

**R.M. OF LUMSDEN NO. 189
MINUTES OF THE REGULAR MEETING
HELD ON FEBRUARY 23rd, 2012**

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, February 23rd, 2012 at 7:03 p.m. with Reeve Jim Hipkin presiding.

Present: Reeve: Jim Hipkin
Councillor: Al Szeles, Bill Marquardt,
Tom Harrison, Kent Farago

Chief Administrative
Officer: Byron Tumbach
Assistant Administrator: Krystal Brewer

Absent: Councillor: Dale Srochenski, Jim Atcheson

Delegations:

76-12 Farago: "That we accept David Lacharite, with the Saskatchewan Watershed Authority to the meeting." **CARRIED**

7:03pm David Lacharite with the Saskatchewan Watershed Authority appeared before council to discuss water flows of the Wascana Creek.

Minutes:

77-12 Marquardt: "That the minutes of the regular meeting of February 9, 2012 be approved as circulated." **CARRIED**

Correspondence:

78-12 Szeles: "That the attached list of correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly.

- A. Ronald McDonald House Sask. – Thank you for donation
- B. Trod Supply & Capital 1 - Hospitality Reception during SARM Convention
- C. Redhead Equipment – Hospitality Reception during SARM Convention
- D. Southeast Regional Library – Ltr re: Library Relocation Proposal
- E. Housing & Development Summit, Regina – April 24-25, 2012
- F. APAS – 2011 Year in Review Newsletter
- G. Agriculture in the Classroom – AGM & Luncheon April 3, 2012
- H. SARM & Ministry of Agriculture - Club Root recognition and response
- I. Miscellaneous Publications".

CARRIED

Bank Reconciliation:

79-12 Szeles: "That the Bank Reconciliation for the period ending January 31, 2012 be accepted as presented." **CARRIED**

Financial Statement:

80-12 Marquardt: "That the Financial Statement for the period ending December 31, 2011 be accepted as presented." **CARRIED**

Accounts to be Approved:

81-12 Harrison: "That the list of accounts attached hereto and forming a part of these minutes and totalling \$8,067.93 is hereby approved for payment by the Reeve and the Chief Administrative Officer." **CARRIED**

Committee Reports:

Councillor Al Szeles provided a verbal report on the meeting he attended in Southey hosted by the Southey Detachment of the RCMP with the Community Consultative Group.

Chief Administrative Officer, Byron Tumbach and Councillor Kent Farago provided a written and verbal report on the Joint Administration Committee meeting they attended.

82-12 Farago: "That the Committee reports be accepted as presented."

CARRIED

JAH
BMT

C.A.O.'s Report:

Chief Administrative Officer, Byron Tumbach provided a written report on various administrative matters.

83-12 Farago: "That the Chief Administrative Officer's report be accepted as presented."

CARRIED

NEW BUSINESS:**Recognition Event - Lumsden & District Fire Department:**

84-12 Farago: "That agree with the recommendation of the Joint Administration Committee and support the Lumsden & District Volunteer Fire Department's recognition proposal of purchasing a Leather Fire Helmet for volunteer fire fighters who have 10 or more years of service with the Lumsden & District Fire Department, estimated cost of \$820.00 per helmet; and

That we agree to hold a recognition event, with efforts made to hold it during the National Fire Prevention Week October 7-13, 2012, to honour the Volunteer fire fighters and present the qualified recipients with the leather fire helmets, with costs to be shared with the Town of Lumsden."

CARRIED

Cell Phone Reimbursement - Darcie Cooper:

85-12 Marquardt: "That we agree with the recommendation of the Joint Administration Committee to reimburse Assistant Administrator, Darcie Cooper, the cost of her monthly cell phone service bill, as her personal cell phone is used regularly for municipal business, with the cost to be shared by the Town of Lumsden."

CARRIED

Municipal Office Expansion - Library Relocation:

86-12 Farago: "That we agree with the recommendation of the Joint Administration Committee and support the library relocation and planning initiative for the movement of the Lumsden Library to the lower level of the Centennial Hall, and authorize administration to obtain 3D renderings of the proposed library space at an estimated cost of \$400.00, with costs to be shared with the Town of Lumsden in accordance with the Library Funding Formula."

