

**TOWN OF LUMSDEN**  
**MINUTES OF THE REGULAR MEETING HELD ON**  
**MAY 13, 2014**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, May 13, 2014 at 6:30 p.m. with Mayor Bryan Matheson presiding.

**Present:** Mayor: Bryan Matheson  
 Councillors: Jane Cogger, Wes Holobetz (arrived at 6:36pm),  
 Randy Bogdan, Trevor Grohs, Rhonda Phillips  
 Chief Administrative Officer: Darcie Cooper  
 Assistant Administrator: Krystal Strong  
 Public Works Foreman: Jeff Carey (Left at 6:50pm)

**Absent:** Councillor: Reggie Newkirk

**PUBLIC WORKS & UTILITIES REPORT:**

Public Works Foreman, Jeff Carey provided a verbal report on various public works and utilities matters.

140-14 Bogdan/Grohs: "That the report provided by Jeff Carey, be accepted as presented."

**CARRIED**

**MINUTES:**

141-14 Cogger/Holobetz: "That the minutes of the April 22, 2014 regular meeting be approved, as circulated."

**CARRIED**

**DELEGATION:**

7:00pm Sergeant John Armstrong, NCO in charge of the Lumsden RCMP Detachment appeared before council to introduce himself to council and discuss any enforcement concerns that council may have in the community.

142-14 Cogger/Bogdan: "That we welcome Sgt. John Armstrong to the meeting." **CARRIED**

**COMMITTEE REPORTS:**

Councillor Rhonda Phillips reported on the Wastewater Treatment Committee meeting she attended on May 6, 2014.

**Minutes – Wastewater Treatment Committee Meeting:**

143-14 Phillips/Grohs: "That the minutes of the May 6, 2014 Wastewater Treatment Committee meeting be approved, as amended." **CARRIED**

**CORRESPONDENCE:**

144-14 Grohs/Cogger: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Gov Relations – 2014 Confirmed Education Property Tax Mill Rates
- B. SaskTel – 2013 Annual Report information
- C. Community Planning Branch, Gov Rel. – File R1000-13R – McDougall – Closed as requested by applicant
- D. MP Lukiwski – New Building Canada Fund information
- E. Justice – Corrections & Policing – Fine Option Program Amendment Regulations 2014 approval
- F. Gov of Canada – Canada Summer Jobs Application denied
- G. SaskTel – High Speed Fusion Internet Service – Deployment Schedule
- H. Gov Relations – Emergency Preparedness Week – May 4 – 10, 2014
- I. Lumsden & District Heritage Home – Regular Meeting Minutes March 24/14
- J. SK Housing Corp – Lumsden Housing Authority Appointments
- K. SUMA – Membership Letter
- L. Zimbaluk – Ltr re: retaining support damage
- M. Assoc. Engineering – Joint Growth Strategy – Progress Report
- N. Miscellaneous Publications."

**CARRIED**

**GENERAL ACCOUNT – PAYMENT VOUCHERS:**

145-14 Cogger/Bogdan: "That the general accounts listed below and totaling **\$95,712.58**, have been checked and approved for payment by the respective committees."

**Staff Reports:****Administration Report:**

Chief Administrative Officer, Darcie Cooper provided a written report on various administrative matters.

146-14 Holobetz/Bogdan: "That the Chief Administrative Officers report be accepted as presented." **CARRIED**

**NEW BUSINESS:****Project Proposal – Building Canada Fund:**

147-14 Phillips/Holobetz: "Whereas, we have a pre-design cost estimate from Stantec Engineering for a Wastewater Treatment Facility at a cost estimate of \$19,650,000 (based on 2014 dollars, excluding taxes) that will qualify for a loan from the Federation of Canadian Municipalities, Green Municipal Fund; and  
Whereas, the Town cannot develop any more than the currently available lots based on a letter from the Water Security Agency as the current lagoon system is under sized; and  
Whereas, there has been a problem with significant volume twice this spring of 2014; and  
Whereas, the Town of Lumsden has been given fair warning that the sewage treatment upgrade is required; and  
Whereas, the debt for the Water Treatment Plant will be paid off at the end of 2014, and this was a controlling factor in moving ahead with the Wastewater Treatment Upgrade; and  
Whereas, this project appears to be eligible for funding under the New Building Canada Fund under the Initial Review Guide received from MP, Tom Lukiwski as prepared by Infrastructure Canada;  
Therefore be it resolved, that we authorize the Chief Administrative Officer, Darcie Cooper and Wastewater Project Coordinator, Ron Hilton to communicate with provincial representatives to have this project considered for prioritization under the Building Canada Fund by preparing and submitting a project proposal, with a description of the project and identification of eligibility under the program." **CARRIED**

