

**R.M. OF LUMSDEN NO. 189  
MINUTES OF THE REGULAR MEETING  
HELD ON MARCH 28<sup>th</sup>, 2013**

The Lumsden Rural Municipal Council convened their meeting in the Council Chambers of the R.M. Office, on Thursday, March 28<sup>th</sup>, 2013 at 7:04 p.m. with Reeve, Jim Hipkin presiding.

**Present:** Reeve: Jim Hipkin  
Councillors: Al Szeles, Jim Atcheson, Dale Srochenski,  
Tom Harrison, Ian White,  
Kent Farago (arrived at 8:58pm)  
Chief Administrative Officer: Darcie Cooper  
Asst. Administrator: Krystal Strong

**MINUTES:**

**Regular Meeting Minutes:**

91-13 Szeles: "That the minutes of the regular meeting held on February 28, 2013, be approved as circulated." **CARRIED**

**Joint Administration Committee Meeting Minutes:**

92-13 Atcheson: "That the minutes of the Joint Administration committee meeting held on February 25, 2013, be approved as circulated." **CARRIED**

**Joint Council Meeting Minutes:**

93-13 Atcheson: "That the minutes of the Joint Council meeting held on March 19, 2013, be approved as circulated." **CARRIED**

**COMMITTEE REPORTS:**

Councillor Harrison provided a verbal update on the Weed Management Strategy Area. WUQWATR group will lead the regional weed approach with the hopes to establish a Regional Weed Inspector.

Councillor Harrison provided a report on the Wastewater Treatment Committee meeting he attended on March 15, 2013.

94-13 Srochenski: "That we accept Councillor Harrison's reports as presented."

**CARRIED**

**CORRESPONDENCE:**

95-13 White: "That the attached list of correspondence and reports has been reviewed and the Chief Administrative Officer is authorized to file the same accordingly.

- A. Saul – Ltr. Re: Proposed Closure/Lease of Road Allowance WSW29 W20-19-21-W2
- B. Giesbrecht - Email Re: Proposed Closure/Lease of Road Allowance WSW29 W20-19-21-W2
- C. New Deal Secretariat – Ltr re: Federal Gas Tax Funds 2012-2013 Installment
- D. Sask Worker's Compensation Board – Ltr. Re: High risk for Hearing Loss
- E. Min. of Highways and Infrastructure – 2013 RM Road Traffic Count Program-Council Review
- F. SAMA – Information Sheets - Assessments
- G. LGA Support Services Inc. – Municipal Software Companies & Annual Support Fees
- H. SAMA – Education Property Tax Changes
- I. Ministry of Agriculture – Bovine Spongiform Encephalopathy Surveillance
- J. Miscellaneous Publications."

**CARRIED**

**DELEGATIONS:**

7:30pm Chris McEwen appeared before council to discuss concerns regarding the proposed road closure and lease of a municipal road allowance for the establishment of a walking and horse trail on WSW 29, W20-19-21-W2.

7:40pm Steve & Linda Crofts appeared before council to address concerns of neighbouring landowners regarding the proposed road closure and lease of the municipal road allowance for the establishment of a walking and horse trail on WSW 29, W20-19-21-W2.

*JRH*

**ACCOUNTS TO BE APPROVED:**

96-13 Srochenski: "That the list of accounts attached hereto and forming a part of these minutes and totalling \$139,136.29 is hereby approved for payment by the Reeve and the Chief Administrative Officer."  
**CARRIED**

**BANK RECONCILIATION:**

97-13 Atcheson: "That the Bank Reconciliation for the period ending February 28, 2013 be accepted as presented by the Chief Administrative Officer."  
**CARRIED**

**STAFF REPORTS:****Administrative Report:**

Chief Administrative Officer, Darcie Cooper, provided a written report on various administrative matters.

98-13 White: "That the Administration Report be accepted as presented."  
**CARRIED**

**APPOINTMENTS:****Emergency Measures Organization - Appointments:**

99-13 Atcheson: "That we appoint the following people to the municipality's Emergency Measures Organization in the following capacities:

Social Services – Steve Tournquist

Emergency Operations Centre – Dale Srochenski

Media Coordinator – Jim Hipkin

Communications & SaskTel – Dwayne Schmitz

Manpower – Kent Farago (Alternate – Darcy Shrader)

Transportation, Equipment & Supplies – Al Szeles (Alternate – Jim Atcheson)."  
**CARRIED**

**NEW BUSINESS:**

*Recorded vote was requested by Councillor Szeles*

**Town of Lumsden Wastewater Treatment Project - Project Coordinator:**

100-13 Harrison: "That we agree to contribute 20% of the costs of a project coordinator for the Town of Lumsden's Wastewater Treatment Project to a maximum of \$20,000.00, to the Town of Lumsden, subject to the following:

- The RM have two representatives on the Wastewater Treatment Committee of the Town of Lumsden.; and

That we support the funding of the project coordinator, as indicated above, to aid in the development of a business plan that will identify benefit(s) for the municipality in being involvement in the project as part of a regional wastewater solution:"  
**CARRIED**

*In favour: Jim Hipkin, Jim Atcheson, Tom Harrison, Dale Srochenski, Ian White*

*Opposed: Al Szeles*

**Lumsden & District Fire Department – Capital Fire Budget:**

101-13 Srochenski: "That we agree with the recommendation of the Joint Administration Committee and approve the following capital budget items for the Lumsden & District Volunteer Fire Department to be shared with the Town of Lumsden:

