

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
JULY 8, 2014

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, July 8, 2014 at 6:30 p.m. with Mayor Bryan Matheson presiding.

Present: Mayor: Bryan Matheson
 Councillors: Jane Cogger, Trevor Grohs, Reggie Newkirk, Randy Bogdan, Wes Holobetz (Arrived at 6:33pm)
 Chief Administrative Officer: Darcie Cooper
 Office Services Clerk: Jill Scriven

Absent: Councillor: Rhonda Phillips

PUBLIC WORKS & UTILITIES REPORT:

Councillor Randy Bogdan provided a verbal report on various public works and utilities matters.
 232-14 Newkirk/Holobetz: "That the report provided by Councillor Bogdan, be accepted as presented." **CARRIED**

MINUTES:

233-14 Newkirk/Holobetz: "That the minutes of the June 24, 2014 regular meeting be approved, as circulated." **CARRIED**

COMMITTEE REPORTS:

Councillor Reggie Newkirk provided a report on the Group I Committee meeting he attended on June 26, 2014.

234-14 Newkirk/Cogger: "That Councillor Newkirk's report be approved, as presented." **CARRIED**

Minutes – Group I Committee Meeting:

235-14 Holobetz/Newkirk: "That the minutes of the June 26, 2014 Group I Committee meeting be approved, as amended." **CARRIED**

DELEGATION:

236-14 Newkirk/Bogdan: "That we welcome Bonnie & Daniel Bernier and Naomi Johnson-Hennessey to the meeting." **CARRIED**

Bonnie & Daniel Bernier and Naomi Johnson-Hennessey appeared before council to discuss their written submission regarding their requests to address excess water being held in a drainage ditch and that is backing up onto the back of their properties located at 120 and 130 Qu'Appelle Drive West.

CORRESPONDENCE:

237-14 Grohs/Bogdan: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Sask Justice – Fine Disbursement Report
- B. Lumsden & District Heritage Home – Regular Meeting Minutes May 26, 2014
- C. Lumsden & District Heritage Home – Financial Statement ending March 31, 2014
- D. Connect Energy - Lock in Natural Gas price
- E. WSA – 2014 Emergency Flood Damage Reduction Program (EFDRP) approved funding
- F. Min of Gov Relations – Ltr re: Funding for proposed sewage treatment facility upgrade
- G. United Steelworkers District 3 – Request for proclamation – Enforce Westray Amendments
- H. Miscellaneous Publications." **CARRIED**

GENERAL ACCOUNT – PAYMENT VOUCHERS:

238-14 Cogger/Grohs: "That the general accounts listed below and totaling \$78,251.37, have been checked and approved for payment by the respective committees."

Staff Reports:

Administration Report:

Chief Administrative Officer, Darcie Cooper provided a written report on various administrative matters.

239-14 Newkirk/Bogdan: "That the Chief Administrative Officer's report be accepted as presented."
CARRIED

NEW BUSINESS:

Simaron Place Easement Offer:

240-14 Bogdan/Newkirk: "That, due to the inability for Developer, Queen City Sewer Service Ltd. to acquire a signed easement agreement with the lot owner, the Town of Lumsden acquire an interest over the land legally described as Lot 05 Block 02 Plan No. 102030983 for the authorized municipal purpose of a storm drainage easement: and That this storm drainage easement is a requirement of the engineered plans for the development known as "Lumsden Coulee Estates" and under the signed servicing agreement, we offer \$1.00 to the property owner for the easement, as the property owner acted as the developer's agent throughout the course of the subdivision and had full knowledge that this easement was required and should have been registered at the time of raising titles to the new subdivision."
CARRIED

Staff Appreciation Luncheon:

241-14 Grohs/Holobetz: "That we agree to host a staff appreciation BBQ luncheon on Friday, August 29th, 2014 from 12:00 pm to 1:00 pm at the Public Works shop for presentation of the employee service awards; and That the event be open to the public at no cost."
CARRIED

Request for PDAP Designation:

242-14 Cogger/Holobetz: "That we agree to apply to the Ministry of Government Relations to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by Heavy Rain on the dates of June 28th & 29th, 2014."
CARRIED

Finance Officer – Salary Grid:

