

**TOWN OF LUMSDEN**  
**MINUTES OF THE GROUP I MEETING HELD ON**  
**JANUARY 5<sup>th</sup>, 2012**

The Group I Committee convened their monthly meeting in the Municipal Office in Lumsden, on the afternoon of Thursday, January 5<sup>th</sup>, 2012 at 5:15 p.m. with Chairperson Doug Mader presiding.

**Present:** Chairperson: Doug Mader  
Mayor: Bryan Matheson  
Councillors: Dan Kirby, Jayne Leibel  
Community Coordinator: Chris Exner

**Open Discussion:**

- a) General Government - No Report
- b) Recreation and Culture (Doug Mader)

**Community Coordinator's Report:**

• **RiverPark Centre**

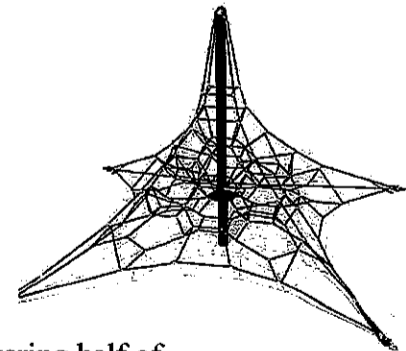
- Park gate is closed and locked at the bridge, users of the facility have to unlock and lock the gate.
- We will build another gate this year immediately after the bridge which will close the campground side to vehicle traffic; this will allow parking for RiverPark building users and walkers/skiers.
- Maintenance: shower bench (men's washroom), tiles (women's washroom), cedar bench (exterior), upgrade washroom mirrors, lock on maintenance door, shelving in the maintenance room.
- Capital: serving window \$750 (canteen), Lumsden historical prints, sound and video equipment

• **Campground**

- April will be very busy getting the new electrical sites complete. I would also like to have the 2<sup>nd</sup> recycling/garbage station complete on the south side of the campground and remove all single garbage cans.
- By the end of 2012, I would like to have each site marked and a chained permanent table in place.
- Draft of renumbering; 35 electrical sites, 5 non-serviced sites and a group camping area.
- Maintenance: service to 7 sites \$7,240.00, site numbers/posts, recycling/garbage station, aggregate in west parking lot
- Capital: picnic tables, fire pits

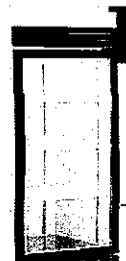
• **RiverPark**

- Autocad site map of RiverPark is complete.
- Playground equipment ordered, spring installation.
- The new equipment is a Genesis rope climber, a very unique structure to Lumsden and Saskatchewan.



The Lumsden Lions are supporting this upgrade by covering half of the cost of the project. During installation we will upgrade the landing area (aggregate) around the existing play equipment, bringing the playground area up to national safety code (CSA) standards.

- The upgraded park will be a big draw for families to stay in our campground, we will be able add the playground to our "Lumsden Attractions" list.
- Maintenance: playground aggregate
- Capital: equipment shed (will get price for shed/pad), benches and picnic tables



*Handwritten signature or initials.*

- **Centennial Hall**

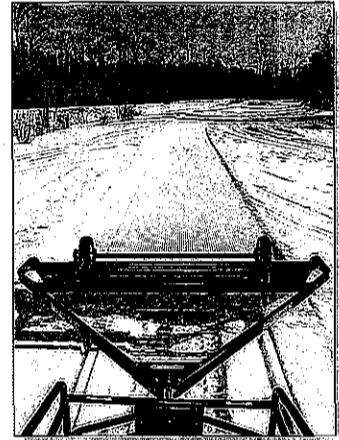
- 2010 income: \$15,113.00. 2011 income: \$16,625.00.
- Basement kitchen painting was completed December 29<sup>th</sup>.
- Maintenance: kitchen supplies, basement vent covers, venting for preschool room, phone system, landscaping in front of the building, parking signage, replace cooler, replace freezer
- Capital: 200 basement chairs, upstairs sound system

- **Ball Diamonds**

- Lots of spring work to be completed in order to have the diamonds ready for spring ball season. The 7<sup>th</sup> avenue backstop needs mesh installed, infield aggregate. The Jets diamond needs backstop / outfield fence mesh installed and infield aggregate.
- The majority of the work on 7<sup>th</sup> avenue will be done by Lumsden Minor Ball Assoc.
- Maintenance: repair existing bleachers and player benches at 7<sup>th</sup> Avenue Park
- Capital: construct 3 new sets of bleachers for the 2012 season

- **Trail**

- The new tracks are on the ATV, unit is now versatile in all conditions. We groomed RiverPark trails twice in December and I will continue to groom on a regular basis.
- The track setter we purchased last year is working very well. The attached picture is a trail leveler, this was the piece of equipment we were going to purchase this year (instead, we put the tracks on the ATV). 2012 we can purchase this piece of equipment, it has wheels which can be put down and the unit can then be towed to other parks. This piece of equipment would groom a great trail on the dyke for walking as well.
- National Trail Day is Saturday, June 2<sup>nd</sup>, I will organize a special event in the Lumsden area to promote our trail system that runs from Lumsden to Deer Valley.
- Trail project for summer 2012 will be to re-establish the trail in RiverPark. Rebuilding a few low sections up and away from the Oxbow. New sections will need aggregate. The entire Riverpark section will be 8 feet wide. Oxbow ramps will be shaped and prepared for Nordic trails in the winter.
- Maintenance: prepare trail in RiverPark, upgrade the ramps into the Oxbow, lower the gradient of the trail ramp to the dyke on the southside of RiverPark, extend trail on dyke (southwest Lumsden).
- Capital: 72" Trail Leveler (\$2500.00)