**Green Energy Infrastructure Component – Building Canada Fund:**

148-14 Phillips/Holobetz: "That we acknowledge renewable energy for the Wastewater Treatment Facility may not qualify for funding under the Wastewater Infrastructure component of the Building Canada Fund, but may qualify under the Green Energy Infrastructure component; and  
That, we authorize the Chief Administrative Officer, Darcie Cooper and Wastewater Project Coordinator, Ron Hilton to communicate with provincial representatives of our intention to incorporate renewable energy into the design of the Wastewater Treatment Facility should it be a viable option and that we may be submitting a proposal under the Green Energy Infrastructure component for the project." **CARRIED**

**ADP Payroll Processing Authorization:**

149-14 Grohs/Holobetz: "That, due to the cost effectiveness and time saving efficiencies, we authorize administration to register for ADP Payroll Processing, as referred by Royal Bank of Canada representatives." **CARRIED**

**Centennial Hall and RiverPark Centre – Rental Rates:**

150-14 Grohs/Bogdan: "That we approve the rental rates for Centennial Hall and RiverPark Centre as follows:

**Centennial Hall**

- Daily Rate \$500.00/day
- Weddings \$750.00
  - (incl. from noon day before, wedding day and noon day after)
    - ie) Friday noon, Saturday, Sunday noon
- Hourly Rental Rate (Monday to Thursday only) \$36.00/hour
  - (If in excess of 6 hrs, daily rate applies)

**RiverPark Centre**

- 1/2 day Rental ie) Birthday/Anniversary \$75.00/half day
- Daily Rate ie) Conference \$150.00/full day; and

That all of the above rentals include the use of the Audio Video equipment; and  
 That bookings that have been made prior to these rental rates being established are able to utilize the audio video at no additional cost; and  
 That we rescind resolution numbers 237-13, 60-14 and amend the list of fees and charges to reflect the above amounts.” **CARRIED**

**Lumsden & Area Relay for Life – Hall Rental Concession:**

151-14 Holobetz/Phillips: “That we agree to rental concession for the Centennial Hall to the Lumsden and area relay for life committee at a rate of \$120.00 to cover the caretaker expenses, for a supper for their cancer survivors on the evening of May 30<sup>th</sup>, 2014.”

**CARRIED****Mower Purchase:**

152-14 Phillips/Grohs: “That we authorize the purchase of a 2014 John Deere 1445 Front Mower Serial No. ITC1445DHDT131066 (\$20,915) and 75” side discharge mower deck Serial No. ITC1472XACT121343 (\$3,875) with the trade in value of \$7,788 for the 2008 John Deere Front Mount mower (1256 hours) with 72” side discharge deck from South Country Equipment with a net purchase price of \$17,852.10 plus GST; and  
 That this net purchase price exceeds the budgeted amount by 2,852.10 due to a lower trade in and this amount will be funded through the Capital Trust Fund.” **CARRIED**

**Traffic Bylaw Amendment – Stop Sign:**

153-14 Cogger/Bogdan: “That we authorize Administration to prepare an amendment to the Traffic Bylaw for the placement of a stop sign at the intersection of Haryett Bay and Prospect Crescent.”

**CARRIED****Sign Corridor – RM of Lumsden:**

154-14 Holobetz/Phillips: “That we agree to enter into an agreement with the Rural Municipality of Lumsden No. 189 for the establishment of a sign corridor along Hwy #11 West of the Town of Lumsden.”

**CARRIED****Summer Labourer – Pay Schedule:**

155-14 Bogdan/Cogger: “That we authorize the following hourly pay schedule for summer student workers as follows:

Year 1 of employment a municipality or equivalent - \$12.00/hour

Year 2 of employment a municipality or equivalent - \$12.50/hour

Year 3+ of employment a municipality or equivalent - \$13.00/hour; and

That we rescind resolution 137-02.”

**CARRIED****Associated Engineering – James Street South Project - Scope Change:**

156-14 Phillips/Grohs: “That we authorize the Mayor and Chief Administrative Officer to sign the Scope Change agreement submitted by Associated Engineering (Sask) Ltd. for the James Street South Project due to the increase in resident, general and post construction engineering services as a result of the shallow utility lines encountered, field adjustments and additional survey staking required, representing an increase to the engineering of the project of approximately \$27,800.”