243-14 Newkirk/Grohs: "That we approve the new Salary Grid for the 2014 year for the Finance Officer position, as presented by the CAO."
CARRIED

Finance Officer – Probationary Report:

244-14 Cogger/Grohs: "That, based on the probationary employee report and recommendation by the CAO, we acknowledge the expiration of the one year probationary period for Finance Officer, Sheena Carrick and agree to move her to permanent status."
CARRIED

Employee Salary Steps:

245-14 Bogdan/Newkirk: "That, in consideration of the employee performance evaluation completed by the Chief Administrative Officer, we approve the following salary step increase:
Sheena Carrick Finance Officer Increase to Step 10 - \$74,583.00/year effective July 1, 2014."
CARRIED

Cherepuschak – Hall Rental June 28, 2014:

246-14 Grohs/Bogdan: "That we approve reimbursement in the amount of \$100.00 to Don Cherepuschak for the Centennial Hall rental on June 28th, 2014 due to the facility not being cleaned in accordance with the caretaker's contract; and That this reimbursement be paid from the caretaker's salary."
DEFEATED

Cherepuschak – Hall Rental June 28, 2014:

247-14 Holobetz/Newkirk: "That we approve reimbursement in the amount of \$100.00 to Don Cherepuschak for the Centennial Hall rental on June 28th, 2014 due to the facility not

being cleaned in accordance with the caretaker's contract."

CARRIED

M-11

Development Application 2014-015 – Chapman – Lot 1 Block Z Plan #75R12775:

248-14 Cogger/Grohs: "That we recommend approval to the Director of Community Planning Branch of the Ministry of Government Relations for the boundary alteration subdivision submitted by Judy Chapman for the boundary alteration of Lot 1, Block Z, Plan #75R12775."

CARRIED

A & A Demolition – Collection Action:

249-14 Newkirk/Bogdan: "That we refer the outstanding invoice #1832 in the amount of \$4,650.00 and invoice #1815 in the amount of \$2,737.00 for a total of \$7,387.00 for landfill tipping fees incurred by A & A Demolition to our Solicitor, Pat McDonald with MacLean Keith for collection advice."

CARRIED

Bylaw Amendment – Public Hearing:

250-14 Cogger/Newkirk: "That we agree to set Tuesday, August 12th at 8:00 p.m. in the Council Chambers of the Lumsden Municipal Office as the date, time and place for the required public hearing for the following Zoning bylaw amendment:

- Bylaw No. 07-2014 – A Bylaw to amend Bylaw 15-2002, known as the Zoning Bylaw, to add definitions for accessory buildings and large accessory buildings, regulations for large accessory buildings and subdivision review fees."

CARRIED

In Camera Session:

251-14 Holobetz/Cogger: "That we agree to go in-camera at 8:14 p.m."

CARRIED

Reconvene:

252-14 Holobetz/Cogger: "That we agree to reconvene the meeting at 8:28 p.m."

CARRIED

Interim Settlement Proposal – Fawn Ridge Estates:

253-14 Holobetz/Bogdan: "That we decline the interim settlement proposal submitted by Gerrand Rath Johnson on behalf of Fawn Ridge Estates, without prejudice."

CARRIED

Bylaw No. 07-2014 – A Bylaw to Amend Bylaw 15-2002, the Zoning Bylaw – 1st Reading:

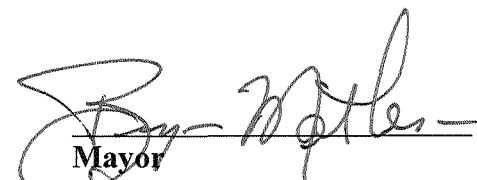
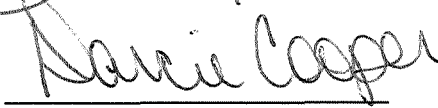
254-14 Holobetz/Grohs: "That Bylaw No. 07-2014, being a bylaw to amend bylaw 15-2002, the zoning bylaw, be read a first time."

CARRIED

Adjournment:

255-14 Cogger/Newkirk: "That we adjourn this meeting at 9:41 p.m."

CARRIED


 Mayor

 Chief Administrative Officer