- **SprayPark**

- Next committee meeting is January 10<sup>th</sup>.
- Current priority is seeking corporate donations, presentation package is being prepared.
- A draft of the Presentation Package will be presented to council prior to distribution, we will also be on hand to answer technical questions for council, for example; water consumption, maintenance/costs, grey water usage, location pros/cons etc..
- If fundraising is a success, I am strongly recommending the Spray Park be located in RiverPark. A few location benefits: change room facility, canteen (Town revenue), parking, close utility connections, excess water can be used for irrigation, low maintenance area, added attraction for campground (Town revenue), facility rental (birthday parties etc.), great sun location (south facing) and site supervision (lots of traffic July and August).
- Upcoming fundraising: Toonie Frog promotion has brought in a few hundred dollars and there is a Family Magic Show scheduled for May 10<sup>th</sup>, 2012.
- Currently close to \$25,000 raised to date – goal of \$150 000.

BMO

- **Parks**

- Lion's Park and RiverPark Site maps (DWG format) are completed. I am currently taking an online course for Autocad. Our software at the office is 2000. Wayne said software could be shared with R.M. Currently downloaded trial version good for 1 month. I would like to produce inventory site maps of each park.
- Lion's Club donated funds from their Christmas Party for installation of a new bench and picnic table in a park. I would like to put the bench in RiverPark beside RiverPark Centre, there is also a great location for a table there as well.
- Maintenance: remove power poles in Lion's Park / install power cabinet \$3,270.00, water fountains
- Capital: Lion's/Town 2012 Park Upgrade (equipment ordered in 2012 – install 2013), Establish Disc Golf in Lion's Park.

- **Trees**

- Weather permitting it would be great to prioritize the tree planting program in 2012. Remove all the existing trees from the old tree nursery and plant at various green spaces in town.
- Get the Lion's and the Scouts involved in the new initiative, planting seedlings in the nursery/maintenance.
- Maintenance: upgrade fencing at tree nursery
- Capital: purchase large coniferous and deciduous trees for the parks and new Town Sign location.

- **Special Events**

- Lumsden Senior's Night in March 21<sup>st</sup> at the Centennial Hall. The Town will sponsor the entertainment using allocated Lottery Funds, the Lion's provide the meal. Together we promote the event. Seniors look forward to this annual event; we usually get between 100 and 140 residents attending.
- Community Clean-up in the parks to take place in April
- National Trails Day is June 2<sup>nd</sup>.
- A "Block Party" outline is in draft stages. Would like to discuss outline ideas with our group.

- **Sports Centre**

- Outdoor rink is in operation, extended mild weather will cause some challenges.
- Minor repairs and netting upgraded.
- Kubota tractor now geared for ice maintenance, (borrowed Jeep can be returned to Bob Aulie).
- Maintenance: regular ice maintenance
- Capital: get quote to upgrade the rink boards / seek grant

- **Promotion**

- Walking Tour pamphlet in draft stages. Some great volunteers doing the research for the project. The centerfold town map has poor presentation. I am doing up a draft map and contracting a graphic artist to add the "professional touch" with a quality finished product.
- Town Sign; keep running into financial barriers with the sign. Meeting with a few sign companies next week regarding sign options for our budget.
- Preparing the ad for the Southeast tourism book.
- Completed the database update for Sask Tourism and the print ad in their booklet.
- Started a parks/trails email group, testing to see what kind of response I would get and what medium people are using.
- No net media pursued at this time.

- **Sask Lotto**

- Review of the Grant Allocations for 2011/12:  
Cubs and Scout's Program \$3000

*hmt*  
*[Signature]*

Preschool Program \$2000  
Dew Drop In \$1500  
Lumsden Historical Society \$1500  
Lumsden Heritage Home \$1000  
Karate Program \$1000  
Lumsden and District Arts Council \$1000

(Chris will get total to be allocated to the youth group)

- Remaining grant funds cover the cost of the swim program, library drop in programs and special events ie. Senior Appreciation Night, Duck Derby and Street Market.
  - The funds from the Cubs/Scouts, Arts Council, Preschool and Karate program will be returned to the town for facility userfees (they use the Centennial Hall and RiverPark Centre)
  - All group representatives will be required to attend a grant allocation meeting so I can explain the procedure for program follow-up and expectations while using the facilities. I had to delay meeting with groups because of the unexpected Autocad course.
- c) Protective Services – (Jayne Leibel) Dan asked if there was any meeting set for a Lumsden Emergency Plan with the RCMP, Jayne will contact the RCMP.
- d) Planning and Economic Development – no report
- e) Lumsden Fire District (Dan Kirby) – Dan reported that the Level 1 training with the Fire Department is ongoing. 16 participants are currently training covering: hazardous materials, emergency decontamination. The Fire Department is also discussing a long-term capital plan.

**New Business:**

- a) Chris's performance review was passed around and discussed. Doug met with Chris and completed the evaluation. A copy of the evaluation will be passed on to administration.

**Adjournment:**

The meeting was adjourned at 6:20 p.m.

  
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Chairperson

  
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Chief Administrative Officer