

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
MARCH 25th, 2014

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, March 25, 2014 at 6:30 p.m. with Mayor Bryan Matheson presiding.

Present: Mayor:	Bryan Matheson
Councillors:	Jane Cogger, Wes Holobetz, Randy Bogdan, Trevor Grohs, Rhonda Phillips, Reggie Newkirk
Chief Administrative Officer:	Darcie Cooper
Assistant Administrator:	Krystal Strong
Financial Officer:	Sheena Carrick
Public Works Foreman:	Jeff Carey (Left at 6:55pm)

PUBLIC WORKS & UTILITIES REPORT:

Public Works Foreman, Jeff Carey provided a verbal report on various public works and utilities matters.

94-14 Grohs/Newkirk: "That the report provided by Jeff Carey, be accepted as presented."

CARRIED

DELEGATION:

95-14 Cogger/Bogdan: "That we welcome Phil Casey and Josh Costron with Conexus Insurance to the meeting."

CARRIED

Phil Casey and Josh Costron appeared before Council to discuss Pollution Liability Insurance Coverage, as well as updating appraisals of municipal facilities.

FINANCIAL REPORTS:

Bank Reconciliation:

96-14 Phillips/Grohs: "That we accept the Bank Reconciliation for the period ending February 28, 2014 as presented by Finance Officer, Sheena Carrick."

CARRIED

Wastewater Treatment Plant Financing:

Financial Officer, Sheena Carrick provided a written report on the financing a new wastewater treatment plant and the potential costs to users utilizing the latest estimates.

MINUTES:

97-14 Grohs/Newkirk: "That the minutes of the March 11, 2014 regular meeting be approved, as circulated."

CARRIED

MINUTES:

98-14 Cogger/Holobetz: "That the minutes of the March 11, 2014 Haryett Rezoning Public hearing be approved, as circulated."

CARRIED

COMMITTEE MINUTES:

99-14 Newkirk/Cogger: "That the minutes of the March 18, 2014 Group I Budget meeting be approved, as circulated."

CARRIED

Mayor Bryan Matheson reported on the Group I Committee budget meeting he attended on March 18, 2014.

CORRESPONDENCE:

100-14 Newkirk/Bogdan: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Walker Projects - Thank you card for attending Hospitality Night
- B. Clairmont - Email re: fence damage from snow removal
- C. SGI - Business recognition assessment
- D. SUMA - 2014 Membership Information
- E. SUMA Assure - Insurance Brochure
- F. Sask Justice - Fine Disbursement Report
- G. Miscellaneous Publications."

CARRIED

GENERAL ACCOUNT - PAYMENT VOUCHERS:

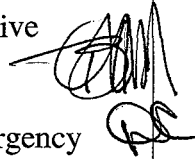
101-14 Cogger/Holobetz: "That the general accounts listed below and totaling \$59,588.73, have been checked and approved for payment by the respective committees."

[Handwritten signature]

Staff Reports:

Administration Report:

Chief Administrative Officer, Darcie Cooper provided a verbal report on various administrative matters.



Assistant Administrator, Krystal Strong provided a written report on the Saskatchewan Emergency

Planners Association Annual Convention she attended March 17-20, 2014.

102-14 Holobetz/Phillips: "That the CAO & Assistant Administrator reports be accepted as presented." **CARRIED**

OLD BUSINESS:

Dev. App. #2012-034 – Subdivision – Haryett – NW 28-19-21-W2, Ptn Parcel B Plan 101443294:

103-14 Newkirk/Holobetz: "That we recommend approval to the Director of the Community Planning Branch of the Ministry of Government Relations for the subdivision application submitted by Ralph Haryett to subdivide one residential parcel from land legally described as NW ¼ 28-19-21-W2, Part of Parcel B, Plan No. 101443294, subject to the following:

- Signing of a servicing agreement, including the requirement to pay \$7,000 in off-site servicing fees; and
- \$2,000 water and \$2,000 sewer connection fee to be paid to the municipality; and
- Deferred dedication of municipal reserve, if applicable by the Community Planning Branch of the Ministry of Government Relations." **CARRIED**

NEW BUSINESS:

Pollution Liability Coverage – Conexus Insurance:

104-14 Bogdan/Grohs: "That we authorize administration to request a price quote from Conexus Insurance for Pollution Liability Insurance coverage for the municipality." **CARRIED**

Sewer Surcharge Investigation:

105-14 Phillips/Bogdan: "That we authorize the Chief Administrative Officer to investigate options for adding a monthly sewer surcharge to utility bills for the purpose of future sewer infrastructure upgrades." **CARRIED**

Recycle Compactor Capital Cost Grant Application:

106-14 Phillips/Grohs: "That we authorize the Financial Officer to apply for grants available for assistance with the capital costs associated with the purchase of a recycling compactor." **CARRIED**

STAFF REPORTS:

Draft Budget:

Financial Officer, Sheena Carrick and CAO Darcie Cooper provided a written and verbal report on the draft budget with the inclusion of proposals from Group I & II Committees.

Special Budget Meeting:

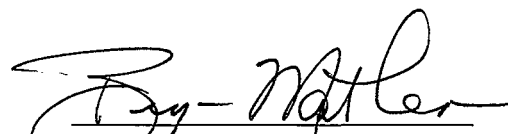
107-14 Cogger/Grohs: "That we agree to set a date and time of April 7, 2014 at 7:00pm in the Municipal Office for a special budget meeting." **CARRIED**

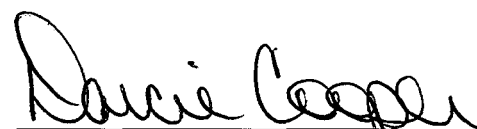
Sewer Line Camera Investigation:

108-14 Phillips/Grohs: "That we authorize Utilities Foreman, Dave Cherney to proceed with Sewer Line Camera investigations for the municipality at an estimated cost of \$30,000." **CARRIED**

ADJOURNMENT:

109-14 Newkirk/Bogdan: "That we adjourn this meeting at 10:59 p.m." **CARRIED**


Mayor


Chief Administrative Officer