

TOWN OF LUMSDEN
MINUTES OF THE GROUP I MEETING HELD ON
June 14th, 2012

The Group I Committee convened their monthly meeting in the Municipal Office in Lumsden, on the morning of Thursday, June 14th, 2012 at 10 a.m. with Chairperson Doug Mader presiding.

Present:	Chairperson:	Doug Mader
	Mayor:	Bryan Matheson
	Community Coordinator:	Chris Exner
Absent:	Councillors:	Dan Kirby

Open Discussion:

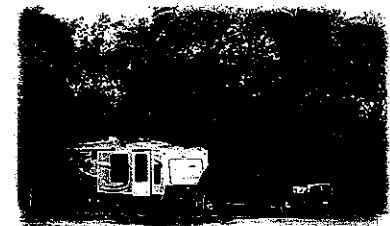
- a) General Government - No Report
- b) Recreation and Culture (Doug Mader)

Community Coordinator's Report:

Community Coordinator's Report – June/2012

• **Campground**

- I have been pleased with the RiverPark Custodian, we are working well together. Campers are pleased as well.
- Campground Revenue: April 2011 - \$0, April 2012 - \$3824.11, May 2011 - \$1837.56, May 2012 - \$8860.00
- We currently have 24 monthly campers, we expect more with the upcoming highway project from Bethune to Regina. West side of the campground will be totally full before the end of June, over-flow area on east side will be very busy, especially during the July 7/8 weekend when we host the annual Fun in the Sun mixed slo-pitch tournament.
- At the start of ball season, we had some concerns with players parking in the camp area; this is slowly changing with teams coming more aware of the designated parking area for ball players.
- We have 3 brand new sites and 4 upgraded sites. We had some challenges with the weather and with some existing utilities that needed some attention. We maxed out on our power service to the campground; I applied to SaskPower for another transformer. The paperwork is completed and the 2nd transformer should be installed within the next couple of weeks.
- With all the trenching and equipment in and out of the campground the roads and some sites needed new aggregate. Several loads were brought in. This material will need some topping up later in the season. We are over-budget on our aggregate for the campground and we still need more in areas.
- We had a major sewer blockage in RiverPark, took a few days to find the problem and fix it.
- Currently working on some problems with the water heater in the single washroom building. Dealing with the manufacturer regarding the problem.
- I expect by mid- June we will be running at capacity, some space for overnight stays in overflow and small sites. We could make room for larger units in some of our small sites, this would require; tree pruning, moving some fire pits and additional aggregate.
- All sites have a picnic table and fire pit.
- **Maintenance:** metal roof/siding on electrical building, tree pruning and clean-up enlarging a few sites, aggregate and grading campground road, removal of grass and add aggregate in west parking lot, recycling/garbage station, build and install a locking gate to the campground area.
- **Capital:**
 - 1- Metal roof/siding on electrical maintenance building
 - 2- Trench sewer line to main RiverPark tank – saving of approx. \$2500 a year
 - 3- Sewer system for 10 sites
 - 4- Permanent picnic tables, Fire pits – 5 sites each year
 - 5- Wood shed

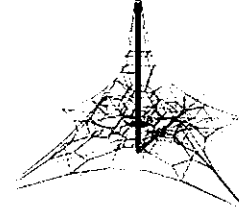


• **RiverPark**

- Genesis Rope Climber play structure installed, pea rock landing surface aggregate spread in safety area. The border material has been delivered. We will install the border in the near future. Landing aggregate and the border cost more than originally estimated.

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- Will schedule public promotion of the new playground equipment with the Lumsden Lion's when the project is completed.
- On June 3rd the Scouts planted 400 trees in RiverPark, in the campground and along the walking trail. Each tree has a survey stake, 10 youth and 7 adults did the planting. Trees included: Bur Oak 40, Green Ash 40, Cottonwood 50, Red Elder 50, Willow 40, Siberian Crab 40 and Paper Birch 40.
- **Maintenance:** install bench and garbage bin by playground, secure underground wire by RiverPark Centre, add crushed rock around RiverPark building
- **Capital:**
 - 1- Permanent Benches and Picnic Tables near playground area
 - 2- 1 compact enviro bin
 - 3- Metal roof on storage sheds behind RiverPark Centre
 - 4- Equipment Shed
 - 5- Water fountain

