

**TOWN OF LUMSDEN**  
**MINUTES OF THE REGULAR MEETING HELD ON**  
**MARCH 27<sup>th</sup>, 2012**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, March 27<sup>th</sup>, 2012 at 6:30 p.m. with Mayor Bryan Matheson presiding.

**Present:** Mayor: Bryan Matheson  
 Councillors: Al Sulma, Jane Cogger (arrived 6:45pm), Dan Kirby  
 Rhonda Phillips, Doug Mader, Jayne Leibel  
 Chief Administrative Officer: Byron Tumbach  
 Assistant Administrator: Darcie Cooper  
 Public Works Foreman: Jeff Carey (Left at 6:35 p.m.)

**Public Works Report:**

Public Works Foreman, Jeff Carey provided a verbal report on various public works and utilities matters.

121-12 Sulma/ Phillips: "That the verbal report provided by Jeff Carey be accepted as presented." **CARRIED**

**Minutes:**

122-12 Kirby/Mader: "That the minutes of the March 13<sup>th</sup> regular meeting of Council be approved as circulated." **CARRIED**

**Minutes:**

123-12 Kirby/Leibel: "That the minutes of the March 15<sup>th</sup> Group I Committee meeting be approved as circulated." **CARRIED**

**Minutes:**

124-12 Sulma/Cogger: "That the minutes of the March 20<sup>th</sup> Joint Administration Committee meeting be approved as circulated." **CARRIED**

**Committee Reports:**

Councillor Doug Mader provided a verbal report on the Group I Committee meeting he attended. Councillor Dan Kirby provided a verbal report on the Joint Administration Committee meeting he attended.

**Correspondence:**

125-12 Kirby/Sulma: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. FCM – Email re: Wastewater Treatment Facility Funding
- B. Sask. Justice – Disbursement Reports
- C. Access Communications Cooperative Ltd. – Scholarship Awards
- D. Che-Wei Chung – Email re: Recycling Grant
- E. WUQWATR - 2012 AGM Notice
- F. SUMA – 2012 Membership
- G. Associated Engineering (Sask.) Ltd. – Wastewater Treatment Facility Upgrade Invoice
- H. Associated Engineering (Sask.) Ltd. – Interim Wastewater Study Invoice
- I. Associated Engineering (Sask.) Ltd. – Surface Aeration System, Application for Permit to Construct
- J. Tourism Saskatchewan – Tourism Awards of Excellence
- K. Municipal Affairs – Response Ltr re: Wastewater Treatment Facility Funding
- L. Misc. Publications." **CARRIED**

**Bank Reconciliation:**

126-12 Sulma/Leibel: "That the bank reconciliation be accepted as circulated, for the period ending February 29, 2012." **CARRIED**

**General Account - Payment Vouchers:**

127-12 Leibel/Mader: "That the general accounts listed below and totaling \$32,429.86, have been checked and approved for payment by the respective committees."

**Administration Report:**

Chief Administrative Officer, Byron Tumbach provided a written report on various administrative matters.

- 128-12 Mader/Cogger: "That the report provided by the Chief Administrative Officer be accepted as presented." **CARRIED**

**OLD BUSINESS:**

**Marketing of 5<sup>th</sup> Avenue Lots:**

- 129-12 Leibel/Cogger: "That we authorize Faith Realty Executives to market the town lots on 5<sup>th</sup> Avenue at a commission rate of 4%; and  
That we communicate to Faith Realty Executives that council is firm on the set price for the lots at \$110,000 plus GST and if the Town receives an offer to purchase from an individual(s) that has/have expressed interest in the Town lots prior to this date, there would be no commission paid to Faith Realty Executives from that sale."

**CARRIED**

**Deer Valley Developments – Water Supply Agreement:**

- 130-12 Kirby/Sulma: "That we authorize the Chief Administrative Officer to forward the Draft Deer Valley Water Supply Agreement to our Solicitor, Pat MacDonald for his review; and  
That we require Cameron Johnson with the Deer Valley Water Utility to share in the legal costs on a 50/50 basis with the municipality."

**CARRIED**

**Development Application No. 2011-23 – Kerbrat/Munday's:**

- 131-12 Kirby/Mader: "That we agree to forward the development application submitted by Terri Kerbrat and Bob & Lynne Munday to develop a multi-use residence on land legally described as Lot 5, Block M, Plan AT39, 555 James Street North to our Planner, Jim Walters for his review and recommendation; and  
That prior to forwarding the application to our Planner, we require a proper site plan be submitted by the applicant."

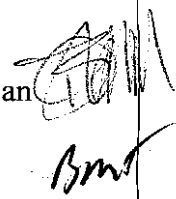
**CARRIED**

**NEW BUSINESS:**

**Aerator – Purchase & Installation:**

- 132-12 Sulma/Phillips: "That we authorize the purchase and installation of a 5 h.p. surface aerator for the lagoon, as recommended and designed by Associated Engineering, at an estimated cost of \$19,000.00."

**CARRIED**

Handwritten signature and initials, possibly "Bmt", in the bottom right corner of the page.

described as Lot 5, Block M, Plan AT39, 555 James Street North to our Planner, Jim Walters for his review and recommendation; and  
That prior to forwarding the application to our Planner, we require a proper site plan be submitted by the applicant.”

