, New Construction, pros and cons of each option will be outlined.

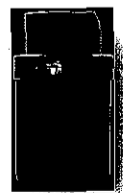
• **RiverPark Centre**

- Completed repairs to the men's shower bench, 2 tiles in the women's washroom and cleaning of the bathroom faucets. There was a mineral build-up on the sink faucets. We are going to upgrade the water manifold so that all water goes through the water softener. Manifold is very accessible in the utility room and the work will be completed by our staff.
- **Maintenance;** upgrade washroom mirrors, lock on maintenance door, shelving in the maintenance room, washroom door signage, remove excess used office equipment.
- **Capital:**
 - 1- Serving window – canteen (\$750), Lumsden historical wall prints
 - 2- Sound/video equipment
 - 3- RiverPark Centre Sign
 - 4- Exterior Recycling Centre (similar to the one in the campground)
 - 5- Gazebo



• **Campground**

- Upgrading the electric service on the west side of the campground may start earlier than expected. If the weather continues to cooperate we may have the work completed in early April.
- **Maintenance:** recycling/garbage station, aggregate in west parking lot, locking gate to the campground area, remove all single garbage cans, metal roof/siding on electrical building
- **Capital:**
 - 1- Electric Service to 7 sites (\$7240.00), 35 site posts/numbers, 2 compact enviro bins (\$2000)
 - 2- Permanent picnic tables, Fire pits
 - 3- Metal roof/siding on electrical maintenance building
 - 4- Wood shed, Concrete seating for the group firepit
 - 5- Sewer system for 10 sites



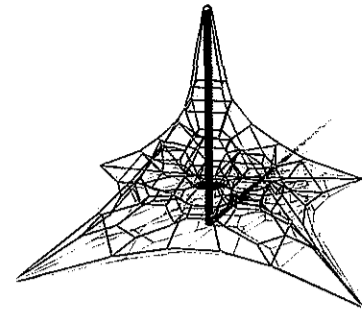
• **RiverPark**

- Playground equipment ordered, spring installation.
- Equipment arrived March 13th, I am reviewing the installation instructions in relation to the site plan of the playground. There is a certified installation

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foreman that will be in our area early April. Have worked with him before and the final product has always be flawless.

- **Maintenance:** playground aggregate, install Genesis rope climber
- **Capital:** equipment shed, benches and picnic tables
 - 1- 2nd payment of the Dynamo/Genesis rope climber
 - 2- Permanent Benches and Picnic Tables near playground area
 - 3- Equipment Shed
 - 4- 1 compact enviro bin
 - 5- Water fountain



● **Centennial Hall**

- Washroom toilets were recently upgraded. Utility stainless cover was installed in the basement kitchen.
- Weather permitting the front landscaping will be upgraded; removal of dead plants etc.. Spring planting, add soil and mulch.
- **Maintenance:** kitchen supplies, basement vent covers, venting for preschool room, phone system, landscaping in front of the building, parking signage, front exterior light cover, kitchen kickplate, install basement kitchen soap and towel dispenser
- **Capital:**
 - 1- Town backup server room (5 x 5)
 - 2- 350 drinking cups, 350 coffee cups
 - 3- Main level sound system
 - 4- Basement stacking chairs
 - 5- Upgrade furnaces \$12 000

● **Trail**

- National Trail Day is Saturday, June 2nd. Upcoming Sask Trails AGM, March 31st at
- Trail project for summer 2012 - re-establish the trail in RiverPark. We recently cleaned up a few sections on the northeast side of the park. With the help of the R.M. of Lumsden, we used their trail mulcher equipment. West side still needs some work as well as the ramps going on to the oxbow.
- **Maintenance:** prepare trail in RiverPark, upgrade the ramps into the Oxbow, lower the gradient of the trail ramp to the dyke on the southside of RiverPark, extend trail on dyke (southwest Lumsden).

- **Capital:**
 - 1- 72" Trail Leveler (\$1000)
 - 2- RiverPark trail signage
 - 3- Benches
 - 4- Push mower
 - 5- Promotional Brochure



● **Ball Diamonds**

- I am expecting lots of support again this year from Minor Ball and the Jet's ball team, lots of spring work to do at the diamonds, work will not get completed without lots of volunteer work hours.
- **Maintenance:** replacing two backstops and some player benches are high priority for Spring 2012
- **Capital:**
 - 1- Backstop/dugouts on Jet's Diamond, Backstop/7th east
 - 2- Purchase and install 3 compact enviro bins at the 3 ball diamonds, Backstop Cubs Diamond
 - 3- Bleachers (7th East and West), player's bench 7th west
 - 4- Bleacher (Sitter, Cubs and Jets)
 - 5- Metal siding on batting cage building

● **SprayPark**

- Last meeting was Monday, March 12th.
- Very good Committee, the new chair is Shannon Babey. Committee will focus on Corporate Sponsorship the next few months.
- Location of a future Spray Pad is not finalized, the top two locations are RiverPark and Lion's Park.
- Current fundraising: Next event is the Magic Show in May 17th, 2012.

