

TOWN OF LUMSDEN
MINUTES OF THE WASTEWATER TREATMENT COMMITTEE MEETING
HELD ON NOVEMBER 22, 2013

The Wastewater Treatment Committee convened their meeting in the meeting room of RiverPark Campground in the Town of Lumsden, on Friday, November 22, 2013 at 9:00 a.m. with Chairperson Rhonda Phillips presiding.

Present:	Chairperson:	Rhonda Phillips
	Committee Members:	Wes Holobetz, Trevor Grohs, Doug Mader
	Mayor:	Bryan Matheson
	Utilities Foreman:	Dave Cherney
	Project Coordinator:	Ron Hilton
	Assistant Administrator:	Krystal Strong
	Financial Officer:	Sheena Carrick
	Observers:	Boutros Skaf

The Committee met to review the requests for proposals that were submitted for a preliminary design and a detailed design including the preparation of tender drawings and documents for a MBR (Membrane Bioreactor) wastewater treatment facility.

Review of Proposals:

Project Coordinator, Ron Hilton reviewed the list of 7 engineering companies that submitted proposals, including: Associated Engineering, BCL, Bio Disk, CH2M Hill/KGS, Integrated Sustainability, MPE and Stantec.

The committee evaluated all the proposals based on a set of defined criteria and scored the proposals based on the evaluation form developed for the committee by Ron Hilton. The proposals ranked as follows:

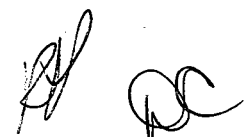
- Stantec: Total score 69
- CH2M Hill/ KGS Group: Total Score 63
- Associated Engineering: Total Score 60
- BCL (Bulee Consulting Ltd.): Total Score 52
- Integrated Sustainability: Total Score 51
- MPE: Total Score 43
- Bio Disk: No Score insufficient information

Project Coordinator Ron Hilton summed up the top three proposals, as follows:

1. Stantec at 69 total points and a cost of \$115,000.00
2. CH2M Hill/KGS at 63 total points and a cost of \$133,00.00
3. Associated Engineering at 60 total points and \$93,000.00

General Discussion:

- The committee discussed the Town's ability to afford the operational costs of an MBR plant, which may require a Level 4 Wastewater Operator.
- The committee discussed the need to see a better analysis of the capital and operating costs for MBR system versus other systems
- It was noted that the more automated system may cost more initially but will save on operating costs
- It is expected that, in the very near future, a cost analysis for a pipeline to Regina will be received from CH2M Hill, on behalf of the City of Regina, at no cost to the Town
- The Town currently has a Preliminary Design completed for an Extended Aeration System. Funds will be required to be set aside in the 2014 budget if a new Preliminary Design is to be completed for a MBR plant. Federal and provincial grants expected to be announced in the spring of 2014
- Ron will advise the companies that did not make top 3 on our short list
- Rhonda will follow up with the City of Regina to determine when we can expect their report from CH2M Hill



- Ron will request that Stantec and Associated Engineering provide presentations to council in the near future regarding the operating and capital costs of MBR system's versus other technologies. These presentations will be scheduled after the report from the City of Regina has been received. This request will push back our timeline of January 31st for the completion of a Preliminary Design report.

Next Meeting:

- The next meeting is to be determined, depending on when the information is received from the City of Regina regarding the costs of a pipeline

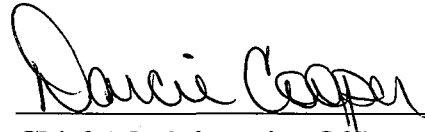
Adjournment:

Matheson/Holobetz: "That the meeting be adjourned at 10:52 a.m."

CARRIED



Chairperson



Chief Administrative Officer