CARRIED

SUMA Volunteer Fire Fighter - Off Duty Coverage:

87-12 Marquardt: "That, in consideration of the service and dedication of the volunteer fire fighters, we agree with the recommendation of the Joint Administration Committee to provide Plan B Volunteer Fire fighter 24 hour (Off Duty) Coverage, in addition to the Basic Coverage under the SUMA Insurance program, at a cost of \$55.00 per year per fire fighter (estimated cost \$990.00 for 2012), with costs to be shared with the Town of Lumsden."

CARRIED

Municipal Office Expansion - Design Quote:

88-12 Farago: "That we agree with the recommendation of the Joint Administration Committee and authorize administration to obtain price quotes to be used during the 2012 budget process to redesign the layout of the municipal office including an expansion into the space currently occupied by the Lumsden Library."

CARRIED

Assistant Administrator Salary - Darcie Cooper:

89-12 Farago: "That, we approve the following salary step increase for Assistant Administrator, Darcie Cooper, representing her additional responsibilities in planning and development management, retroactive to January 1, 2012:

Darcie Cooper	Step 12(from Step 10)	\$51,656/yr."
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CARRIED

Frost Boil Damages - Provincial Funding Request:

90-12 Harrison: "That we agree to lobby the Ministry of Corrections, Public Safety and Policing to consider financial assistance through the Provincial Disaster Assistance Program, to fund frost boil repair as part of the municipality's claim, due to the fact that frost boils are very uncommon in the municipality and should be directly attributable to the high water levels due to the flooding events."

CARRIED

Tax Enforcement Policy - Collections:

91-12 Harrison: "That we agree with the recommendation of Chief Administrative Officer, Byron Tumbach and establish the following tax arrears policy regarding forwarding files to a tax collection agency, currently Western Municipal Tax Solutions, for the collection of tax arrears:

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- Once property taxes are in arrears for two or more years the property owner will be notified by letter to pay the arrears in full or set up a payment plan with the municipality that would pay off the arrears within 3 years. The property owner is given 30 days of from the receipt of the letter to make payment or payment arrangements.
- Should the property owner fail to pay the arrears in full or setup the required payment plan, within the 30 day time period, administration will forward the outstanding files to the tax collection agency, for their review
- The tax agency will provide the municipality with the required bylaw(s) for the collection of the tax arrears, should the agency accept the file (s).
- If the tax agency declines collection on any files, the municipality will proceed with acquisition of title as provided for in the Tax Enforcement Act."

CARRIED

Development Application #2012-003 – Dale SW 22-19-19-W2:

92-12 Szeles: "That we approve Development Application #2012-003, submitted by D.J. Dale to construct a second accessory farm residence on land legally described as SW 22-19-19-W2 for the purpose of hired help to assist with the riding stable, subject to the following:

- All development, including trees shall be setback 150 feet from the center line of the developed municipal road allowance and 50' from the side and rear property line
- Approach location, standards and culvert requirements, be at the discretion of the Manager of Public Works."

CARRIED

Snow Plow Club Agreements:

93-12 Szeles: "That we designate the following Snow Plow Club, their executive, operators, route and miles as active clubs for the 2011/2012 year, and That we hereby authorize the Reeve and Chief Administrative Officer to sign the agreement on behalf of the municipality with the effective date to be the date of receipt in the municipal office."

DIV # SNOW PLOW CLUB

1 NORTH TRAGARVA SNOW PLOW CLUB

MILEAGE OPERATORS

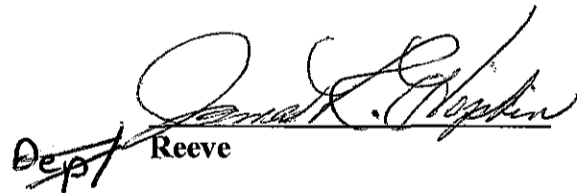
11.5 K. Dickson, N. Holt, T. Irvine. D. Irvine, P. Miller, W. Oddie, B. Punga, D. Srochenski.

CARRIED

Adjournment:

94-12 Farago: "That we adjourn this meeting at 11:17 p.m."

CARRIED


Reeve


Chief Administrative Officer