**CARRIED****NEW BUSINESS:****Aerator – Purchase & Installation:**

132-12 Sulma/Phillips: “That we authorize the purchase and installation of a 5 h.p. surface aerator for the lagoon, as recommended and designed by Associated Engineering, at an estimated cost of \$19,000.00.”

**CARRIED****Canyon Creek Equestrian Development:**

133-12 Kirby/Leibel: “That, as the Equestrian Centre, as proposed by Canyon Creek Developments does not require a permit from the Ministry of Agriculture, we agree to work with the Ministry of Agriculture utilizing their expertise in addressing agricultural operation issues with the development, such as manure management and disposal.”

**CARRIED****Office Renovation Costs**

134-12 Kirby/Sulma: “That we agree with the recommendation of the Joint Administration Committee and authorize Administration to obtain price quotes for a conceptual design for an Office Renovation to accommodate the future administrative needs of both municipalities.”

**CARRIED****WUQWATR Annual General Meeting:**

135-12 Mader/Cogger: “That we authorize Councillor Rhonda Phillips, to attend the Annual General Meeting of the Wascana Upper Qu’Appelle Watersheds Taking Responsibilities to be held in Bethune on March 29<sup>th</sup>, 2012, with expenses to be reimbursed as per resolution 21-08.”

**CARRIED****UMAAS Convention:**

136-12 Leibel/Kirby: “That we authorize C.A.O. Byron Tumbach and Assistant Administrator, Darcie Cooper to attend the Urban Municipal Administrator’s Association of Saskatchewan Annual Convention, to be held in Saskatoon on June 5-8, 2012, with expenses to be reimbursed in accordance with resolution No. 21-08.”

**CARRIED****Special Council Meetings:**

137-12 Sulma/Phillips: “That we agree to hold the following special budget meetings, at the following date, time and place:

Group II Committee Monday, April 2<sup>nd</sup> at 6:30 p.m. in the Town Office

Group I Committee Tuesday, April 3<sup>rd</sup> at 6:30 p.m. in the Council Chambers.”

**CARRIED****Bylaw No. 3-2012 – Adding Certain Amounts to Tax Roll of Certain Lands – 1<sup>st</sup> reading:**

138-12 Kirby/Sulma: “That Bylaw No. 3-2012, a bylaw to provide for adding certain amounts owing to the Town to the Tax Roll pertaining to certain lands, be read a first time.”

**CARRIED****Bylaw No. 3-2012 – Adding Certain Amounts to Tax Roll of Certain Lands – 2<sup>nd</sup> reading:**

139-12 Cogger/Leibel: “That Bylaw No. 3-2012, a bylaw to provide for adding certain amounts owing to the Town to the Tax Roll pertaining to certain lands, be read a second time.”

**CARRIED****Bylaw No. 4-2012 – Adding Certain Amounts to Tax Roll of Certain Lands – 1<sup>st</sup> reading:**

140-12 Phillips/Mader: “That Bylaw No. 4-2012, a bylaw to provide for adding certain amounts owing to the Town to the Tax Roll pertaining to certain lands, be read a first time.”

**CARRIED****Bylaw No. 4-2012 – Adding Certain Amounts to Tax Roll of Certain Lands – 2<sup>nd</sup> reading:**

141-12 Kirby/Leibel: “That Bylaw No. 4-2012, a bylaw to provide for adding certain amounts owing to the Town to the Tax Roll pertaining to certain lands, be read a second time.”

**CARRIED**

**Bylaw No. 5-2012 – Adding Certain Amounts to Tax Roll of Certain Lands – 1<sup>st</sup> reading:**

142-12 Sulma/Phillips: "That Bylaw No. 5-2012, a bylaw to provide for adding certain amounts owning to the Town to the Tax Roll pertaining to certain lands, be read a first time."

**CARRIED**

**Bylaw No. 5-2012 – Adding Certain Amounts to Tax Roll of Certain Lands – 2<sup>nd</sup> reading:**

143-12 Cogger/Mader: "That Bylaw No. 5-2012, a bylaw to provide for adding certain amounts owning to the Town to the Tax Roll pertaining to certain lands, be read a second time."

**CARRIED**

**Tax Collection Letters:**

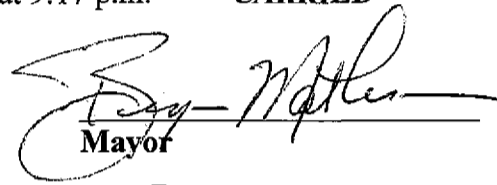
144-12 Leibel/Kirby: "That we authorize the Chief Administrative Officer to immediately send registered letters to the property owners that Bylaw No.'s 3, 4 and 5 pertain to and inform them of Council's intention to pass the Bylaws at their meeting on April 10<sup>th</sup>, inform them of the process and charges that will occur if they do not pay the arrears or make payment arrangements before April 10<sup>th</sup>."

**CARRIED**

**Adjournment:**

145-12 Kirby/Sulma: "That we adjourn this meeting at 9:17 p.m."

**CARRIED**

  
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Mayor

  
\_\_\_\_\_  
Chief Administrative Officer