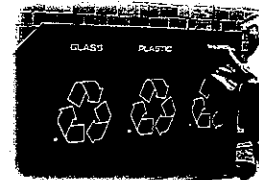


• RiverPark Centre

- Building continues to get regular meeting rentals and use by minor sport, culture and recreation groups. I am recommending a change in user fees; keep the \$75/half day fee for birthdays/anniversaries etc. Add a \$150 fee for full day conferences. **Council will discuss at the Town meeting on June 26th.**
- Maintenance room is cleaned of all debris and garbage; storage shelving can be completed in the fall.
- No solution for air exchange/air conditioner switch.
- Several options for sound tiles, fall installation.
- Lots of historical prints to choose from... should decide on a theme. After some discussion, we will look into photos of Lumsden floods.
- **Maintenance;** upgrade washroom mirrors, lock on maintenance door, shelving in the maintenance room, washroom signage.

- Capital:

- 1- Serving window – canteen (\$750), Lumsden historical wall prints
- 2- Sound/video equipment
- 3- RiverPark Centre Sign
- 4- Disposal and Recycling centre near canteen
- 5- Gazebo



• Library Update

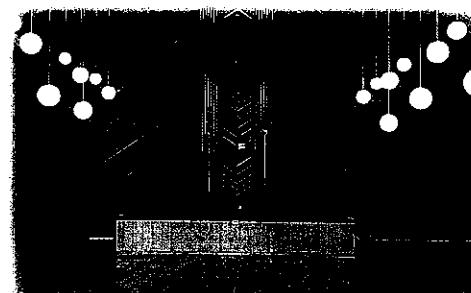
- We have been exploring options for a possible new location for the library. Bryan and I met with the Dew Drop In executive during their June monthly meeting. We explained the situation at the municipal office, the need for a new location for the library within the next couple of years. Dew Drop In membership does not want to move, they have put a lot of work and pride into the building. Their membership is growing and the building is in great shape and meets the needs of the club.
- Current options we are considering for new library location include: the Legion, basement of the hall, Dew Drop In or a new building. A new building is too costly unless there was a large grant or donation, land and location would still be needed. **Chris and Bryan to meet with Legion members on June 26th at 9 am.**

• Centennial Hall

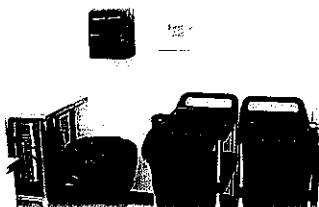
- Basement doors have been fixed, the basement entryway is overdue for some upgrades; doors, window and flooring.
- Cisco phones are now installed at the hall; by the basement playschool room and upstairs rotunda. The phones are programmed not allowing long distance calls.
- Several compliments from facility users with the new appliances in the basement kitchen and upstairs serving kitchen.
- We have 22 weekend bookings between June 1 and September 30.
- **Maintenance:** kitchen supplies, basement vent covers, venting for preschool room, landscaping in front of the building, front exterior light cover, kitchen kick plate.

- Capital:

- 1- Town backup server room (5 x 5)
- 2- 350 drinking cups, 350 coffee cups
- 3- 60" gas range in the basement kitchen
- 4- Upgrade basement entry way
- 5- Main level sound system
- 6- Basement stacking chairs
- 7- Upgrade furnaces \$12 000



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• Trail

- We have done lots of work on the trail through RiverPark. Most of the 2011 flood debris has been removed, area has all been mowed. There are still some spots that need some excavation work. We had several large trees down that had to be cut up and hauled away. The wind storm on June 10 knocked over a few more trees, we removed these trees on June 12th.
- Trail on the dyke has been mowed from RiverPark to Qu'Appelle West alley connection. Trail is in fair condition. Grass and weeds are growing in on the trail.
- Trail section from Qu'Appelle west to Rice's parking lot / map pavilion is all cut and trimmed. Jim Rice and Gary Howland have completed maintenance of Sawhet and Gary Burling has mowed the section at Deer Valley. Trail is in good condition.
- Regina Multisport held a mountain bike tour on the Sawhet in May, we are in discussions with them to give us more advance notice so land owners are aware, trail can be groomed and local athletes can participate.
- An updated trail pamphlet is completed; Dylan Johns did most of the work. These pamphlets will be put in the boxes at the map pavilions located along the trail.
- I copied the Walking and Cycling policies from the Lumsden Basic Planning Statement. Below is our current status regarding the suggested Lumsden walking and cycling paths. **Discussion and Map handed out.**

