

**TOWN OF LUMSDEN**  
**MINUTES OF THE REGULAR MEETING HELD ON**  
**FEBRUARY 12<sup>th</sup>, 2013**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, February 12<sup>th</sup>, 2013 at 6:30 p.m. with Deputy Mayor Rhonda Phillips presiding.

**Present:** Deputy Mayor: Rhonda Phillips  
 Councillor: Jane Cogger, Trevor Grohs,  
 Reggie Newkirk, Wes Holobetz  
 Chief Administrative  
 Officer: Darcie Cooper  
 Asst. Administrator: Krystal Strong  
 Public Works Foreman: Jeff Carey (left meeting at 6:50 pm)

**Electronic Attendance:** Mayor: Bryan Matheson (Via conference call)

**Absent:** Councillor: Randy Bogdan

**MINUTES:**

63-13 Newkirk/Cogger: "That the minutes of the January 22<sup>nd</sup> regular meeting be approved as circulated." **CARRIED**

**MINUTES:**

64-13 Holobetz/Grohs: "That the minutes of the January 17<sup>th</sup> Group I Committee meeting be approved as amended." **CARRIED**

**MINUTES:**

65-13 Newkirk/Grohs: "That the notes of the January 16<sup>th</sup> Wastewater Treatment Committee meeting be approved as circulated." **CARRIED**

**MINUTES:**

66-13 Cogger/Holobetz: "That the minutes of the February 5<sup>th</sup> Occupational Health and Safety Committee meeting be approved as circulated." **CARRIED**

**DELEGATION:**

67-13 Holobetz/Newkirk: "That we accept Ken Louvel to the meeting." **CARRIED**

7:30pm Ken Louvel appeared before council to discuss concerns regarding the Hildebrandt/Simcoe Subdivision development on Simaron Place. Concerns included snow removal, drainage, easements, swimming pools and paving requirements under the servicing agreement.

**CORRESPONDENCE:**

68-13 Grohs/Holobetz: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. EnviroWay – 2013 Enviro H2O Seminar
- B. Sask. Justice – Disbursement Reports
- C. SAMA – Assessment Roll confirmed for 2012 year
- D. Communities In Bloom – 2013 Workshops
- E. Lumsden & District Heritage Home Inc. – Minutes of Dec. 17, 2012 Meeting
- F. Ron Osika – Email re: SLGA Regulation Changes
- G. Miscellaneous Publications." **CARRIED**

**MONTHLY FINANCIAL STATEMENT:**

69-13 Newkirk/Grohs: "That we accept the Monthly Financial Statement for the period ending December 31<sup>st</sup>, 2012, as presented by the Chief Administrative Officer." **CARRIED**

**General Account - Payment Vouchers:**

70-13 Matheson/Holobetz: "That the general accounts listed below and totaling \$183,490.84 have been checked and approved for payment by the respective committees."

**COMMITTEE REPORTS:**

Deputy Mayor Phillips provided a verbal report on the Occupational Health and Safety Committee meeting she attended on February 5, 2013.

Deputy Mayor Phillips provided a verbal report on the Wastewater Treatment Committee meetings she attended on Jan. 16<sup>th</sup> and Jan. 29<sup>th</sup>.

**STAFF REPORTS:**

**Administration Report:**

Chief Administrative Officer, Darcie Cooper provided a written report on various administrative matters.

71-13 Grohs/Cogger: "That the Chief Administrative Officer's report be accepted as presented."  
**CARRIED**

Assistant Administrator, Krystal Strong provided a memo on the Sewer Blockage Rebate Policy.

72-13 Grohs/Cogger: "That the Sewage Blockage Rebate Memo be accepted as presented".  
**CARRIED**

**NEW BUSINESS:**

**Purchase of EMO Supplies:**

73-13 Newkirk/Cogger: "That we authorize Public Works to purchase 6 inch couplings, 30 Sand Totes and 1 bale of regular sized sandbags in preparation for spring run-off."  
**CARRIED**

**Audio-Video Systems – Centennial Hall and Riverpark Centre:**

74-13 Newkirk/Cogger: "That we authorize Community Coordinator, Chris Exner to purchase complete automated Audio-Video equipment for the Centennial Hall at a cost of approximately \$25,000.00, including installation, with funding of approximately \$10,000.00 to come from the Sask Lotteries Community Initiative Grant; and That we authorize the purchase of audio/video equipment for the Riverpark Centre meeting room at a cost of approximately \$9,240.00, including installation as well as the purchase of acoustic tiles to improve the sound."  
**CARRIED**

**Rescind Resolution 189-01 to Amend Sewage Blockage Rebate Policy:**

75-13 Newkirk/Holobetz: "That, due to a review and increase to the sewage blockage rebate policy Clause 5, increasing the maximum from \$125 to \$250, we rescind resolution 189-01; and That we hereby agree to adopt the following policy pertaining to reimbursement of



charges, or a portion of said charges, to clear sewer blockages in sewer service lines:

- 1) The Owner/Operator of a business or residence is required to supply videotape of the problem line after the blockage has been cleared. This tape shall be supplied for all blockages that a owner is requesting monetary assistance from the municipality.
- 2) Council will only consider service line blockages that occur on Town Property, for reimbursement.
- 3) Only tree root problems and structural problems with the pipe itself are causes for reimbursement. In addition, small sags in the pipeline are not deemed to be cause for blockages or reimbursement of a claim.
- 4) The Public Works Staff shall inspect the videotape, determine the cause of the blockage, and provide a recommendation to Council in accordance with this policy.
- 5) Structural problems with the pipe, on Town Property, are cause for 100 percent rebate of the invoice up to a maximum of \$250.00 plus applicable taxes.
- 6) As tree roots are usually on both sides of the property line, a maximum of 50 percent rebate of the invoice will be eligible for reimbursement. If the videotape proves that the tree roots are only on Town property, then Council may approve a 100 percent rebate.
- 7) If no cause is determined by Public Works Staff, Council shall use its discretion, but may refuse any request for full or partial reimbursement.
- 8) All Contractors or sub-contractors are required to have a Town business license.”

