

**TOWN OF LUMSDEN**  
**MINUTES OF THE REGULAR MEETING HELD ON**  
**NOVEMBER 12<sup>th</sup>, 2013**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, November 12, 2013 at 6:32 p.m. with Mayor Bryan Matheson presiding.

<b>Present:</b>	Mayor:	Bryan Matheson
	Councillors:	Rhonda Phillips, Randy Bogdan, Reggie Newkirk, Jane Cogger, Wes Holobetz
	Chief Administrative Officer:	Darcie Cooper
	Assistant Administrator:	Krystal Strong
	Utilities Foreman:	Dave Cherney (Left at 6:46pm)
	Financial Officer:	Sheena Carrick (Left at 7:13pm)
<b>Absent:</b>	Councillor:	Trevor Grohs

**STAFF REPORTS:**

**Public Works & Utilities report:**

Utilities Foreman, Dave Cherney provided a verbal report on various public works and utilities matters.

426-13 Phillips/Bogdan: "That the verbal report provided by Dave Cherney, be accepted as presented." **CARRIED**

**Financial Reports:**

Financial Officer, Sheena Carrick presented the financial statement for the period ending September 30, 2013.

**Financial Statement:**

427-13 Phillips/Holobetz: "That we accept the Financial Statement for the period ending September 30<sup>th</sup>, 2013, as presented by Financial Officer, Sheena Carrick." **CARRIED**

**MINUTES:**

428-13 Newkirk/Cogger: "That the minutes of the October 22, 2013 regular meeting be approved, as circulated." **CARRIED**

**Recess Regular Meeting:**

429-13 Bogdan/Holobetz: "That we recess the regular meeting at 7:30pm for the purpose of holding the public hearings for the proposed Official Community Plan amendment Bylaw No. 15-2013 and proposed rezoning of Lots 1 & 2, Block 3, Plan C2386 from C3-Highway Commercial District to R2-Residential Multiple District, Bylaw No. 19-2013." **CARRIED**

**Reconvene Regular Meeting:**

430-13 Newkirk/Holobetz: "That we reconvene the regular meeting at 8:17 p.m." **CARRIED**

**COMMITTEE MINUTES & REPORTS:**

Councillor Reggie Newkirk provided a written report on the Southeast Regional Library Semi-Annual Meeting he attended on November 2, 2013.

**Minutes:**

429-13 Holobetz/Bogdan: "That Councillor Newkirk's report is approved, as presented." **CARRIED**

Councillor Rhonda Phillips provided a verbal report on the Waste Water Treatment Committee meeting she attended on October 23, 2013.

**Minutes:**

430-13 Phillips/Cogger: "That the minutes of the October 23, 2013 Wastewater Treatment Committee meeting minutes be approved, as circulated." **CARRIED**

Mayor Bryan Matheson provided a verbal report on the Joint Administration Committee meeting he attended on October 29, 2013.

**Minutes:**

431-13 Holobetz/Phillips: "That the minutes of the October 29, 2013 Joint Administration Committee meeting minutes be approved, as circulated." **CARRIED**

Mayor Bryan Matheson and Councillor Rhonda Phillips provided a verbal report on the Regina Regional Water and Wastewater Study meeting they attended on Wednesday, October 30<sup>th</sup>, 2013 in Regina.

Mayor Bryan Matheson provided a verbal report on the Regional Planning for Growth Summit meeting he attended on November 4<sup>th</sup> & 5<sup>th</sup>, 2013, in Regina.

**CORRESPONDENCE:**

432-13 Cogger/Holobetz: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Sask Justice – Fine Disbursement Report
- B. Lumsden & District Heritage Home – Regular Meeting Minutes September 23, 2013
- C. Lumsden Valley Community Association – Public Meeting & Presentation November 28, 2013
- D. Sask Municipal Board – Baiton Development Appeal
- E. Catterall & Wright Consulting Engineers – Development Levy - Engineering Services Proposal
- F. Miscellaneous Publication."

***CARRIED***

**GENERAL ACCOUNT – PAYMENT VOUCHERS:**

433-13 Cogger/Holobetz: "That the general accounts listed below and totaling **\$473,654.53**, have been checked and approved for payment by the respective committees."

*CARRIED*

**Staff Reports:**

**Administration Report:**

Chief Administrative Officer, Darcie Cooper provided a verbal report on various administrative matters and a written memo regarding Schandre Estates Phase III Development.