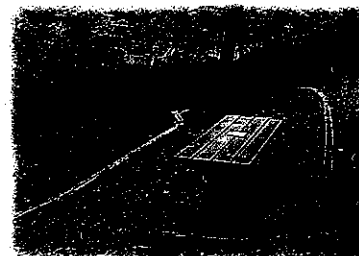
RiverPark Loop
 Dyke Trail
 Sawhet Connector Trail
 Rural Loop Trail
 James Street
 Broad Street (pedestrian bridge)
 Kelly Avenue
 Qu'Appelle Drive
 Second Avenue
 Eighth Avenue



- **Maintenance:** prepare trail in RiverPark, upgrade the 6 ramps into the Oxbow, lower the gradient of the trail ramp to the dyke on the southeast and southwest side of RiverPark, extend trail on dyke (southwest Lumsden).

- Capital:

- 1- 72" Trail Leveler (\$1000)
- 2- RiverPark trail signage
- 3- Benches
- 4- Push mower
- 5- Promotional Brochure



• Ball Diamonds

- 7th Avenue diamonds are looking very good, lots of games and practices being held on the fields. Public works is busy trying to keep up with the grass cutting; it could be cut twice a week – lots of growth the last couple of weeks.
- RiverPark diamonds getting lots of use, Jet's diamond needs some finishing work including; bottom rail on the outfield fence, bottom rail on the dugouts, top rail unions on the outfield fence and the maintenance gate installed.
- Batting cage building needs painting and some trim work.
- There are two remaining SaskPower poles close to the ball diamonds, in the fall the poles will be removed.
- **Maintenance:** batting cage building, dugouts for the Jet's diamond, grading of parking area by Jet's diamond, bottom rail on the fencing at the Jet's diamond.
- **Capital:**
 - 1- Backstop/dugouts on Jet's Diamond, Backstop/7th east
 - 2- Purchase and install 3 compact enviro-bins at the 3 ball diamonds, Backstop Cubs Diamond
 - 3- Bleachers (7th East and West), player's bench 7th west
 - 4- Bleacher (Sitter, Cubs and Jets)
 - 5- Metal siding on batting cage building

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- **Cemetery**

- Students have been grass cutting/trimming 2 times in May. Grass will have more heavy growth in June and less growth during July and August. Cemetery is looking very good after the students did the cutting and clean-up.
- Started initial work with getting a site map done; legal land diagram, photos, plot plan, Google image and green overlay. It will cost approximately 4 to 5 hundred dollars to get a professional site plan completed.
- There are a number of issues that we have to address with our long-term plan; drainage, planting, esthetics and maintenance.
- We will have trees available in the fall, so we can get some perimeter clump planting completed.
- I went to the site during some of the recent rains, drainage is a big issue, water is pooling on the inside of the road in the middle of the site. I will discuss with public works and get a recommended solution.

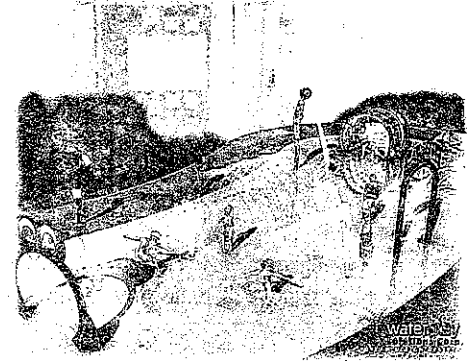
- **SprayPark**

- Last meeting was Wednesday, June 13th.
- Recently had a successful hotdog sale and lemonade stand.
- Received \$20 000 from a provincial grant, big boost to the project.

