

A BYLAW OF THE TOWN OF LUMSDEN TO ESTABLISH A TOURISM COMMITTEE

WHEREAS the Council of the Town of Lumsden desires to promote, expand and enhance Tourism Development in the Town of Lumsden;

AND WHEREAS the Council considers it expedient to establish such a Committee;

NOW, THEREFORE, the Council of the Town of Lumsden in the Province of Saskatchewan, enacts as follows:

1. Definitions

- (a) "Committee" shall mean and include the Tourism Committee of the Town of Lumsden.
- (b) "Council" shall mean the Council of the Town of Lumsden.
- (c) "Secretary" shall mean the Secretary of the Tourism Committee.

2. Appointments/Terms

- (a) A Committee to be known as the Lumsden Tourism Committee is hereby established in and for the Town of Lumsden.
- (b) The Committee shall consist of not less than 6 and not more than 9 voting members who shall be appointed by resolution of the Council.
- (c) The Committee members shall hold office for 2 years provided that on the first appointment Council shall designate members who hold office:
 - i) Until the first day of October following the date of appointment;
 - ii) Until the first day of October of the second year following the date of appointment respectively so that as nearly as possible $\frac{1}{2}$ of such members shall retire each year after the initial two years of operation. The term of any member shall not exceed six consecutive years.
- (d) All members shall remain in office until their respective successors are appointed by Council.
- (e) If any member of the Committee shall be absent from three consecutive regular meetings, the Council may, upon recommendation of the Committee, declare the office of such absent Committee members to be vacant.
- (f) The Council may remove any member of the Committee for malfeasance in office, or any other good and sufficient cause.

3. Proceedings

- (a) Annually, during the month of October, the Committee shall hold a meeting at which time a Chairman shall be selected for the ensuing year.
- (b) Meetings of the Committee shall be held on a regular basis at a time to be set by resolution of the Committee, at least once every three months, and at such times as deemed necessary.
- (c) To hold regular and special meetings of the Committee, there shall be a quorum of members present. A quorum shall be one more than one-half of the members.
- (d) Special meetings may be called by the Chairman.
- (e) Remuneration of the members of the Committee may be established by resolution of Council.

4. Secretary of the Tourism Committee

- (a) There shall be a Secretary who shall assist the Committee.
- (b) The Secretary shall, upon recommendation from the Committee, be appointed by resolution of the Council.
- (c) The Secretary shall:
 - i) Notify all members and advisors of the Committee of the holding of any regular or special meetings.
 - ii) Keep proper and accurate minutes of the proceedings of all meetings which shall be retained in the Municipal Office.
 - iii) Maintain all records and correspondence that are relevant to the Committee.
 - iv) Carry out such other administrative duties as the Committee may require.

5. Duties of the Committee

- (a) The Committee shall be responsible for preparing for the consideration of Council, a Tourism Plan for the Town of Lumsden and for recommending changes as required.
- (b) Annually, before the 30th day of September, the Committee shall submit to the Council a written annual report for the preceding year, together with an annual plan for the coming year showing in reasonable form and detail expenditures made in previous year and those proposed to be made by the Committee during the next year with respect to all matters over which the Committee has jurisdiction.
- (c) Upon approval by Council, the budget statement shall be forwarded to Saskatchewan Economic Development and Tourism Department, on forms provided by them, to determine the amount of assistance, if any, that will be provided under the Community Tourism Assistance Program (CTAP).
- (d) Within the budget approved by the Saskatchewan Economic Development and Tourism Department and Council, the Committee shall carry out a yearly program of activities and projects that are consistent with the overall approved Tourism Plan.

6. General

- (a) This Bylaw shall come into force on the date of the final passing thereof.


Mayor


Town Administrator.

CERTIFIED A TRUE COPY
OF Bylaw No. 9/88
passed by resolution
of Council on the 26
day of SEPTEMBER 1988.


Town Administrator.