434-13 Holobetz/Newkirk: "That the Chief Administrative Officer's report be accepted as presented."  
*CARRIED*

**NEW BUSINESS:**

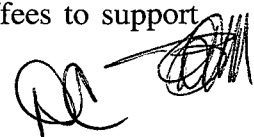
**Formation of a Joint Public Utility Board:**

435-13 Newkirk/Holobetz: "That we authorize the Chief Administrative Officer to inform the Council for the R.M. of Lumsden No. 189 that we are not interested in the formation of a public utility for water and sewer services, however we agree to work with the R.M. of Lumsden No. 189 regarding provision of services to developments outside of the Town of Lumsden, within our servicing capabilities."  
*CARRIED*

**Planning for Growth Initiative:**

436-13 Phillips/Cogger: "That we agree with the recommendation of the Joint Administration Committee to pursue the development of a joint planned growth strategy initiative and empower the Joint Administration Committee to formulate a request for proposal for planning/engineering services to identify such items such as;

- Joint growth strategy relating to servicing capacity and development corridor around the Town to be serviced with water and sewer by the Town
- Economic plan to provide for appropriate development levies/fees to support future growth



- Cost-share funding models for both the RM and Town.”

**CARRIED****Marketing of 5<sup>th</sup> Avenue Lots:**

- 437-13 Phillips/Bogdan: “That we rescind resolution No. 129-12 and 135-13; and That we authorize Jessica Brittner with Re/Max Crown Real Estate to market the town lots on 5<sup>th</sup> Avenue at a commission rate of \$5,000.00 per lot.”

**CARRIED****Schandre Estates Development Committee Meeting:**

- 438-13 Cogger/Phillips: “That we agree to set the date, time and place of a meeting for the Schandre Estates Development Committee as Friday, November 22 at 1:00 p.m. in the Riverpark Centre.”

**CARRIED****2013 Employee Christmas Bonus:**

- 439-13 Newkirk/Cogger: “That we approve a Christmas Bonus, in the form of a gift certificate for a business located in the Town of Lumsden, for the Public Works staff of \$100.00 and \$50.00 for the Joint Administrative staff as this cost is shared with the R.M. of Lumsden No. 189.”

**CARRIED****Federation of Canadian Municipalities (FCM) - Membership:**

- 440-13 Phillips/Bogdan: “That we agree to renew the FCM membership at a cost of \$434.67 for the 2014-2015 year.”

**CARRIED****Hall Concession Request – Shepherd of the Valley Lutheran Church:**

- 441-13 Phillips/Holobetz: “That we agree to a rental concession for the Centennial Hall, to the Shepherd of the Valley Lutheran Church, at a rate of \$100 (\$400 value) to cover the caretaker expenses, for a “Beat the Winter Blues Jazz Night” fundraiser to be held on February 8, 2014, with proceeds going to the Lumsden & District Heritage Home.”

**CARRIED****2013 Development Appeals Board Workshop – November 19, 2013:**

- 442-13 Phillips/Holobetz: “That we authorize newly appointed member, Al Sulma to attend the Development Appeals Board Workshop on November 19, 2013 in White City at a cost of \$50.00, with expenses to be reimbursed as per resolution No. 30-13.”

**CARRIED****Advertising 2012 Tax Arrears:**

- 443-13 Newkirk/Holobetz: “That the Chief Administrative Officer is authorized to proceed under the Tax Enforcement Act and advertise the list of lands in arrears that have no tax lien pursuant to *The Municipalities Act*, as attached hereto and forming a part of these minutes.”

**CARRIED****Bylaw No. 10-2013 – A Bylaw to Provide for Incurring a Long Term Debt – 2<sup>nd</sup> Reading:**

- 444-13 Newkirk/Bogdan: “That Bylaw No. 10-2013, being a bylaw to provide for incurring a long term debt, be read a second time.”

**CARRIED****Bylaw No. 10-2013 – A Bylaw to Provide for Incurring a Long Term Debt – Adoption:**

- 445-13 Phillips/Holobetz: “That Bylaw No. 10-2013, being a bylaw to provide for incurring a long term debt, be adopted, signed and sealed.”

**CARRIED****Bylaw No. 19-2013 – A Bylaw to Amend Bylaw 15-2002, the Zoning Bylaw – 2<sup>nd</sup> Reading:**

- 446-13 Holobetz/Cogger: “That Bylaw No. 19-2013, being a bylaw to amend bylaw 15-2002, known as the Zoning Bylaw, be read a first time.”

**CARRIED****Bylaw No. 19-2013 – A Bylaw to Amend Bylaw 15-2002, the Zoning Bylaw – Adoption:**

- 447-13 Phillips/Bogdan: “That Bylaw No. 19-2013, being a bylaw to amend bylaw 15-2002, known as the Zoning Bylaw, be adopted, signed and sealed.”

**CARRIED****Adjournment:**

- 448-13 Newkirk/Phillips: “That we adjourn this meeting at 11:22 p.m.”

**CARRIED**

  
Mayor

  
Chief Administrative Officer