**CARRIED****Proclamation – June is Recreation & Parks Month:**

157-14 Phillips/Bogdan: “Whereas, in Saskatchewan, we are fortunate to have a variety of recreation and parks systems providing countless recreational opportunities for residents and visitors from around the world; and

Whereas, recreation enhances quality of life, active living and lifelong learning, helps people live happier and longer, develops skills and positive self-image in children and youth, develops creativity and builds healthy bodies and positive lifestyles; and

Whereas, recreation participation builds family unity and social capital, strengthens volunteer and community development, enhances social interaction, creates community pride and vitality, and promotes sensitivity and understanding to cultural diversity; and

Whereas, recreation, therapeutic recreation and leisure education are essential to the rehabilitation of individuals who have become ill or disabled, or disadvantaged, or who have demonstrated antisocial behaviour; and

Whereas, the benefits provided by recreation and parks programs and services reduce healthcare and social service costs, serve to boost the economy, economic renewal and sustainability, enhance property values, attract new business, increase tourism and curb employee absenteeism; and

Whereas, our parks, open space and trails ensure ecological sustainability, provide space to enjoy nature, help maintain clean air and water, and preserve plant and animal wildlife;

Whereas, all levels of government, the voluntary sector and private enterprise throughout the Province participate in the planning, development and operation of recreation and parks programs, services and facilities.

Now, Therefore be it Resolved, that the Saskatchewan Parks and Recreation Association (SPRA) does hereby proclaim that June, which witnesses the greening of Saskatchewan and serves as a significant gateway to family activities, has been designated as June is Recreation & Parks Month which will annually recognize and celebrate the benefits derived year round from quality public and private recreation and parks resources at the local, regional and provincial levels.

**THEREFORE**, The Council of the Town of Lumsden, in recognition of the benefits and values that recreation, parks and leisure services provide, do hereby designate the month of June as *June is Recreation & Parks Month*.” **CARRIED**

**Community Event Permit – Fun-in-the-Sun Tournament:**

158-14 Phillips/Cogger: “That we authorize Sask Liquor and Gaming Authority to issue a Community Event Permit to the Lumsden Cubs Senior Men’s Hardball Team for the 2014 Fun-in-the-Sun Ball Tournament Beer Gardens being held Saturday, July 5<sup>th</sup> and Sunday, July 6<sup>th</sup> in River Park Campground.” **CARRIED**

**RM of Lumsden No 189 – Excavation NE 32-19-21-W2:**

159-14 Holobetz/Bogdan: “That we authorize the Mayor to send a letter to the RM of Lumsden No. 189 council communicating our concerns with the excavation activities that continue to proceed on land legally described as Parcel C, Plan No. 10144382 and located in the NE ¼ 32-19-21-W2; and

That we agree to send a copy of the letter to the Saskatchewan Municipal Board due to the landowner’s appeal of the decision of the development appeals board upholding the R.M. of Lumsden’s Zoning Compliance Order.” **CARRIED**

**Bylaw No. 03-2014 – A Bylaw to Provide for an Assessment Roll Extension – 1<sup>st</sup> Reading:**

160-14 Holobetz/Grohs: “That Bylaw No. 03-2014, being a bylaw to extend the time required for the completion of the assessment roll, be read a first time.” **CARRIED**

**Bylaw No. 03-2014 – A Bylaw to Provide for an Assessment Roll Extension – 2<sup>nd</sup> Reading:**

161-14 Phillips/Cogger: “That Bylaw No. 03-2014, being a bylaw to extend the time required for the completion of the assessment roll, be read a second time.” **CARRIED**

**Bylaw No. 03-2014 – A Bylaw to Provide for an Assessment Roll Extension – Given 3 Readings:**

162-14 Bogdan/Grohs: “That Bylaw No. 03-2014, being a bylaw to extend the time required for the completion of the assessment roll, be given three readings at this meeting.”

**CARRIED UNANIMOUSLY**

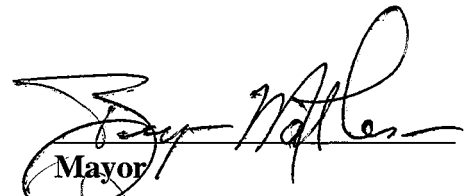

**Bylaw No. 03-2014 – A Bylaw to Provide for an Assessment Roll Extension – Adoption:**

163-14 Cogger/Holobetz: “That Bylaw No. 03-2014, being a bylaw to extend the time required for the completion of the assessment roll, be adopted, signed and sealed.” **CARRIED**

**Adjournment:**

164-14 Bogdan/Grohs: “That we adjourn this meeting at 9:50 p.m.”

**CARRIED**

  
Mayor  
  
Chief Administrative Officer