- Traffic Safety Vests - \$3,000.00 (financed by revenue from the Firefighters appreciation night)
- Forcible Entry Simulator - \$6,000.00 (financed – donations)
- Training Building Completion - \$10,000.00 – (financed - donation from Enbridge)."  
**CARRIED**

**Office Services Clerk Position:**

102-13 Szeles: "That we agree to hire Jill Scriven for the full-time Office Services Clerk position effective April 15, 2013, with a probationary period of (6) six months and salary step 5 - \$18.58/hour (7 points) of the 2013 Joint Administration salary grid; and That in the event that Jill Scriven does not accept the offer, we agree to offer the position to Susan Schroeder."  
**CARRIED**

**Reserve Transfer:**

103-13 Szeles: "That we authorize Chief Administrative Officer, Darcie Cooper to transfer funds between the General Reserve and the General Account to cover operating expenses, on an as-needed basis."  
**CARRIED**

JRH RC

**Canyon Creek Estates Road Allowance Upgrade Request – Trail Riding:**

104-13 Farago: "That, due to safety concerns with the topography, liability concerns, and disruption to the adjacent landowners for farming access, we deny the request submitted by Steve and Linda Croft to develop the undeveloped road allowance legally located at WSW 29, W20-19-21-W2, for the purpose of establishing a horseback riding trail; and

That we encourage the applicants to work with neighbouring landowners to establish a trail on private property that may be more suitable topographically for trail establishment."

**CARRIED****Dev. App. #2013-002 – Cut Off Parcel Subdivision – Clemens:**

105-13 Farago: "That, based on the recommendations from our Planner, we agree to provide the following comments to the Director of the Community Planning Branch of the Ministry of Government Relations for the subdivision application submitted by Brenda Clemens for the tie code/Cut Off Parcel subdivisions on land located in the NE 18 & SE 19-19-21-W2:

- Council is concerned with increased traffic on the road that accesses the proposed subdivisions and requests the applicant to provide a traffic impact assessment prepared by a professional engineer, that evaluates the suitability of said road, in terms of both condition and access for the proposed development
- The proposed sites are known to be flood prone, and as we do not have flood mapping for this area, we would require the applicant to contract a professional hydrologist to determine the 1:500 flood level and identify specific flood mitigation measures, should they exist. The terms of reference of such a study must be determined in consultation with the Water Security Agency and their approval of the same will be required.
- The applicant submit a favorable geo-technical report indicating suitable building sites that would meet the required setbacks; and

That once the above information is supplied by the applicant, council will consider the suitability of the sites for residential development and provide their recommendation for either approval or denial at that time."

**CARRIED****Reimbursement Request for Mailbox Replacement – Dave Rudolph:**

106-13 Srochenski: "That we defer the request from Dave Rudolph for reimbursement of the replacement cost of a mailbox in the amount of \$58.08 claimed to be damaged during snow removal operations, until further information is received from the Manager of Public Works."

**CARRIED****Development Application No. 2013-005 – Skaf & Perras – NE 31-19-21-W2:**

107-13 Farago: "That we defer Development Application No. 2013-005 submitted by Boutros Skaf and Marcelin Perras, to develop a tourist campground on a 5 acre portion of land legally described as NE 31-19-21-W2, until the municipality receives approval from the Ministry of Government Relations of the new Zoning Bylaw and Official Community Plan."

**CARRIED****Deer Valley Services – W.I.T. Landscape & Supply Ltd. Contract:**

108-13 Szeles: "That we agree to extend the Winter Maintenance Program period as outlined in the Deer Valley maintenance service agreement entered into with W.I.T. Landscape and Supply Ltd until April 15, 2013, for the purpose of providing snow removal and maintenance services to the unorganized hamlet of Deer Valley, due to higher than average snowfall this winter and a late spring thaw."

**CARRIED**

JRH DC

**Access Road Construction Request – Langmaier – W2 & W11-20-19-W2:**

109-13 Acheson: "That we agree to allow Karl and Jayne Langmaier to develop the road allowance along the W11-20-19-W2 for the purpose of field access only, subject to the following:

- The road allowance would require a survey to identify the boundaries of the road allowance and private property
- Subject to the standards outlined in the municipality's undeveloped roads policy for the development of dirt roads and in coordination with the Manager of Public Works, Don Barnett; and

That all expenses for the development of this road allowance be the applicant's responsibility; and

That we inform the applicant that should they submit an application for the development of a residence along this road allowance and should council approve such a development, one of the conditions will be the requirement of the applicant to build the access road to main farm access standards at their cost."

**CARRIED**

**Snow Plow Club Remuneration:**

110-13 Szeles: "That, due to the excessive snowfall this winter, we agree to increase the grant provided to the Snow Plow Clubs from \$30.00 per mile to \$60.00 per mile, for the 2012-2013 season."

**CARRIED**

**Investigate the Purchase of Tablets for Council Members:**

111-13 White: "That we authorize administration to provide council with a report on the use of Tablets, such as IPAD's for electronic meeting purposes to reduce the paper waste created by preparing council meeting packages."

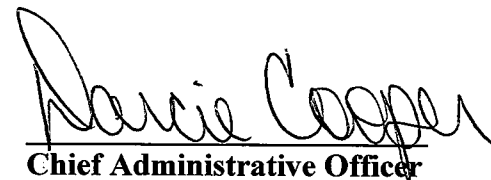
**CARRIED**

**Adjournment:**

112-13 Srochenski: "That we adjourn this meeting at 10:51 p.m."

**CARRIED**

  
Reeve

  
Chief Administrative Officer