

TOWN OF LUMSDEN / R.M. OF LUMSDEN No. 189
MINUTES OF AUGUST 28th, 2012
JOINT ADMINISTRATION COMMITTEE MEETING

The members of the Joint Administration Committee met in the Council Chambers of the Municipal Office, on the evening of Tuesday, August 28, 2012 at 7:25 p.m. with Chairman Jim Hipkin presiding.

Present:	Reeve:	Jim Hipkin
	RM Councillor:	Tom Harrison
		Kent Farago
	Mayor:	Bryan Matheson
	Town Councillor:	Rhonda Phillips
	Chief Administrative Officer:	Byron M. Tumbach
 	Absent: Town Councillor:	Dan Kirby

Minutes:

Phillips/Harrison: "That the minutes of the June 19, 2012 Joint Administration Committee meeting be approved as circulated." **CARRIED**

Reports:

Chief Administrative Officer Report:

CAO, Byron Tumbach, provided a report on the LGA Support Services from to the end of July. He asked the Committee when they wished to meet again prior to the October 24th municipal election. The Committee felt that there should be a meeting on October 2 at 7:00 p.m.

The Chief Administrative Officer (CAO) provided the Committee with a verbal report of undertaking at a recent RM meeting where a delegation was recording the proceedings without disclosing the fact he was doing it. In addition the CAO gave an overview of how attendees at Council meetings may be disruptive and how these situations may be handled.

Report to Council on Adopting Council Meeting Decorum

Matheson/Farago: "That administration brings back to each Council a proposed policy governing Council meeting decorum mainly as it pertains to delegations interaction with Council and spectators behaviour while in attendance at Council. " **CARRIED**

Phillips/Harrison: "That the Chief Administrative Officers report be accepted as presented." **CARRIED**

Lumsden & District Volunteer Fire Department Appreciation

Mayor Matheson and Councillor Phillips provided a verbal report on the planning for the appreciation of the Lumsden Volunteer Fire Fighters.

Phillips/Farago: "That the Lumsden & District Volunteer Fire Department appreciation event be held on Friday October 12th at the Centennial Hall in Lumsden.

- The festivities commence at 6:00 p.m. and include a cash bar and buffet supper.
- Tickets will be \$20 per person
- All Lumsden Fire Fighters attending, including their guest will receive complementary tickets
- All Joint admin staff attending will receive one ticket free
- Local MLA's and MP will be invited to bring greetings
- Chief Fire Commissioner will be asked to make the presentation to honour five long serving fire fighters
- Proceeds of the event to be donated to the Lumsden & District Volunteer Fire Department." **CARRIED**

BM + JRM

NEW BUSINESS:**Fire Training Grounds**

Lumsden and District Fire Department is building training grounds by the landfill. They are needing 150 yards of base gravel and are requesting the RM to donate the gravel.

Farago/Harrison: "That the Joint Administration Committee asks the RM to donate 150 cubic yards of base gravel for the proposed training grounds." **CARRIED**

Chief Administrative Officer – Evaluation

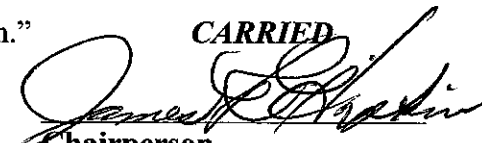
With the upcoming municipal election occurring in the next eight weeks the Committee felt a review needed to be done prior to the election.

The meeting moved into in camera and the Chief Administrative Officer left the meeting at 8:00 p.m.

The meeting came out of "in-camera" at 9:30 p.m.

Adjournment:

Hipkin: "That this meeting be adjourned at 9:30 p.m."

CARRIED

Chairperson



Chief Administrative Officer