**CARRIED**

**Simaron Place Paving Extension Request - Deferred:**

76-13 Newkirk/Grohs: “That we defer the request of Ron Hildebrandt and MJ Simcoe for an extension of the installation of paving for Simaron Place as required in the servicing agreement, until the next council meeting in order to gather more information.”

**CARRIED**

**Louvel concerns regarding Hildebrandt/Simcoe Subdivision – Referred to Group II Committee:**

77-13 Matheson/Grohs: “That we refer the complaints of Ken Louvel regarding servicing issues for Simaron Place to the Group II Committee for their review.”

**CARRIED**

**Saskatchewan Healthcare Excellence Awards – Ticket Purchases:**

78-13 Holobetz/Cogger: “That we agree to purchase four tickets for Mayor Matheson, Councillor Newkirk and their spouses to attend the Saskatchewan Healthcare Excellence Awards banquet on Saturday, March 9, 2013, at a cost of \$75.00 each, in recognition of Dave Cameron being selected as a finalist for the Saskatchewan Healthcare Excellence Awards, nomination from the Town of Lumsden.”

**CARRIED**

**Greek Night, SplashPad Fundraiser – Ticket Purchases:**

79-13 Newkirk/Grohs: “That we agree to purchase tickets for any interested council members to attend the Greek Night Splash Pad Fundraiser on Saturday, March 9<sup>th</sup> at Centennial Hall at a cost of \$50.00 each.”

**CARRIED**

**Sask. Emergency Planners Association Annual Conference:**

80-13 Cogger/Holobetz: “That we authorize the Emergency Measures Organization Coordinator, Thomas McCord and Protective Services Chairman, Councillor Reggie Newkirk to attend the Saskatchewan Emergency Planners Association Annual Conference March 18-21<sup>st</sup> in Regina, with costs to be reimbursed by the municipality.”

**CARRIED**

**Last Mountain Railway – Crossing Maintenance Fees:**

81-13 Matheson/Cogger: “That we agree to pay the invoices from Last Mountain Railway for rail crossing signal maintenance fees regarding the James Street South and Broad Street railway crossings, in the amount of \$21,549.41, representing the monthly fee established by the Canadian Transport Agency for the period of August 2009-December 2012 .”

**LOST**

**Hall Concession Request – Lumsden High School:**

82-13 Matheson/Newkirk: “That we agree to a rental concession for the Centennial Hall, to the Lumsden High School, at a rate of \$100 (\$350 value) to cover the caretaker expenses, for the Prairie Valley Regional Science Fair to be held on April 9, 2013.”

**CARRIED**

*Deputy Mayor Rhonda Phillips abstained from voting.*

**Bylaw No. 03 -2013 – A Bylaw to Amend Fire Agreement Bylaw 03-2001 – 1<sup>st</sup> Reading:**

83-13 Holobetz/Cogger: “That Bylaw No. 03-2013, being a bylaw to amend Bylaw 03-2001, a

bylaw to establish a district fire department by agreement, be read a first time.”

**CARRIED**

**Bylaw No. 03 -2013 – A Bylaw to Amend Fire Agreement Bylaw 03-2001 – 2<sup>nd</sup> Reading:**

84-13 Newkirk/Grohs: “That Bylaw No. 03-2013, being a bylaw to amend Bylaw 03-2001, a bylaw to establish a district fire department by agreement, be read a second time.”

**CARRIED**

**Bylaw No. 04 -2013 – A Bylaw to Amend Waterworks Bylaw 01-2004 – 1<sup>st</sup> Reading:**

85-13 Cogger/Newkirk: “That Bylaw No. 04-2013, being a bylaw to amend Bylaw 01-2004, a bylaw respecting quality assurance, quality control policy and emergency plan for waterworks, be read a first time.”

**CARRIED**

**Bylaw No. 04 -2013 – A Bylaw to Amend Waterworks Bylaw 01-2004 – 2<sup>nd</sup> Reading:**

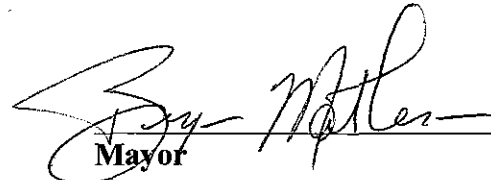
86-13 Grohs/Holobetz: “That Bylaw No. 04-2013, being a bylaw to amend Bylaw 01-2004, a bylaw respecting quality assurance, quality control policy and emergency plan for waterworks, be read a second time.”

**CARRIED**

**Adjournment:**

87-13 Newkirk/Grohs: “That we adjourn this meeting at 9:43 p.m.”

**CARRIED**

  
Mayor

  
Chief Administrative Officer