

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
JUNE 24, 2014

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, June 24, 2014 at 6:30 p.m. with Mayor Bryan Matheson presiding.

Present:	Mayor:	Bryan Matheson
	Councillors:	Jane Cogger, Wes Holobetz, Reggie Newkirk, Randy Bogdan, Rhonda Phillips
	Chief Administrative Officer:	Darcie Cooper
	Financial Officer:	Sheena Carrick (Left at:8:12pm)
	Asst. Administrator:	Krystal Strong
	Utilities Foreman:	Dave Cherney (Left at 7:57pm)
Absent:	Councillor:	Trevor Grohs

PUBLIC WORKS & UTILITIES REPORT:

Utilities Foreman, Dave Cherney, provided a verbal report on various public works and utilities matters.

213-14 Newkirk/Bogdan: "That the report provided by Dave Cherney, be accepted as presented."
CARRIED

FINANCIAL REPORTS:

Bank Reconciliation & Financial Statement:

Financial Officer, Sheena Carrick, provided a written report on the Bank Reconciliation and Financial Statement for the period ending May 31, 2014.

214-14 Holobetz/Cogger: "That the Bank Reconciliation and Financial Statement for the period ending May 31, 2014 be accepted as presented."
CARRIED

Tax Cancellation Report - Lot 15, Block EE, Plan 101991348 (250 Fifth Avenue):

Financial Officer, Sheena Carrick, provided a written report on a tax cancellation request for Lot 15, Block EE, Plan 101991348 (250 Fifth Avenue).

Tax Cancellation – Lot 15, Block EE, Plan 101991348:

215-14 Phillips/Holobetz: "That we agree to cancel the taxes for the portion of the year the municipality owned the land legally described as Lot 15, Block EE, Plan 101991348 (250 Fifth Avenue) until May 9, 2014 as follows:

Municipal: \$151.87 School: \$97.31 Total: \$249.18."

CARRIED

MINUTES:

216-14 Newkirk/Bogdan: "That the minutes of the June 10, 2014 regular meeting be approved, as amended."
CARRIED

COMMITTEE REPORTS:

Councillor Rhonda Phillips provided a report on a Wastewater Treatment option.

217-14 Phillips/Newkirk: "That Councillor Phillips' report be approved, as presented."
CARRIED

Minutes – Joint Administration Committee Meeting:

Mayor Bryan Matheson provided a verbal report on the Joint Administration Committee meeting he attended.

218-14 Bogdan/Holobetz: "That the minutes of the June 11, 2014 Joint Administration Committee meeting be approved, as circulated."
CARRIED

CORRESPONDENCE:

219-14 Newkirk/Cogger: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Lukiwski, MP – Ltr re. New Building Canada Fund
- B. Gov Relations – Revenue Sharing Grant
- C. Associated Engineering – Progress Payment Certificate
- D. Associated Engineering – Joint Growth Strategy Update & Invoice
- E. SGI – Traffic Safety Law changes
- F. WCB – Audit Summary Report
- G. Sask Justice – Fine Disbursement Report
- H. SAMA – 2014 Annual Meeting Resolution 2014-2

- I. SAMA – 2014-2017 Budget and Funding Plan
- J. Orest Shasko – Ltr re: 100 Block Qu'Appelle Drive East Water Issues
- K. Miscellaneous Publications.”

CARRIED

GENERAL ACCOUNT – PAYMENT VOUCHERS:

220-14 Cogger/Phillips: “That the general accounts listed below and totaling \$343,329.76, have been checked and approved for payment by the respective committees.”

Staff Reports:**Administration Report:**

Chief Administrative Officer, Darcie Cooper provided a written report on various administrative matters.