- **Financial Report:**

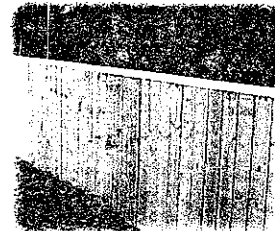
Optimist Club	20 265.49
RBC Foundation	1 000.00
IBEW Local 2038	250.00
Movie Night (2011)	1 854.00
Rider Games (2011)	100.00
Frog Promo (2011)	1 095.00
CIF Grant (2012)	20 000.00
Lemonade Stand (June 9/12)	230.28
Bigway Donation	150.00
BBQ (June 9/12)	511.25
Trade Show (June 16/12)	
Total	\$ 45 456.02

Fundraising Goal \$150 000.00



- **Sports Centre**

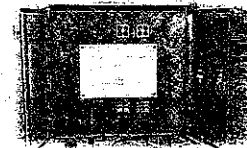
- Outdoor rink area did get a spring cleaning, however, is in need of some work again. Grass needs cutting on the west side.
- Maintenance: area clean-up, tie up north mesh
- Capital:
 - 1- Outdoor rink boards \$4600



- **Parks**

- We are ready for large special events in Lion's park. Both power cabinets are installed and operational. Still waiting for Sask Power to remove the power poles from Lion's Park, this will include all the over-head lines. 9 hole disc golf course would cost \$7 240, includes all materials and labour.
- Disc course would be a great addition to Lion's park. We have sufficient space and the design would match our long-term plan with the greenspace. Benches and path will be incorporated into the design.
- We added pea rock to the swings on 7th ave, tire swing at Lion's park and the slide at Elgin Park. All material was dumped at RiverPark and then dispersed to the other parks.
- Maintenance: remove power poles in Lion's Park, cleaning trees wells in Lion's park.
- Capital

- 1- Disc golf course in Lion's Park
- 2- Dinosaur equipment at Broad Street Park
- 3- LED trail lighting in Lion's park
- 4- Rock Creek at Elgin Park
- 5- Gazebo at Lion's Park



- **Trees**

- Lumsden and district Scouts planted 400 trees in RiverPark
- Tree nursery transplanting is rescheduled for fall 2012. All trees will be transplanted in Lumsden green spaces. The 10 000 ft² tree nursery will be rototilled and prepared for seedling planting. We will then install the 8 ft. game fence to the existing poles. Soaker hoses will be replaced.
- Large tree delivery expected in September
- Maintenance: partnership and commitment from the cubs/scouts is crucial for this project to be successful. Trail to the nursery needs to be cleared for easier maintenance access.
- Capital:
 - 1- 6 to 7 ft. blue spruce trees for RiverPark/Campground
 - 2- Landscaping in front of the Centennial Hall
 - 3- New fence mesh at the tree nursery (\$670/330 ft X 8 ft roll)
 - 4- Soaker hoses for the nursery

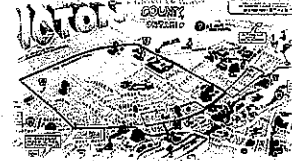
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- **Special Events**

- Canada Day at the Museum
- Fun in the Sun on July 7th and 8th
- Street Markets; July 14 and August 11
- 25th Annual Duck Derby, September 3rd
- Museum Wind-up, September
- Scarecrow Festival, October

- **Promotion**

- Walking Tour pamphlet is completed, copies are being printed.
- 1st draft of the non-scale tourism map, working with Keyline Graphics.
- The Lumsden Facebook site, "what's on in Lumsden", is working well.
- Precast sign drawings not completed from PreCon yet... draft later this week.
- Leader Post feature on Suburbs expected in mid-June.



- **Sask Lotto**

- **Expected Grant total for 2012/13**
 Town of Lumsden 1523 x 8.54 = 13 006
 R.M of Pense 100 x 5.77 = 577
 R.M of Lumsden 1043 x 5.77 = 6 018
Total – \$ 19 601
- Review of the Grant Allocations for 2011/12:
 Cubs and Scout's Program \$3000
 Preschool Program \$2000
 Dew Drop In \$1500
 Lumsden Historical Society \$1500
 Lumsden Heritage Home \$1000
 Karate Program \$1000
 Lumsden and District Arts Council \$1000
 Lumsden Youth Group \$1000
- Remaining grant funds cover the cost of the swim program, library drop in programs and special events (i.e. Senior Appreciation Night, Duck Derby and Street Market).

Chris Exner

c) Protective Services – No Report

d) Planning and Economic Development – No Report

e) Lumsden Fire District – No Report

New Business:

- Rec'd a letter from Rose and Rich Mckee, campers in the campground. They would like to know if the town would allow storage of the camper over the winter in the campground and what would the cost be.
- Rec'd info on Diamond Accessible Buses from Warner Industries

Adjournment:

The meeting was adjourned at 11:30 a.m.


 Chairperson


 Chief Administrative Officer