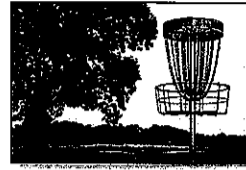
- **Financial Report:**

Optimist Club	20 265.49	
RBC Foundation	1 000.00	
IBEW Local 2038	250.00	
Movie Night	1 854.00	
Rider Games	100.00	
Frog Promo	1 095.00	
Total	\$ 24 564.49	Fundraising Goal \$150 000.00

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- *AM*

- **Parks**

- 9 hole disc golf course would cost \$7 240, includes all materials and labour.
- Disc course would be a great addition to Lion's park. We have sufficient space and the design would match our long-term plan with the greenspace. Benches and path with be incorporated into the design.
- **Maintenance:** remove power poles in Lion's Park / install power cabinet \$3270
- **Capital: Lion's/Town 2012 Park Upgrade** (equipment ordered in 2012 – install 2013), Establish Disc Golf in Lion's Park.
 - 1- Lion's park power cabinet
 - 2- Disc golf course in Lion's Park
 - 3- Dinosaur equipment / Broad Street Park
 - 4- Rock Creek at Elgin Park
 - 5- Gazebo at Lion's Park



- **Trees**

- Tree planting program in 2012. We will remove all the existing trees from the old tree nursery and plant at various green spaces in town. The 10 000 sq/ft nursery grounds will rototilled and prepared for seedling planting. We will then install 8 ft game fencing to the existing poles. Soaker hoses will be replaced. The cubs/scouts will do all the planting and regular maintenance.
- **Maintenance:** partnership and commitment from the cubs/scouts is crucial for this project to be successful. Trail to the nursery needs to be cleared for easier maintenance access.
- **Capital:**
 - 1- 6 to 7 ft blue spruce trees for RiverPark/Campground
 - 2- Landscaping in front of the Centennial Hall
 - 3- New fence mesh at the tree nursery (\$670/330 ft X 8 ft roll)
 - 4- Soaker hoses for the nursery
 - 5- Tiller attachment for the Bobcat (\$4500)

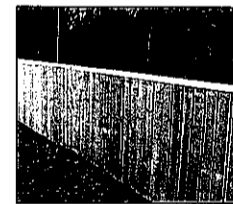


- **Special Events**

- Lumsden Senior's Night in March 21st at the Centennial Hall. The Lion's are making all the arrangements for the meal. I look after the entertainment, registration and some of the promotion. Lottery funds cover the cost of the entertainment (\$400.00). Entertainment this year is "Harmony to Go", similar to a barbershop quartet. Seniors look forward to this annual event, we usually get between 100 and 140 residents attending.
- National Trails Day in June 2nd.

- **Sports Centre**

- Outdoor rink is finished for the season due to the mild weather
- I would like to see the outdoor rink area equipped with summer recreational equipment.
- **Maintenance:** the area will need a good spring clean-up
- **Capital:**
 - 1- Outdoor rink boards \$4600
 - 2-
 - 3-
 - 4-
 - 5-



- **Promotion**

- Walking Tour pamphlet in draft stages. Bill King and Ken Goldie are the hard working volunteers behind this project. I wasn't pleased with the samples from Prairie mapping, they have good services for scale maps etc.. We are looking for a non-scale tourism map. I have requested quotes from a few more companies.
- We are looking at participating in a free community promotion with CKRM, the morning mayor promotion. We provide an aprox. 15 sec pre-recording about Lumsden, the recording is played throughout the day
- Completed an interview with the LeaderPost for a free promotion of Lumsden in an upcoming May 7th publication. Part of a province wide promotion that is being done with Tourism.
- Started a parks/trails email group, testing to see what kind of response I would get and what medium people are using.
- Will continue to update the Lumsden Facebook site, "what's on in Lumsden".
- Tourism Saskatchewan Awards of Excellence banquet is on March 22nd in Regina, Lumsden Great Pumpkin and Scarecrow Festival is a finalist for a marketing award.



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 B. King

- Currently working on the Explore Regina ad, we promote Lumsden on a one page format.
- Found a company out of Saskatoon that makes precast concrete signs, I submitted dimensions and details, should receive a quote within the next week.
- Vinyl signage on the office is due for replacement, two weeks to complete.

- **Sask Lotto**

- **Expected Grant total for 2012/13**
 - Town of Lumsden 1523 x 8.54 = 13 006
 - R.M of Pense 100 x 5.77 = 577
 - R.M of Lumsden 1043 x 5.77 = 6 018
 - Total – \$ 19 601**
- Review of the Grant Allocations for 2011/12:
 - Cubs and Scout's Program \$3000
 - Preschool Program \$2000
 - Dew Drop In \$1500
 - Lumsden Historical Society \$1500
 - Lumsden Heritage Home \$1000
 - Karate Program \$1000
 - Lumsden and District Arts Council \$1000
 - Lumsden Youth Group \$1000
- Remaining grant funds cover the cost of the swim program, library drop in programs and special events
 - ie. Senior Appreciation Night, Duck Derby and Street Market.

Chris Exner

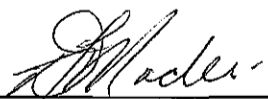
- c) Protective Services – (Jayne Leibel) No Report
- d) Planning and Economic Development – Sask in Motion, Chris talk to Amanda Perry
- e) Lumsden Fire District (Dan Kirby) – Level 1 of the exams are complete, upcoming First Aid course in April.

New Business:

- a) Doug led a discussion on Library options. Building options, using volunteer labour. A specific library committee will be set up with Mayor Matheson, Counsellor Mader/Sulma and Chris along with Judy Heaps (Library Chair) and other library reps. Chris will talk with Judy to set up a meeting in the near future.
- b)
- c)

Adjournment:

The meeting was adjourned at 6:20 p.m.



 Chairperson



 Chief Administrative Officer