221-14 Holobetz/Newkirk: "That the Chief Administrative Officer's report be accepted as presented." **CARRIED**

NEW BUSINESS:**George Cuff Publication Purchase:**

222-14 Newkirk/Phillips: "That we agree to purchase George Cuff's new book titled *Executive Policy Governance*, for information for Councillors and staff." **CARRIED**

Swimming Pool Enclosures – Amend Bylaw:

223-14 Holobetz/Cogger: "That we authorize administration to prepare bylaw amendments for Zoning Bylaw #15-2002 and the Swimming Pool Bylaw #05-1978 to include the option of either an ASTM pool safety cover or a fence as acceptable safety precaution measures for private pools." **CARRIED**

Deer Valley Water Meter Invoice – Utility Bill Credit:

224-14 Bogdan/Phillips: "That, in consideration of Section 9.1 of the Water Supply Agreement with Deer Valley, we authorize administration to credit \$3,494.41 to the Deer Valley Utility water bill for the replacement of the water meter at the Water Treatment Plant; and That this amount represents the invoice total of \$3,764.41 minus \$270.00 in labour and diagnostic costs that could have been saved had the town been notified of the faulty meter and Town staff performed the work." **CARRIED**

Haryett Development – Draft Servicing Agreement:

225-14 Newkirk/Holobetz: "That we authorize the Mayor and the Chief Administrator to sign the Servicing Agreement with Ralph and Diane Haryett for the 1 lot subdivision on Parcel B, Plan No. 101443294 located in the NW 28-19-21-W2 subject to the following:

- Section 11.1 be updated with the engineer's estimate for construction costs and required performance security, prior to signing of the agreement." **CARRIED**

Cost Estimate – Phase 3 James Street South :

226-14 Phillips/Holobetz: "That we authorize Associated Engineering to provide cost estimates for Phase 3 of James Street South with an urban cross section and curb, gutter and walkway, at a cost of approximately \$750.00." **CARRIED**

Sump Pump Rebate Program - Policy:

227-14 Phillips/Holobetz: "That we adopt the following Sump Pump Rebate Program policy in an effort to encourage residents to divert the sump pump water away from the sanitary sewer system to the storm sewer system in order to alleviate capacity pressures on the current lagoon system:

- Offer homeowners a rebate of \$50.00 if they redirect their sump discharge from the sanitary sewer system to their ditches
- Homeowners to sign a declaration that the necessary work has been completed in order to receive the rebate and be notified that their property may be subject to an onsite inspection or follow up contact by the municipality." **CARRIED**

GA Reimer Developments Inc – Subdivision Application:

228-14 Holobetz/Newkirk: "That we recommend approval of the subdivision application submitted by GA Reimer Developments Inc. for Phase 2 which will include for 3 residential parcels being proposed lots 2, 3 and 4 in Parcel G, Plan No. 101967756 located in the NW ¼ 28-19-21-W2 to the Director of the Community Planning Branch of the Ministry of Government Relations, subject to the following:

- Signing of a service agreement with the municipality which will include the requirement for a capital road improvement servicing fee in addition to the off-site servicing fees and water and sewer connection fees." **CARRIED**

Contract Change Order – James Street Shoulder Widening:

229-14 Phillips/Holobetz: "That we approve the contract change order submitted by Associated Engineering relating to the James Street South improvement project, to widen the shoulder area of the roadway from Peter Avenue to Qu'Appelle Drive at a total estimated cost of \$45,920.00, as authorized in resolution No. 340-13." **CARRIED**

M-11

Saskatchewan Waste Reduction Council – Waste Reduction Week Oct. 20-26, 2014:

230-14 Grohs/Phillips: “That, as a municipality, we are committed to conserving resources, protecting the environment and educating the community; and
That we recognize the generation of solid waste and the needless waste of water and energy resources as global environmental problems and endeavor to take the lead in our community toward environmental sustainability; and
That we agree to declare October 20-26, 2014 as Waste Reduction Week.” **CARRIED**

Adjournment:

231-14 Cogger/Newkirk: “That we adjourn this meeting at 9:41 p.m.” **CARRIED**



Mayor



Chief Administrative Officer